**Imperial Valley College
ATLAS Planning Group Minutes
Board Room
Monday, April 14, 2011
10:00 A.M.**

Attending:
Jeff Cantwell, Technology Co-Coordinator
Todd Finnell, Vice President for Information Technology
Michael Heumann, Instructional Co-Coordinator
Val Rodgers, Project Director
Jeff Enz, Director of Enterprise Systems

Absent:
Dawn Chun, Director of Research, Planning, and Grant Administration

Recorder:
Adriana Sano, Administrative Assistant

1. **Updates**

   a) **Instructional Co-Coordinator Update**

   - Michael Heumann gave an update on his April 7th meeting with the ATLAS faculty training groups; he indicated each group gave a presentation on what they have been working on over the last couple of months and what would be presented at the May event.
   - Michael Heumann informed the group that the structure for the August Conference was agreed on at this meeting. He indicated he has sent out an email with his idea for a theme for the August Conference. The theme he recommends is **"IVC 2020."** The year 2020 is not too far away; the students in 2020 are about 10 years old right now. Our focus is clearly seeing what is around us today and looking ahead to the future to see what we need to do to ensure that these students will be able to succeed. He indicated that each group has its own focus:

     o The Culturally-Responsive Teaching group focus is the students. Who are the students today? Who will our students be in the future, and how can we be better prepare for them?
     o The Technology Group focus is technology. What technology should we be using today? What do we need to be looking out for in the future?
     o The Collaborative Learning Group focus is teaching. What teaching styles reach students today? What teaching styles will reach students in the future?

- He announced the ATLAS Train-the-Trainers Showcase will take place on May 20, 2011 in the 2700 Building and lunch will be provided.

b) IT Co-Coordinator Update

- Jeff Cantwell gave an update to the group on the work that has been done on Student Assessments; he has met with Instruction and has gone over the list of recommendations from SIG. He is currently working on a list of recommendations that will be implemented by IVC and training that will take place.
- Todd Finnell stated that training is critical and IT will need to figure out how to train everyone at the appropriate levels.
- Jeff Cantwell informed the group that Financial Aid has created a manual which is updated every time there is a Banner update and stated he would like to have Admissions & Records and Instruction do the same.
- Todd Finnell announced that a DegreeWorks web demonstration and discussion is scheduled for this afternoon at 3:30 P.M.
- Jeff Cantwell reported on the 320 training and MIS. He indicated he would be introducing Banner Bolt-on demos to certain groups on campus. He announced he is also working on revamping the WebStar environment.
- Todd Finnell informed the group that once Omar has completed the launching of the new website he would like Omar to start working on self-service models for students and staff. He announced IT would be implementing a new web Help Desk in the Fall.

The meeting was adjourned at 10:30 a.m.