



AGENDA

IMPERIAL VALLEY COLLEGE COUNCIL

**Monday, February 22, 2010 – 2:30 P.M.
Administration Building Board Room**

MEMBERSHIP

Taylor Ruhl, Administrative Representative
Robin Ying, Administrative Representative
Sergio Lopez, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
John McClain, Alternate Faculty Representative

John Abarca, Classified Representative
Miriam Trejo, Classified Representative
Jessica Waddell, Classified Representative (Vice Chair)
Lisa Cross, Alternate Classified Representative

Gloria Carmona, CMCA Representative
Martha P. Garcia, Alternate CMCA Representative

Steve Sciaky, Student Representative
Libertad Cabrera, Student Representative
Mario de la Torre, Student Representative
Brian Phillips, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

MEMBERSHIP CHANGES

PUBLIC COMMENT

APPROVAL OF MINUTES DATED MONDAY, FEBRUARY 8, 2010

AREA REPORTS/UPDATES

College Council Report - Michael Heumann
Program Review Update – Kathy Berry
Budget Update/Financial Report – John Lau
ASG President Update - Steven Sciaky
President's Update - Dr. Gould

MINUTES FROM STANDING AND AD HOC COMMITTEE

1. IVC Academic Senate, 12/2/09

DISCUSSION AND INFORMATION ITEMS

1. Accreditation Mid-Term Report - Kathy Berry
2. Spring Enrollment - Kathy Berry
3. Campus Reorganization - Michael Heumann
4. Shared Governance - Michael Heumann
5. Annual Review of the Planning Process - Michael Heumann
6. Committee Reports - Michael Heumann

ACTION ITEMS

1. None.

ADJOURNMENT

2009-2010 College Council Meeting Schedule at 2:30 p.m. in the Board Room

2010	2010
February 22	May 10 & 24
March 8 & 22	June 14 & 28
April 12 & 26	

Meeting Canceled

*Fall Semester Begins

Overload rate for 177-day member

MINUTES



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, February 8, 2010 – 2:30 P.M.
Administration Building Board Room

College Vice Council Chair Jessica Waddell called the meeting to order at 2:40 p.m.

Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Martha Garcia, Faculty Representative
Miriam Trejo, Classified Representative
Jessica Waddell, Classified Representative (Vice Chair)
Steve Sciaky, Student Representative
Mario de la Torre, Student Representative
Brian Phillips, Alternate Student Representative
Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Robin Ying, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative
Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative
John McClain, Alternate Faculty Representative
John Abarca, Classified Representative
Lisa Cross, Alternate Classified Representative
Gloria Carmona, CMCA Representative
Martha P. Garcia, Alternate CMCA Representative
Libertad Cabrera, Student Representative

Others Present:

John Lau, Gaylla Finnell and Todd Evangelist.

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, JANUARY 25, 2010

M/S/C Sergio Lopez /Miriam Trejo to approve the Minutes of January 25, 2010.

Motion carried.

AREA REPORTS/UPDATES

College Council Report

Vice Chair Jessica Weddell reported the following:

- Announced that Chair Heumann was not present today, and she would be conducting the meeting.
- Reported that the accreditation teams headed by VP for Academic Services Kathy Berry have indicated that after reviewing the committee websites they are recommending that the websites be updated and made uniform since this is one of the requirements for accreditation.
- Vice Chair Waddell stated that she has volunteered to help clean-up the websites and she will be working with Webmaster Omar Ramos to create a template that each committee can use. She stated that each committee should have a uniform layout with all agendas and minutes posted on their website.
- Vice Chair Waddell announced that within the next two months all committee members will have their pictures taken and their pictures will be posted on the committee websites. She stated that if all members are present at the next College Council meeting a group picture would be taken, if this is not possible she stated perhaps the IVC ID picture can be uploaded.

Program Review

Vice President for Academic Services Kathy Berry was not present.

This item was postponed to the next College Council meeting.

Budget Update

Vice President for Business Services John Lau reported the following:

- VP Lau reported that at the Board Retreat on February 6th a budget analysis was presented to the Board, and he stated the District has been tracking to budget and are at 58% of budget with a \$2.4 million projected deficit. He stated the District's goal at the end of the year would be to budget to actuals to avoid large variances.
- He announced that negotiations with the bargaining units would be taking place soon and this year's negotiations are critical. He stated in the past credibility issue with the budget have been raised and he stated the District would be more than happy to have this committee bring in an outside accountant to go over the budget, if necessary.

ASG President Update

ASG President Steven Sciaky reported the following:

- There was nothing to report at this time.

President Update

Dr. Ed Gould reported the following:

- Announced on March 12th six candidates would be inducted into the Hall of Fame, and tickets are still available. He stated this would be annual event.

Board Retreat:

- Reported that the Board Retreat was held on February 6th from 8:15 a.m. to 2:00 p.m. and the following items were covered:
 - A budget analysis of the last six years was presented to the Board; it showed trends in terms of where expenditures have been found to increase. He stated the District is now tracking at 92% in salaries and benefits with no increase in revenues. He stated \$2.4 million have been spent out of reserves in the past, and the Board was informed that the District cannot continue to use reserve for ongoing expenses including salaries.
 - Announced that based on the Governor's budget and lack of support from legislators, the District's budget would remain status quo and may request a 5% reduction of the budget. He stated the District would begin looking at program reductions, and size reduction due to the budget.
 - Announced \$6 million in partnership grants have been generated and the District has been able to pick up some salaries with the grant money but not enough.
 - Reported that seven faculty members would be leaving the college, and stated the District would not be replacing all positions just the core positions.
 - Discussed Architect Jimmy Sander's report to the Board of Trustees on facilities and going out for another bond to extend the existing bond. He states another alternative would be a \$6.00 tax increase. He stated the Board would be making their final recommendation at the March 8th Board meeting on whether to go out for a bond in the June or November elections. President Gould stated meetings with the different divisions, staff and students would be scheduled to inform every one of the District's intentions to go out for another bond.
 - Reported George Amend of Board Docs gave a presentation to the Board in our efforts of going green.
 - Reported that every ten years according to federal law review of redistricting needs to take place. He stated that, in 2002, California passed a law that requires the distribution of board members by districts to be equal in population. He stated the District's board design was set up in 1959 and each board member represents one of the seven high school districts in the Valley. He stated that, in 2011, the Board would need to adopt a new districting requirement. He indicated that eight other school districts are out of compliance as well as the County Board of Supervisors.
 - Reported that the Board was given a full report on what options to explore in redistricting. He stated the board has the option of recommending their own district changes and hiring a consultant to help with the redistricting; the second option would be to follow the County Board of Supervisor's action and divide into seven districts along the County Board of Supervisor's lines. He stated the problem is that the County of Board of Supervisors have a five member District which are designed around grade school district and not high school districts.
 - Reported that CTA and CSEA have approached the County Board of Supervisors on redistricting and the County Committee took a report but did not have to act and have chosen to date not to act.

MINUTES FROM STANDING AND AD HOC COMMITTEE

1. IVC Student Affairs Committee, 02/01/10

DISCUSSION AND INFORMATION ITEMS

1. Campus Reorganization – Jessica Waddell

- President Gould stated the most recent proposal for Academic Services is they are looking at a six dean structure; however, it is not cost neutral at this time. He stated that the five dean structure is not working and would be looking at the entire campus reorganization as a whole. He stated the goal is to have the restructuring completed by July 1st.
- Vice Chair Waddell asked when College Council would be seeing the final reorganizational chart.
- President Gould stated it should be completed by next month.

2. Shared Governance – Jessica Waddell (Attachment 1- Link provided)

- Vice Chair Waddell stated that Chair Heumann sent out an email on shared governance for information purposes.
- She indicated at the next couple of meetings the Chair and Vice Chair would be asking for input from College Council members. She stated that it seems everyone has different views in interpreting what the definition of shared governance is. She stated the goal of College Council is to define in writing what the committee's role and responsibilities are in shared governance.
- Associate Dean Lopez stated this council exemplifies what shared governance is all about. He stated all other sub-committees channel their recommendations to this council.
- President Gould stated this council in the past has been passive and would like this council to be more active in voicing their recommendations to the President and Board of Trustees.
- President Gould stated AB1725 does a good job in delineating what the faculty's role is on a state level, but it did not do a good job to delineate the role for classified staff and classified senate.

Attachment 1 was posted to the following link:

http://www.imperial.edu/admin/Media/File_Upload/158-Files/Attachment%201%20-%20Email%20on%20Shared%20Governance.pdf

http://www.imperial.edu/admin/Media/File_Upload/158-Files/Attachment%201a%20-%20History%20of%20Calif%20Ab%201725.pdf

3. Accreditation Status - John Lau

- VP John Lau reported that the accreditation team is diligently working to meet the March 8th deadline to present the Midterm Report to the Board for approval. He stated each division is responsible for turning in their assigned part to the writing team before the deadline.
- President Gould reported that the college had received a letter from the ACCJC stating that the District remains on warning status. He stated he was surprised to hear of the

warning status since the ACCJC made no comment to the District prior to their annual meeting in January, and had informed the District that the college was on target. He stated it appears that the ACCJC is waiting to receive the District's Midterm Report before scheduling their site visit.

- He announced the Board will be meeting on March 8th and the Midterm Report will be presented for approval.

4. Annual Review of the Planning Process - Jessica Waddell

This item was postponed to the next College Council meeting.

ACTION ITEMS

1. Approval of Resolution Recommending the Posting of ICCD Board of Trustees Board Meeting Recordings on IVC Website - John Abarca

M/S/C Sergio Lopez/Miriam Trejo

Whereas Imperial Community College District Board Policy 2365 states, "If the Board causes any tape or video recording of a meeting, the recording shall be subject to inspection by members of the public in accordance with the California Public Relations Act, Government Code Sections 6250, et seq. The Superintendent/President is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the taping or recording"; and

Whereas, currently, digital audio recordings of the meetings of the Imperial Community College District Board of Trustees and made available in the President/Superintendent's office; and

Whereas few people take advantage of the recordings because of the time it takes to visit the President/Superintendent's office and listen to the recording there; and

Whereas, many colleges throughout California are posting recordings of their meetings on the Internet, since the Internet provides an inexpensive and easy-to-access means of satisfying the California Public Relations Act, Government Code Sections 6250, while also providing a longer-lasting archive of the Board's activities that can be maintained indefinitely;

Therefore, the College Council for Imperial Community College District recommends that Board Policy 2365 be revised to allow for the publishing and archiving of audio or video recordings of Board meetings via the Internet.

Discussion:

Vice Chair Waddell stated the resolution is to have the audio recordings which are available at the president's office posted on the IVC website to provide staff who cannot attend the Board meetings easier access to listen to the recordings. She stated posting recordings on the website is not required according to current board policy.

Vice Chair Waddell stated the Recording Secretary Adriana Sano visited 113 community college websites to research which California community colleges had their board meeting recordings

posted on their website and of the 113 college websites only three had audio recordings posted and six video recordings.

CTA President Gaylla Finnell stated on behalf of the faculty she would like to voice their support for this resolution.

President Gould stated that he has not made up his mind whether to make a recommendation to the Board. He stated he would do what is required by law and let council know what his decision is.

Vice Chair Waddell called for a vote. There were two abstained votes and seven no votes. The motion was lost unanimously.

ADJOURNMENT

M/S/C Sergio Lopez/Steven Sciaky to adjourn the meeting at 3:00 p.m.

From: [Michael Heumann](#)
To: [College Council](#)
Cc: [Adriana Sano](#); [Ed Gould](#)
Subject: Re: Request for College Council Agenda Items
Date: Tuesday, February 02, 2010 1:28:30 PM
Attachments: [AB1725.pdf](#)
[ATT00001.htm](#)
[ed.pdf](#)
[ATT00002.htm](#)
[Title5-53200-53204.pdf](#)
[ATT00003.htm](#)

College Council,

At the last Council meeting, we discussed shared governance, and a number of questions regarding the history of shared governance came up. After the meeting, I did some research and found quite a bit of information on shared governance's history, and I want to share it with you.

The idea of "shared governance" originally came out of California Assembly bill 1725, which was passed in 1989. That bill established the direction for community colleges going forward, identifying their scope (transfer, basic skills, and vocational training) and governance structure (giving more authority to local boards). [Note: I've attached a copy of the bill along with a 1998 article about the bill written by Tab Livingston, a Math professor at Orange Coast College.] What most people point to when referring to AB 1725 is a sentence in section 4.o.3 (page 14 in the "AB 1725" attachment) which states that colleges should include "Administrators who can lead, organize, plan, and supervise; who understand the needs of faculty and the learning process; and who value institutional governance based upon a genuine sharing of responsibility with faculty colleagues."

You'll notice that the words "governance" and "sharing" appear in this sentence, but they do not appear together. Nevertheless, this was the seed for the concept of shared governance. Over the next few years, revisions to sections 53200-53204 of the Title 5 Education Code helped expand and clarify the concept of shared governance [I've attached these as well]. These revisions focus almost exclusively on defining the role that academic senates play in the governance structure of a college. Specifically, they define the areas where a given college would rely "primarily upon the advice and judgement of the academic senate." 53200 lists ten different areas, including curriculum, grading policies, faculty roles in the governance structure, professional development, and program review.

In short, the bulk of the legal language related to shared governance concerns academic senates. So what about our College Council? Well, a college is made up of a lot more than just those ten "senate" areas. That list does not include building construction or technology or safety (to name a few things). Moreover, the Senate is a faculty-only body; there are no classified, classified manager, or student reps (and the administrative reps are ex-officio). In short, if a college is to have true shared governance, it needs more than just the input of faculty.

Now, while academic senates are defined by Title 5, the rest of the shared governance structure is left to the discretion of each college. I haven't investigated every community college to see how each one deals with shared governance, but I do know that some colleges have set up Classified Senates to mirror the Academic Senate, and other colleges have done what we have done: created a committee with

representation from each group on campus.

So we know that the College Council is a shared governance body, and we know the Academic Senate's primary areas of focus. Do we know the College Council's? According to the IVC's BP 2510, "The College Council is the final recommending body on non-academic matters that go to the President and Board of Trustees." But what exactly does "non-academic matters" mean? As far as I can tell, no one has ever drawn up a list of these matters (and I couldn't find a specific list in the College Council's Standing Rules). Yes, committees like Technology and Environmental Health and Safety are under College Council, but what exactly are the areas that the Council is responsible for?

Perhaps that's part of the problem: we need a list of all "non-academic matters." If we can list everything that Council should be responsible for, then perhaps we can better understand what is and what isn't being addressed in the various sub-committees. So I would like to propose that we spend some time this Spring compiling a comprehensive list of areas that the Council is responsible for. We can begin this at our next meeting on February 8 (which will be chaired by our Vice-Chair, Jessica Waddell).

Thank you for reading this--and I look forward to working with all of you this semester.
mh

MINUTES FROM STANDING AND AD HOC COMMITTEES

IVC Academic Senate

Approved Minutes

December 2, 2009

- I. The meeting was called to order at 1:30 pm by President White.
- II. **Roll Call**
Present: Krista Byrd, Suzanne Gretz, Daniel Gilison, Cesar Guzman, Michael Heumann, Russell Lavery, Eric Lehtonen, Mary Lofgren, Barbara Nilson, Norma Nunez, Thomas Paine, James Patterson, Jose Ruiz, Norma Scott, Kevin White, Cathy Zazueta, Lianna Zhao, Kathy Berry, Bruce Seivertson

Excused: Jean Montenegro, Rosalba Jepson, Toni Pfister

Absent: Steven Sciaky, David Zielinski

Visitors: Taylor Ruhl, Carol Lee, Eric Jacobson, Frances Beope, Ed Gould, John Abarca
- III. **Visitor Comments**
 - No comments
- IV. **Consent Agenda**
 1. Academic Senate minutes of 11-18-09
 - M/S/C (Patterson/Zazueta) to approve the item
 2. BP 2000 Setting Policy
 3. BP 2010 Board Membership
 4. BP 2015 Student Membership
 5. BP 2016 Academic Senate Member
 6. BP 2100 Board Elections
 7. BP 2105 Election of Student Member
 8. BP 2110 Vacancies on the Board
 - M/S (Patterson/Nilson) to approve the items as listed
 - The motion was removed and the items were pulled.
- V. **Reports**
 1. President
 - President White met with Dr. Gould and Vice President Berry regarding shared governance. They would meet over winter session to draft policies for shared governance on campus.
 - White also reported on information he received at the Plenary session for the Academic Senate for the California Community Colleges. He noted that the state's budget was the focus for the most concern among the senators. So much is in flux that many

resolutions were pulled because not enough information was available.

2. Past President
 - Past President Seivertson expressed a concern about the calendar. He asked about the status of the 2010-2011 academic calendar sub-committee.
 - Senator Gretz stated that the sub-committee would be meeting on December 3, and they would come up with various plans for the calendar that would be discussed at the meeting and which would be brought to the Senate in Spring.
3. Treasurer
 - \$5,751.06
4. VP of Instruction
 - Berry announced that the accreditation team accepted our progress report and decided that a visit was not needed at this time.
 - The midterm accreditation self-study is due March 15, however, and the commission would meet in January to determine if we will be removed from warning status.
 - Berry would like to establish a Continuous Accreditation Ready Team. The team would have about twenty members. She would like to have about ten to twelve faculty members participating on this team.
 - Berry asked that faculty turn grades in on time.

VI. **Academic and Professional Matters**

1. SDSU Resolution—support to rescind admission policy
 - M/S (Nilson/Nunez) to approve the resolution.
 - This was the first reading of this resolution.
 - Senators and visitors discussed many details about the wording and the purpose of this resolution.
 - Senator Lavery suggested that we hold the second reading immediately so we do not wait until Spring semester to vote on this.
 - Senator Patterson moves to suspend the rules and move forward to the second reading of this resolution. Senator Guzman seconded. The motion to suspend the rules was approved.
 - On a roll-call vote, the resolution was approved with thirteen yes votes and four no.
2. Cesar Chavez Resolution—advocacy for establishing birthday recognition
 - M/S (Nunez/Guzman) to approve the resolution.
 - This was the first reading of this resolution.

- Senators discussed many details regarding the language in the resolution as well as the logistics of establishing this as a holiday.
3. Contingent (part-time) Faculty Resolution—developing a comprehensive approach
 - M/S (Heumann/Lofgren) to approve the resolution.
 - This was the first reading of the resolution.
 - Senators discussed the language in the resolution and discussed the potential ways that the training program outlined in the resolution could be realized.
 4. Shared Governance—developing a collegial approach for academic restructuring
 - Eric Jacobson presented a systematic collegial proposal for academic restructuring. The goal of this process is to build consensus for restructuring.
 - M/S (Lavery/Gretz) that the Senate will explore reorganization processes.
 - Senator Lavery asked who would create the Academic Structure Working Group that is at the heart of this reorganization plan.
 - Other senators asked questions about the current reorganization and how that applies to this proposal for a new reorganization plan. How, they ask, does this proposal work in light of the fact that the reorganization of academic services has already begun?
 - Dr. Gould stated that he was interested in hearing the concerns of Senate members regarding the reorganization as they are currently being planned.
 - The senators expressed concerns about how the reorganization process has been handled to this point, and many agreed that a central group to discuss the many questions connected to reorganization is a good idea.
 - Dr. Gould agreed that forming an Academic Structure Working Group is a good idea, but he also expressed surprise that so many people are so confused by reorganization since so much of the information has been distributed throughout the campus through many different channels.
 - The motion failed. There was one abstention.
 - M/S/C (Patterson/Nilson) that the February 17 Academic Senate meeting be devoted entirely to the reorganization issue.

IX. M/S/C (Heumann/Nilson) to adjourn the meeting at 3:31 pm.