



**AGENDA
FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, December 12, 2007 – 6:00 P.M.

**Location: Administration Building – Board Room
380 East Aten Road
Imperial, CA 92251**

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña
Rudy Cardenas, Jr.
Norma Sierra Galindo
Jerry D. Hart

Romualdo J. Medina
Rebecca L. Ramirez
Louis Wong
Student Representative – David Lopez
Academic Senate Representative – Dr. Bruce Seivertson

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

If you wish to be heard, please stand and identify yourself to the Board President.

III. PRESENTATION TO ROMUALDO MEDINA

IV. INFORMATION REPORTS

1. Board Member Reports
2. Associated Student Government Senate Update – David Lopez
3. Academic Senate Update – Dr. Bruce Seivertson
4. Monthly Financial Report – John Lau
5. President's Update – Gary Rodgers
6. SPA Presentation – Gaylla Finnell

V. DISCUSSION

1. Annual Board Self-Evaluation – Gary Rodgers
2. Annual Board Retreat Date – Gary Rodgers

February 2008

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March 2008

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VI. CONSENT AGENDA – BUSINESS

1. Approval of Minutes dated November 21, 2007, Regular Board Meeting
2. Resolution No. 13998: Purchase Orders
3. Resolution No. 13999: Payroll Warrant Orders
4. Resolution No. 14000: Commercial Warrant Orders
5. Resolution No. 14001: Budget Transfers
6. Resolution No. 14002: ICCD Board of Trustees Representation and Voting Rights on the IVC Foundation Board of Directors
7. Resolution No. 14003: ICCD Board of Trustees Representation on the SDICCCA Alliance Board
8. Resolution No. 14004: Citizens Oversight Committee for Measure L Appointment
9. Resolution No. 14005: Futuris Public Entity Investment Trust (GASB 45)
10. Resolution No. 14006: Degree Works Approval

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

1. Resolution No. 14007: Major, Certificate, Course Additions, Revisions, and Deletions
2. Resolution No. 14008: Major, Certificate, Course Additions, Revisions, and Deletions
3. Resolution No. 14009: Priority Registration Assignments

VIII. CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT
Title: Interim Superintendent/President

2. PUBLIC EMPLOYMENT
Title: Superintendent/President
Review and approval of candidates for second interviews

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Old Sears building, Parcel # 064-470-029
Agency Negotiators: Efrain Silva, Kathy Berry, Gary Rodgers
Negotiating Parties: Peter Ruiz of The Legaspi Group
Negotiation: Instruction to negotiator will concern price and terms of sale or lease

Property: Masonic Temple, Parcel # 053-112-028
Agency Negotiators: Efrain Silva, Kathy Berry, Gary Rodgers
Negotiating Parties: Kent Hems
Negotiation: Instruction to negotiator will concern price and terms of sale or lease

Property: 4th and Wake Parcel # 053-740-041
Agency Negotiators: Efrain Silva, Kathy Berry, Gary Rodgers
Negotiating Parties: Pat Seay
Negotiation: Instruction to negotiator will concern price and terms of sale or lease

4. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: CSEA Chapter 472
RE: Direction for Negotiations

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA – HUMAN RESOURCES

1. Resolution No. 14010: Academic Winter Intersession Employment
2. Resolution No. 14011: Adjunct Instructor Winter Intersession Employment
3. Resolution No. 14012: Classified Service Employment

XI. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, JANUARY 16, 2008, AT 6 P.M.** in the Administration Building Board Room.

VI. CONSENT AGENDA – BUSINESS

VI.1 Approval of Minutes dated November 21, 2007, Regular Board Meeting

VI.2 Resolution No. 13998: Purchase Orders

BE IT RESOLVED that the Board approves the recommendation of the Interim Superintendent/President to approve the issuance of current year Purchase Orders in the amount of \$675,908.79 and Direct Payments in the amount of \$60,675.81 according to the Purchase Order Listing for the month of November 2007.

VI.3 Resolution No. 13999: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Interim Superintendent/President to approve the following Payroll Warrants for the month of November 2007:

2007-08 Payroll Warrant	#	Fund 10 General Fund	Fund 45 Child Development	Fund 80 Bond Fund	Warrant Total
11/9/2007	9	289,113.10			289,113.10
11/30/2007	10	2,537,804.36	31,274.34	9,483.25	2,578,561.95
		2,826,917.46	31,274.34	9,483.25	2,867,675.05

VI.4 Resolution No. 14000: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Interim Superintendent/President to approve the following Commercial Warrant Orders for the month of November 2007:

2007-08 Commercial Warrant	#	Fund 10 General Fund	Fund 45 Financial Aid	Fund 50 Child Development	Fund 50 Cert. of Participation	Fund 80 Bond Fund	Warrant Total
11/1/07	18	261,204.19			68,526.85	450.00	330,181.04
11/8/07	19	113,035.87		2,418.22			115,454.09
11/15/07	20	244,392.18	637,699.47	202.12	28,584.61		910,878.38
11/22/07	21	82,740.81		82.50	7,919.63	84,745.14	175,488.08
11/30/07	22	328,946.68		21.09	940.00		329,907.77
		1,030,319.73	637,699.47	2,723.93	105,971.09	85,195.14	1,861,909.36

VI.5 Resolution No. 14001: Budget Transfers

BE IT RESOLVED that the Board approves transfer J4055976 in the amount of \$43,080 from Board Reserve to 11001-271-xxxx-0100 for augmentation of the Agriculture Department budget.

BE IT FURTHER RESOLVED that the Board approves the following transfers between major object codes: J4055955 and J4055962.

VI.6 Resolution No. 14002: ICCD Board of Trustees Representation and Voting Rights on the IVC Foundation Board of Directors

WHEREAS, the IVC Foundation changed its bylaws on September 26, 2006, to have two Board members serve as advisory and one with voting rights;

WHEREAS, the following ICCD Trustees served the IVC Foundation Board of Directors from July 2006 through November 2007:

- Former Trustee Long – Voting Trustee
- Trustee Wong – Advisory Trustee
- Trustee Galindo – Advisory Trustee

NOW, THEREFORE, BE IT RESOLVED that the Board designates the following three ICCD Board members to serve on the IVC Foundation Board of Directors for one year beginning December 2007:

1. Voting Trustee –
2. Advisory Trustee –
3. Advisory Trustee –

VI.7 Resolution No. 14003: ICCD Board of Trustees Representation on the SDICCCA Alliance Board

WHEREAS, representation for Imperial Community College District is needed on the SDICCCA Alliance Board;

WHEREAS, former Trustee Long served on the SDICCCA Alliance Board;

NOW, THEREFORE, BE IT RESOLVED that the Board designates the following ICCD Board members to serve on the SDICCCA Alliance Board for one year beginning January 2008:

SDICCCA Alliance Member:

VI.8 Resolution No. 14004: Citizens Oversight Committee for Measure L Appointment

WHEREAS pursuant to the bylaws of the Citizens Oversight Committee for Measure L, one member of the committee shall be a student who is both currently enrolled in the district and active in a community college group, such as student government.

BE IT RESOLVED that upon the recommendation of the IVC Associated Student Government, the Board appoints David Lopez to the Citizens Oversight Committee for Measure L, to fill the unexpired term of Sunni Pyron (term expires December 31, 2008).

VI.9 Resolution No. 14005: Futuris Public Entity Investment Trust (GASB 45)

WHEREAS, the Imperial Community College District (“**Employer**”) currently provides certain of its eligible retirees with benefits categorized as “Other Post Employment Benefits” (“**OPEB**”) under the California School Accounting Manual and applicable standards;

WHEREAS, under applicable regulation, OPEB funds must be accounted for in a specific manner; and

WHEREAS, the Board desires to establish a trust to be used for the purposes of: (i) investment and disbursement of funds irrevocably designated by Employer for the payment of its obligations to eligible employees (and former employees) of Employer and their eligible dependents and beneficiaries for life, sick, hospitalization, major medical, accident, disability, dental and other similar benefits (sometimes referred to as “other post-employment benefits,” or “**OPEB**”), in compliance with Governmental Accounting Statement Nos. 43 and 45; and (ii) investment and disbursement of excess funds held by Employer for future use in connection with any lawful purpose of Employer, as further described herein

WHEREAS, Keenan & Associates (“**Keenan**”) has presented the “Futuris Public Entity Investment Trust Program” (the “**Program**”) as an alternative for accomplishing the above objectives and the Board desires to engage Keenan and other necessary parties to assist in the process of establishing a trust (the “**Trust**”) for these approved objectives.

WHEREAS, the Board has the authority and desire to establish a three member Retirement Board of Authority for the Trust (the “**Retirement Board of Authority**”), which shall be appointed, terminated or replaced by the Employer at any time to serve at the pleasure of the Board, to have the authority to engage other necessary providers of services in connection with the Program, including the adoption of the Trust, the appointment of a fiduciary trustee and custodian, as well as to make any and all other decisions in the name of an on behalf of the Employer with regard to the Trust and other applicable agreements;

NOW THEREFORE, be it:

RESOLVED, that the Board of Authority shall be established to serve at the pleasure of the Employer, with authority to make decisions on behalf of and in the name of the Employer with regard to the implementation of the Trust and other corresponding agreements and the following persons shall be appointed as the members of the Retirement Board of Authority, until such time as their successors shall be appointed by the Employer:

Vice President for Business Services, Director of Fiscal Services, and Associate Dean of Human Resources;

RESOLVED FURTHER, that the Retirement Board of Authority is hereby authorized and directed to execute the Adoption Agreement to implement the Trust, as well as is authorized to engage Keenan to assist in the implementation of the Trust, as well as execute any other necessary

agreements and take other action as is necessary, to appoint the Trustee and any investment manager, as well as appoint any other "Authorized Representatives" who may act on behalf of the Employer in accordance with the terms of the Trust;

RESOLVED FURTHER, that decisions of the Retirement Board of Authority shall require an affirmative vote of at least a majority of the members of the Retirement Board of Authority and that the decisions of the Retirement Board of Authority may be made in accordance with Government Code §§ 54950 et seq. (the "Brown Act").

RESOLVED FURTHER, that the members of the Retirement Board of Authority shall meet periodically, for regular or special meetings to be held at any place which has been designated from time to time by resolution of the Retirement Board of Authority, on such date as they shall determine but not less than every 12 months, with the notice of such time and place of each meeting being provided with no less than five (5) days notice that is delivered personally or electronically by telephone, facsimile or other electronic means, to review the investments held in the Trust and to transact such other business and make such other decisions as are required to be made by the Retirement Board of Authority;

RESOLVED FURTHER, that any meeting, regular or special, may be held in any manner consistent with the Brown Act.

RESOLVED FURTHER, that the members of the Retirement Board of Authority shall receive no compensation for serving as members of the Retirement Board of Authority;

RESOLVED FURTHER, that the members of the Retirement Board of Authority are hereby authorized and directed to take any and all other actions as they deem necessary and appropriate to carry out the purposes of these resolutions, including the execution of any and all applicable agreements to implement the Trust and to carry out the purposes of the Program as otherwise described therein.

RESOLVED FURTHER, that the members of the Retirement Board of Authority are hereby authorized to review and approve an Investment Policy Statement developed by the Trustee through consultation with the investment manager selected by the Trustee, which shall provide the guidelines for investment of funds and assets contributed by the Employer to the Trust, and that the Retirement Board of Authority are further authorized to amend the Investment Policy Statement from time to time as they shall determine appropriate based upon consultation and advice received from the Trustee and the investment manager.

RESOLVED FURTHER, that the Trustee shall have the authority to cause any or all of the assets of the Trust to be commingled, if the investment and the issuance of such investment thereof would be exempt under the provisions of Sections 2(a)(36), 3(b)(1) or 3(c)(11) of the Investment Company Act of 1940 or Section 3(a)(2) of the Securities Act of 1933, with the assets of trusts created by others, causing such money to be invested as part of a common and/or collective trust fund.

RESOLVED FURTHER, that the Retirement Board of Authority shall provide information and copies of investment statements and other similar reports regarding the Trust and its applicable investment performance to the Board on a not-less-than quarterly basis.

VI.10 Resolution No. 14006: Degree Works Approval

WHEREAS, the Ad Hoc committee for the selection of a degree auditing software exercised due diligence in its search for appropriate software to automate the graduation approval process, and

WHEREAS, the committee agreed that Degree Works will best meet the needs of the college.

NOW, THEREFORE, BE IT REOLVED, that the Board authorizes the Interim Superintendent/President and/or the Vice President for Student Services to enter into an agreement with Sungard Higher Education, Inc., for the purposed of procuring, installing and implementing the degree auditing software Degree Works.

Fiscal Impact Statement: The products and services covered by this agreement will cost a maximum of \$207,861. The Title III ACCESO Program will cover \$198,000 of that cost with the remaining \$9,861 to be paid by the District.

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

VII.1 Resolution No. 14007: Major, Certificate, Course Additions, Revisions, and Deletions

WHEREAS, programs and courses within the programs have been approved by the Curriculum and Instruction Committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations. All provisions of Title 5, Section 55130(b) have been considered. All factors, taken as a whole, support the establishment and maintenance of the proposed instructional program.

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (09-06-07) and the Academic Senate (11-21-07), with the consent of the Superintendent/President, as follows:

Revised Majors/Certificates

Agricultural Science Major
Agricultural Business Management Certificate
Agricultural Crop Science Certificate

Revised Courses

AG 060, Agricultural Literacy (1.0)
AG 080, Pesticide Safety (1.0)
AG 150, Ornamental Plant Identification and Materials (3.0)
AG 160, Food and Fiber in a Changing World (3.0)
AG 240, Field and Cereal Crops (4.0)
AG 270, Weeds and Weed Control (3.0)
AG 130, Agricultural Economics (3.0)
AG 132, Business Management (3.0)
AG 134, Agricultural Business Organization (3.0)
AG 136, Agricultural Sales and Service Management (3.0)
AG 260, Plant Protection and Integrated Pest Management (3.0)

VII.2 Resolution No. 14008: Major, Certificate, Course Additions, Revisions and Deletions

WHEREAS, programs and courses within the programs have been approved by the Curriculum and Instruction Committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations. All provisions of Title 5, Section 55130(b) have been considered. All factors, taken as a whole, support the establishment and maintenance of the proposed instructional program.

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (10-04-07) and the Academic Senate (11-21-07), with the consent of the Superintendent/President, as follows:

Deleted Majors/Certificates

Basic Computer Skills Certificate
Employment Readiness Certificate
Patient Services Administration Certificate and Major

Revised Credit Courses

ENGL 270, Introduction to Linguistics (3.0)
FIRE 101, Fire Prevention Technology (3.0)
FIRE 102, Fire Protection Equipment and Systems (3.0)
FIRE 103, Building Construction for Fire Protection (3.0)
FIRE 104, Fire Behavior Combustion (3.0)

Deleted Credit Courses

CIS 132, Front Page 1 (1.0)
CIS 133, Front Page 2 (1.0)

New Noncredit Courses

BUS 830, Entrepreneurial Academy (54 seat hours)

Distance Education Courses

PE 102, Physical Fitness, Coed (1.0)

VII.3 Resolution No. 14009: Priority Registration Assignments

WHEREAS, the Admissions Operating Committee, Curriculum and Instruction Committee, and Academic Senate approved adding Armed Services to the priority registration assignments; and

WHEREAS, the College Council, at its November 26, 2007 meeting, recommended to the Interim Superintendent/President that priority registration assignments be amended to add current and former members of the Armed Services to Category B presently assigned to athletes, ASG, and ASPIRE; and

WHEREAS, the Interim Superintendent President recommends approval of the proposed revision to the priority registration assignments;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approves said priority registration assignments, effective with the registration period for summer term, 2008.

VIII. CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT
Title: Interim Superintendent/President

2. PUBLIC EMPLOYMENT
Title: Superintendent/President
Review and approval of candidates for second interviews

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Old Sears building, Parcel # 064-470-029
Agency Negotiators: Efrain Silva, Kathy Berry, Gary Rodgers
Negotiating Parties: Peter Ruiz of The Legaspi Group
Negotiation: Instruction to negotiator will concern price and terms of sale or lease

Property: Masonic Temple, Parcel # 053-112-028
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Negotiating Parties: Kent Hems
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Negotiation: Instruction to negotiator will concern price and terms of sale or lease

4. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: CSEA Chapter 472
RE: Direction for Negotiations

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA – HUMAN RESOURCES

X.1 Resolution No. 14010: Academic Winter Intersession Employment

BE IT RESOLVED that the following instructors be employed for the 2008 Winter Intersession at a salary computed in accordance with Resolution No. 1907. Employment is contingent upon sufficient enrollment.

<u>NAME</u>	<u>ASSIGNMENT</u>
Abrams, Robert	English
Agee, John	Sociology
Archuleta, Joe	Mathematics
Aye, Tyson	Physical Education
Baukholt, Robert	English
Bemis, Roberta	English
Biley, Patti	English as a Second Language
Blek, Craig	Economics
Byrd, Krista	Psychology
Carlson, Marylynn	Nursing
Carnes, Dennis	Biology
Castrapel, Rick	Mathematics
Craven, Julie	English as a Second Language
Cypher, Jackilyn	Emergency Medical Technician Paramedic/ Vocational Nursing
David, Samuel	Chemistry
Davis, Lincoln	English
Decker, Van	Music
Deyo, Jeffrey	Health Education/Physical Education
Dorantes, Kathleen	English
Drury, David	Health Education/Physical Education
Finnell, Gaylla	Political Science
Fisher, James	Chemistry
Fisher, Raenelle	History
Fristrup, Carey	Physical Education
Gage-Mosher, Ronald	Psychology
Garza, Alejandro	English as a Second Language
Gretz, Suzanne	History
Guerrero, Jose	Administration of Justice
Hansink, Todd	Business/Economics
Hegarty, Carol	Art
Hernandez, Oscar	Mathematics
Heumann, Michael	English
Horton, Sidne	Physical Education
Jacobson, Eric	Political Science
Jimenez, Ricardo	Computer Science
Kelly, Nannette	Art
Lavery, Russell	Astronomy/Physical Science
Lay, Nancy	English
Lehtonen, Eric	Mathematics
Leon, Allyn	Mathematics

Lofgren, Mary	Psychology
Lopez, Jose	Auto Technology
McCormick, John	English
McNeece, Brian	English
Marcuson, Bruce	Administration of Justice
Martini, Donald	English as a Second Language
Marty, Kevin	Geology
Mason, Charles	American Sign Language
Mecate, James	Health Education/Physical Education
Meek, Alfred	Nursing
Miller, Fonda	Child, Family & Consumer Science
Miranda, Frank	Air Conditioning & Refrigeration
Morales, Marco	Welding
Morrell, Thomas	Biology
Page, Bruce	Speech
Paine, Thomas	Computer Information Systems
Pang, Xucheng	Mathematics
Patterson, James	Speech
Pfister, Toni	Health Education/Physical Education
Pollock, Diedre	Nursing
Pradis, Ricardo	Auto Technology
Rapp, Frank	English
Ruiz, Angelica	Business
Ruiz, Jose	Spanish
Sanchez-Dominguez, Romano	Spanish
Santistevan, Judy	Computer Information Systems
Seivertson, Bruce	Geography
Sheppard, David	Child, Family & Consumer Science
Shokoufi, Mardjan	Mathematics
Simpson, Scott	English as a Second Language
Solomon, Lisa	History
Staton, Mary	Psychology
Thoresen, Josefina	English as a Second Language
Torales, Maria	Spanish
Tucker, Jill	Physical Education
Velasquez, Jose	Building Construction
Voldman, Aleksandr	Mathematics
Wainwright, Mary-Jo	History
White, Kevin	Political Science
Williams, Jack	Nursing
Zhao, Lianna	Biology

X.2 Resolution No. 14011: Adjunct Instructor Winter Intersession Employment

BE IT RESOLVED that the Board approves the recommendation of the Interim Superintendent/President for the following personnel be employed during the 2008 Winter Intersession, at the hourly rate provided for in Resolution No. 13829. Employment is contingent upon sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>Name</u>	<u>Possible Assignment</u>
Agundez, Rebecca	Nursing
Alvarez, Sotero	Math
Berker, Enola	Allied Health Profession
Castillo, Kelly	Math
Estrada, Jorge	Art
Freitas, Linda	Art
Garay, Jeronimo	Math
Garcia, Ana	Physical Education
Gonzalez, Adrian	Computer Information Systems
Hernandez, Porfirio	Math
Jimenez, Javier	Electronics
Khan, John	Art
Knapp, Leslie	Admin of Justice
Lapena, Evangelina	Nursing
Lee, James	English
Lerno, Jill	Physical Education
Lewenstein, Jay	English
Mendez, Hugo	Auto Body
Monge, Antonio	Admin of Justice
Moran, Santos	Math
Nippins, Fred	Fire Science
Olmedo, Jose	Art
Palacio, John	Physical Education
Pascua, Darrol	Water Treatment
Perez, Jose	Auto Body
Rhoades, Robert	Math
Robinson, Andrew	Health Education
Rodiles, Nicole	Psychology
Sullivan, Terrie	Allied Health Profession
Thomas, Unneetha	Biology
Varela, Ruben	Math
Vasquez, Melisa	Computer Information Systems
Viloria, Vicki	Business/Computer Information Systems

X.3 Resolution No. 14012: Classified Service Employment

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Schneider, Dennis	Grounds Maintenance Worker	Maintenance & Operations	District	11-1	08/20/2007
Gutierrez, Salvador	Lead Custodian	Maintenance & Operations	District	11-5	12/03/2007

XI. ADJOURNMENT

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