



## MINUTES

### IMPERIAL VALLEY COLLEGE COUNCIL

Monday, January 28, 2008 – 2:30 P.M.  
Administration Building Board Room

College Council Vice Chair Michael Heumann called the meeting to order at 2:39 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative  
Efrain Silva, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)  
Armando Mendez, Faculty Representative

Carol Cortes-Ramirez, Classified Representative  
Patty Robles, Alternate Classified Representative

Rick Webster, CMCA Representative  
Dawn Chun, Alternate CMCA Representative

David Lopez, Student Representative

Gary Rodgers, Ex Officio  
Gene Hill, Ex Officio

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:

Robin Ying, Administrative Representative  
Bruce Seivertson, Faculty Representative  
Norma Nuñez, Alternate Faculty Representative  
John Abarca, Classified Representative (Chair)  
Frances Arce-Gomez, Classified Representative  
Carlos Fletes, CMCA Representative  
Ingrid Soto, Student Representative  
Raymond Kim, Alternative Student Representative

Others present were:

Marilyn Boyle, Travis Gregory, John Lau, Diedre Pollock-Blevins, Lianna Zhao

### **PUBLIC COMMENT**

There was no public comment.

### **APPROVAL OF MINUTES DATED MONDAY, NOVEMBER 26, 2007**

M/S/C Sergio Lopez/Carol Cortes-Ramirez to approve the minutes dated November 26, 2007.

## **AREA REPORTS/UPDATES**

### **Instruction/Academic Services**

Vice President for Academic Services Kathy Berry reported the following:

- A Basic Skills training session was held on Saturday, January 26<sup>th</sup>. She stated that IVC received \$1 million from the Chancellor's Office for Basic Skills; however, the money cannot be spent until an assessment occurs. The money would be carried over 3 years.
- English instructor Kathleen Dorantes has forwarded the Basic Skills results to training attendees to ensure accuracy. The results would also be forwarded to the campus community for comments.
- The summer schedule is being entered into Banner. She stated that attempts would be made to enter a whole year's schedule into Banner.

### **Accreditation Process**

Vice President for Academic Services Kathy Berry reported the following:

- She stated the Accrediting Commission for Community and Junior Colleges met two weeks ago to discuss IVC's evaluation, but to date, IVC has not received the Final Report.

### **Business Services/Bond Projects Update**

Vice President for Business Services John Lau reported the following:

- Announced that a total of 23 bid packets would be going out for construction of the Science Building. The first set of bids will go out on January 30<sup>th</sup>, with the second set going out on March 20<sup>th</sup>. The first set of bids will be presented and awarded at the March Board of Trustees meeting
- A Pre-bid conference will be held on February 20<sup>th</sup>.
- Construction of the Science Building will begin at the end of March.
- All bids will be awarded by the end of May.
- He stated \$31 million has been slated for the Science Building, which includes the cost of furnishings.
- Furnishing of the Science Building will be addressed in April.

### **Student Services**

Vice President for Student Services, Dr. Victor Jaime, was not present. He provided an attachment with November and December updates for Student Services.

### **ACCESO**

Project Director Dawn Chun reported the following:

- ACCESO would be implementing an online room scheduling program. They will be evaluating software that will work with Banner.
- 39 online classes are being offered in spring.
- 1,062 students are enrolled in spring online classes, with a 95% fill rate.
- An orientation schedule will be mailed to students this week.

**Title V Cooperative Grant**

Dr. Lianna Zhao reported the following:

**Computer Science Program**

- The helicopter workshop took place on December 8th. Competing schools are making progress towards flying the helicopters successfully.
- A section of CS 210 was offered at IVC during the winter intersession to increase enrollment in CS courses for the spring.

**Nursing Program**

- SDSU School of Nursing granted a blank petition for 68 students who took CHEM 140 to be able to use this course as the chemistry requirement for BSN.
- Nursing joint meetings were conducted in Calexico and at IVC. Interim Associate Dean of Nursing, Diedre Pollock-Blevins, spoke with Imperial County Public Health Department regarding possible conflicting schedules for clinical practice.
- A meeting was held with the El Centro Regional Medical Center and Pioneers Memorial Hospital on January 9th to discuss the in-kind donation of clinical faculty to the SDSU-IV program, and it appears as if these clinical faculty donations will take place. Dr. Zhao will provide update.

**General**

- Continuing with academic advising and assisting students in nursing and computer science with their transfer applications.
- SDSU Research Foundation discovered its budget error for Year 1. The management team worked together to rectify the error and to close out the Year 2 budget for inclusion in the Title V Annual Performance Report.
- Year 2 APR was drafted with the help of several Title V staff and IVC President's Office staff. Dr. Zhao personally thanked those involved in helping draft the report. The report was finalized and submitted to the Department of Education.

**Learning/Technology Services**

Dean of Technology/Learning Services Dr. Robin Ying was not present at the meeting. This item was tabled until the next meeting.

**Associated Student Government**

ASG President David Lopez reported the following:

- He passed out Prop 92 flyers and buttons for elections on February 5, 2008.
- ASG will be having a meeting to disburse flyers and buttons.
- He stated students were unfamiliar with Prop 92 and the creation of the flyer has helped familiarize the students to the proposition.
- He and Frank Fernandez wrote letter to the IV Press to help educate people about Prop 92.

**President's Update**

Interim Superintendent/President Gary Rodgers reported the following:

- He stated he would be in transition the next few months, as he is scheduled to teach three classes in spring.

- He will be available in the Administration Building as well as Room 308.
- Announced that enrollment for spring is up by 140, with an increase in FTES of 38. He is hoping IVC maintains the increase.

### **MINUTES FROM STANDING AND AD HOC COMMITTEES**

Minutes from the following committee meetings were received:

1. Academic Senate, 11/07/07
2. Curriculum and Instruction, 11/15/07
3. Environmental Health & Safety, 10/30/07, 12/06/07
4. Insurance Committee, 12/03/07
5. Planning and Budget, 11/28/07

### **DISCUSSION AND INFORMATION ITEMS**

#### **1. Proposed Academic Calendar**

Vice Chair Heumann stated this issue had recently been raised via e-mails. He stated the campus community would be given an opportunity to discuss the Academic Calendar with the CTA at a meeting to be held early in the spring semester. CTA President Suzanne Gretz would be sending out a notice of the meeting.

Associate Dean of Student Affairs, Sergio Lopez, asked if Krista Byrd had included language relating to the Academic Calendar in the latest student survey.

Vice President for Academic Services, Kathy Berry, stated this is the third year of winter intersession, and it was decided that after the third year an assessment would be conducted on its effectiveness. The assessment this year would be done in conjunction with Program Review. A survey would be conducted with questions being presented to students, faculty and staff. The goal is to serve the students in the most efficient time and manner. She raised the question whether students would be better served by offering two summer sessions instead of winter. She did state, however, that the 16-week fall and spring schedules would remain in place.

Director of Maintenance and Operations, Rick Webster, stated that three years ago a campus forum was held to discuss IVC's Academic Calendar versus the K-12 schedule. At that time, CTA representatives stated the reason for the different schedule was to provide a break in the middle. He stated that having a different schedule than the K-12 makes it difficult for students and staff with children in the K-12 system.

Vice Chair Heumann stated this year IVC's spring recess occurs at the same time as the K-12 districts.

### **ACTION ITEMS**

None.

**ADJOURNMENT**

M/S/C Armando Mendez/Michael Heumann to adjourn the meeting at 2:55 p.m.

**2007-2008 College Council Meeting Schedule  
at 2:30 p.m. in the Board Room**

| 2008              |               |
|-------------------|---------------|
| February 11* & 25 | April 14 & 28 |
| March 10          | May 12        |
|                   | June 9** & 23 |

\* Spring Semester Begins

\*\* Monday after Graduation

Overload rate for 177-day members