

ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

Wednesday, November 14, 2001

Location: IVC Administration Building Board Room

On Wednesday, November 14, 2001, Board President Kelly Keithly, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M.

TRUSTEES PRESENT: Rudy Cardenas, Jr.  
Claudine Duff  
Kelly Keithly  
Marian Long  
Romualdo Medina  
Rebecca Ramirez  
Louis Wong

REPRESENTATIVES PRESENT: Frank Rapp, Academic Senate  
James Patterson, Faculty  
Gail Parish, Classified

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President  
Carlos Fletes, Vice President/Business Services  
Dr. Victor Jaime, Vice President/Student Services  
John Hunt, Vice President for Academic Services  
Ruth Montenegro, Director of Human Resources  
Frank Oswald, Legal Counsel

VISITORS PRESENT:

Carlos Acuña; Kathy Berry; Jack Duff; Renee Fenn; Lenny Fabian;  
Eileen Ford; Laurie Franks; Bill Gay; Cesar Guzman; Janell  
Hodgkin; Gonzalo Huerta; Jose Lopez; Sergio Lopez; Jan Magno;  
Jaime Servin; Barbara Stuart; David Zielinski.

WRITTEN COMMUNICATIONS

1. James Patterson, IVCC/CCA/CTA/NEA (RE: Demand to Bargain for Part-Time Faculty Representation)

PUBLIC HEARING

A public hearing was held on the IVC CCA/CTA/NEA 2001-2002 Negotiations Proposal submitted to the Imperial Community College District on October 10, 2001. No comments were made.

PUBLIC COMMENT

Frank Rapp commented on why the Board should adopt the Academic Senate version of the Academic Hiring Procedures. The Senate version would streamline the process.

STUDENT SENATE UPDATE

ASG President, Mike Lopez, reported on the following:

- During the month of October the ASG hosted a Halloween contest and games, which included a dance and a mini-carnival.
- Veteran's Day activities included 12 veterans who spoke of their military experiences to the students.
- On Friday, November 16, the ASG sponsored a karaoke contest.
- The annual Christmas Talent Show will take place on December 7.

ACADEMIC SENATE UPDATE

Academic Senate President, Frank Rapp, reported on the following items:

- The Senate invited Claudine Duff to their meeting on November 21, to present her with a resolution honoring her service to the College as a trustee.
- An Open Forum, to discuss IVC issues with Board members Kelly Keithly, Rebecca Ramirez, and Romualdo Medina, is scheduled for 3:00 P.M., November 20, 2001, in Room 2131. Calexico Unified School District Superintendent, Robert Moreno, will be the facilitator.
- The IVC Drama Class performed the play "The Woman of Andros." The students and director/producer were congratulated for an excellent production.
- Nearly \$1,000 has been raised for the Paul Artech Scholarship Fund. A committee has been formed to determine the criteria for awarding the scholarships.

- A suggestion was made to move the IVC Foundation Office to the 1600 building, so that the Board Room could be enlarged to accommodate more visitors.
- History Instructor, Benny Andres, was commended for his enthusiastic teaching methods. Students recognize that Mr. Andres cares deeply about his subject matter, and in helping students to learn the material. The students involve themselves in their studies more fully, and as a result learn more.
- Mr. Rapp read a written statement, which was distributed to the Board, relating to conflicting viewpoints regarding the Administrative version and the Academic Senate version of faculty hiring procedure changes placed on the Board agenda for their action.

#### PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

- Representatives from CampusWorks Inc., experts in the field of information systems technology, met with 35 faculty, staff, and administrators on November 4-5, 2001, for group interviews to evaluate the IVC information system. On November 5, the representatives met with the Cabinet to discuss some of their findings. It was decided to conduct additional interviews of faculty and staff users in order to further validate their findings. Invitations to all faculty and staff have gone out for more interviews to take place on December 3, 2001. A written report will follow.
- The separation of Board Policies from Procedures has been underway since last summer. Members of Cabinet and their staff have been working hard at this project. Vice President Hunt and members of the Academic Senate will be meeting in the Board Room on Saturday, November 17, to work on this project. This separation phase of the project is about 70% complete, and a draft is projected to be completed by February 20, 2002.
- IVC has made an agreement with the Central Union High School District on a project to share data on their graduating students as they matriculate to IVC for the next two years, through July 31, 2003. The purpose of this project is to learn demographics about these students, their preparation, progress and development at IVC, and ways to improve on the success of these students. Ultimately, this will provide data to faculty for making decisions on curriculum and programs. This project will also serve as a model for other high school districts in Imperial County. IVC is the second community college district in San Diego and Imperial Counties, to participate in this \$300,000 state funded project. There is no direct cost to the District other than the time spent.

- A very successful Career/Industrial Technology Fair was held on campus on October 17, 2001. Hundreds of students and community people were served, and millions of dollars of equipment was on display. Discussions are now underway with Imperial County high school superintendents to hold a countywide career fair on the IVC's campus next year.
- The 2002-2003 State Budget will be released in January. The Governor is directing state agencies to prepare for a budget reduction of 15% to go along with the proposals of 3, 5, and 10 percent previously ordered. The Chancellor's Office will be especially hard hit by further budget reductions. The Chancellor's Office will do everything possible to avoid layoffs.
- A Master Planning Workshop will take place from 8:30 A.M. to 3:30 P.M., Friday, November 30, 2001, at the Scribbles Restaurant upstairs conference room. The workshop facilitator will be Darryl Croft. Invitations have gone out to all faculty, staff, administrators, and Associated Student Senate, and the Board was invited to participate.

#### WORKFORCE DEVELOPMENT/ONE-STOP SATELLITE

Gonzalo Huerta and Leonard Fabian shared the following information:

The central role of Workforce Development at IVC provides:

- Assistance to employers, current workers, students, and other community entities as they seek to meet their training needs.
- Comprehensiveness in basic education, short-term customized training, long-term occupational training, broad academic education, certificate and Associate Degree programs, university transfer programs, life-long learning opportunities, and employment and career progression training.
- Accessibility
- Capacity - course offerings
- Continuity - transfer programs
- Link to community - advisory committees
- Supportive services

IVC Satellite One Stop Employment Services was described as follows:

- One-Stop is a seamless system of service delivery mandated under the Workforce Investment Act that is created through the collaboration of public, state, and federal entities, and is designed to enhance access to services and improve outcomes for individuals seeking training and/or service assistance.
- The IVC Satellite One Stop Employment Service was the first to be designated in Imperial County on September 17, 2001. Our on-campus partners include representation by the State Employment Development Department (EDD), the Imperial Valley Regional Occupational Program (IVROP), San Diego Job Corp, EDD Veterans Services, the State Department of Rehabilitation, and One Stop staff. All these agencies have service hours on a rotational basis and are coordinated by the One-Stop Client Service Assistant.
- One Stop services to students include one-on-one assistance in job search, resume development, and interview and job and job application preparation. They also offer direct assistance in working with the CalJOBS program and with a phone bank for contacting perspective employers and typewriters for typing applications.

#### PURCHASING DEPARTMENT CHANGES

Director of Purchasing and Warehouse, Laurie Franks, presented the following information relating to her department:

- Services provided are purchasing, receiving, warehouse of supplies, inventory, copy machines, van fleet, transportation arrangements, project support, and the employee computer loan program.
- Upgrades to customer services are creation of new policies and procedures, cross training of staff, streamlining of procedures, implementation of bar code inventory system.
- Surplus computers are donated to the Student Support Services Program, local schools and non-profit organizations.
- Local vendors are given first opportunity to provide services and supplies to the college.

#### BOARD SELF EVALUATION AND RETREAT DATE

The Board determined that the Board Retreat would be held on February 9, 2002. Topics for discussion will be addressed at the December Board meeting.

BOARD REORGANIZATION

M/S/C Duff/Cardenas

Resolution No. 12296: **NOTICE OF BOARD MEMBER APPOINTMENTS IN LIEU OF ELECTION**

WHEREAS, Education Code 5326 provides that when only one person is nominated for a certain district governing board position to be filled at the election, that an election shall not be held; and

WHEREAS, Education Code 5326 provides that the Imperial Community College District Board of Trustees appoints such candidates; and

WHEREAS, the aforesaid statutes provide that if no election is to be held, the Governing Board shall appoint to the positions of Governing Board members the persons so nominated;

BE IT THEREFORE RESOLVED that the following be appointed as members of the Board of Trustees of the Imperial Community College District to hold office for the completion of the term expiring December 2005.

Division Area 2	Carlos R. Acuña
Division Area 5	Kelly Keithly
Division Area 7	Rebecca L. Ramirez

OATH OF OFFICE

The Oath of Office was administered by Dr. Dominguez to Carlos R. Acuña, Kelly Keithly, and Rebecca L. Ramirez.

ELECTION OF BOARD OFFICERS FOR 2001-2002

M/S/C Wong/Long

President of the Board - Rudy Cardenas, Jr.

M/S/C Long/Wong

Clerk of the Board - Romualdo Medina

M/S/C Keithly/Wong to approve the Minutes dated October 10, 2001

M/S/C Keithly/Wong

Resolution No. 12297: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 0201135 through 0201624 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 0201028 through 0201071, inclusive are approved.

M/S/C Keithly/Wong

Resolution No. 12298: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 7 in the amount of \$108,137.19, and No. 8 in the amount of \$1,494,333.99 be ratified.

M/S/C Keithly/Wong

Resolution No. 12299: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

13	in the amount of	\$85,979.46
14	in the amount of	\$148,028.15
15	in the amount of	\$557,406.24
16	in the amount of	\$844,347.90
17	in the amount of	\$428,150.97
17A	in the amount of	\$5,411.60

M/S/C Keithly/Wong

Resolution No. 12300: **CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending September 30, 2001, and directs the copies be forwarded to the Chancellor's Office of the California Community Colleges and to the Office of the Imperial County Superintendent of Schools as required by law.

M/S/C Ramirez/Keithly

Resolution No. 12301: **ELECTRICAL/FIRE ALARM BID FOR  
READING/WRITING/LANGUAGE LAB**

BE IT RESOLVED that the low bid of Supreme Electrical Contracting Inc. in the amount of \$65,200.00 for the construction of electrical and fire alarm service to Reading/Writing/Language Lab, per the plans and specifications, be hereby accepted. Said project to be funded 100% by State Partnership for Excellence funds.

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services be hereby authorized and instructed to sign all notices, contracts, change-orders, or other documents to effectuate the completion of said project.

M/S/C Long/Keithly

Resolution No. 12302: **2001-2002 TELECOMMUNICATIONS & TECHNOLOGY  
INFRASTRUCTURE PROGRAM (TTIP)**

WHEREAS the District has been notified by the Chancellor's Office that funds are to be allocated for the purposes of 4Cnet video conferencing, college library automation, satellite, technology for access through TCO model options and technology human resources training; and

WHEREAS the total amount allocated to Imperial Valley College is \$200,651.00.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the 2001-2002 Telecommunication and Technology Infrastructure Program (TTIP) Expenditure Plan as submitted.

M/S/C Keithly/Medina

Resolution No. 12303: **AGREEMENT WITH SCHOOL SERVICES OF  
CALIFORNIA**

BE IT RESOLVED that the Board approves the continuation of the contract with School Services of California, Inc., to provide assistance regarding issues of community college finance, legislation, budgeting, capital outlay and general fiscal issues for a fee of \$3,420 annually, plus expenses for the period of one year, beginning January 1, 2002 and terminating December 31, 2002.



M/S/C Long/Keithly

Resolution No. 12304: **EXTENSION OF CONTRACT WITH AZTEC SHOPS**

BE IT RESOLVED that the Board approves the extension of the lease with Aztec Shops, LTD, for the operation of the IVC Bookstore for the period of November 18, 2001 through May 31, 2002;

BE IT FURTHER RESOLVED that Aztec Shops agrees to pay sales commission for the period of November 18, 2001 through January 27, 2002, and that there will be no sales commission from January 28, 2002 through May 31, 2002, with all other terms and conditions of the original agreement to remain in effect.

M/S/C Long/Wong

Resolution No. 12305: **CHANGE ORDER FOR WATER SYSTEM IMPROVEMENTS PROJECT**

WHEREAS the District was awarded \$390,830 in 1999-2000 State Hazardous Substances Funding for Water System Improvements; and

WHEREAS the original bid from Cameron Excavation, including all alternatives, was \$606,275; and

WHEREAS the District awarded the base bid for Water System Improvements--Phase II to Cameron Excavation Co. on January 17, 2001 (resolution #12096) in the amount of \$499,947.00; and

WHEREAS the base bid was reduced to \$399,325 on January 26, 2001 on change order #1; and

WHEREAS the contract was increased by \$3,823.13 on March 9, 2001 on change order #2 and 3; and

WHEREAS the District has been awarded \$215,990 in 2001-02 State Hazardous Substances Funding for Water System Improvements.

NOW THEREFORE BE IT RESOLVED that change order #4 in the amount of \$206,950.00 is approved in order to bring the Water System Improvement project to completion.

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services be authorized to sign all notices, contracts, change orders and other documents to effectuate the completion of said project.

<p><b>Fiscal Impact Statement:</b> Total funds received from the state are in the amount of \$606,820.00 and the total planned expenses for this project are \$610,098.13. The total impact to the general fund is \$3,278.13.</p>
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M/S/C Keithly/Wong

Resolution No. 12306: **DESTRUCTION OF RECORDS**

BE IT RESOLVED that Board approves the reclassification of Class 2 records listed below to Class 3 disposable records:

<u>DOCUMENT</u>	<u>YEAR ORIGINATED</u>
Change of Program Cards (Add/Drop Slips)	Spring, Summer, Fall 1995 Spring, Summer, Fall 1996

M/S/C Keithly/Ramirez

Resolution No. 12307: **COACHING ASSIGNMENTS**

BE IT RESOLVED that the following list be approved to appoint Athletic Coach to their respective positions for the 2001-2002 Academic Year as indicated:

<u>Name</u>	<u>Position</u>	<u>Sport</u>
Correa, Andrea	Volunteer Coach (no compensation)	Women's Soccer

M/S/C Long/Medina

Resolution No. 12308: **AMENDING THE ADMISSIONS, REGISTRATION AND PETITIONS COMMITTEE PROCEDURES**

BE IT RESOLVED that the Board approves the recommendation of the Vice President for Student Services and the Curriculum and Instruction Committee on October 18, 2001, amending the Admissions, Registration and Petitions Committee Procedures set forth as follows:

M/S/C Keithly/Ramirez

Resolution No. 12309: **COURSE DELETIONS**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee on October 4 and 18, 2001, deleting the following courses:

<u>Course Number</u>	<u>Description</u>
ED1	Introduction to Education
H REL 8A - 8B - 8C	Personal and Career Development

M/S/C Keithly/Ramirez

Resolution No. 12310: **2001 SUMMER GRADUATES**

BE IT RESOLVED that the Board approves the following 2001 Summer Candidates for Graduation:

Camargo, Jose Julio, A.S.  
 Corella, Andrea , A. S.  
 Espinoza, Graciela, A.S.  
 Garcia, Rodolfo, A.S.  
 Gonzalez, Elvia G., A.A.  
 Juleson, Matthew Joseph, A.A.  
 La Cuesta, Jose, A.A.  
 Maciel-Tijero, Francisco, A.A.  
 Malagon-Colio, Esperanza, A.S.  
 Marquez, Sergio Antonio, A.A.  
 Peck, Christopher, A.A., A.S.  
 Romero, Claudia, A.A., A.S.  
 Sierra, Abel S., A.S.  
 Soto Torres, Juana Elizabeth, A.S.  
 Torres Martinez, Silvia, A.A.

M/S/C Keithly/Ramirez to go into **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
 Initiation of litigation pursuant to subdivision (c) of  
 Section 54956.9: One Case

M/S/C Keithly/Ramirez to go back to **OPEN SESSION**

The Board President announced that legal counsel was given direction on how to proceed.

M/S/C Ramirez/Wong to open discussion

M/S/C Ramirez/Medina

NO VOTE: Acuña

Resolution No. 12311: **REVISION TO THE ACADEMIC HIRING PROCEDURES**

BE IT RESOLVED that the Board approves the following revisions to the Academic Hiring Procedures as recommended by the Administration:

ADMINISTRATIVE VERSION

3.5.8 Screening - No Change Recommended

3.5.9 Section 9:**First Level** Interviewing

1. Each committee member is given an interview form for each candidate preprinted with the candidate's name and interviewing criteria.
2. Interview questions are developed by the **First Level Selection Screening** Committee and approved for non-bias and job relatedness by the Director of Human Resources/Affirmative Action Officer.
3. Candidates are given a written copy of the questions 30 minutes before the beginning of the interview.
4. Follow-up questions are permitted strictly in response to candidates' answers to established questions.
5. Candidates may be asked to prepare a short demonstration such as a lecture or problem-solving scenario.
6. The **First Level Selection Screening** Committee will recommend a slate of qualified candidates to the Superintendent/President.

**3.5.10 Section 10: Second Level Selection Committee**

- a. The Superintendent/President will review the list of candidates recommended for hire and may conduct a second interview. **The Superintendent/President or designee will serve as committee chair for all interviews at the second level. He/she shall be joined by the area vice president and the chair of the first level selection committee. The Director of Human Resources/Affirmative Action Officer will serve as moderator (non-voting).**
- b. Background checks will be conducted by the Director of Human Resources ~~Superintendent/President~~ or designee, and communicated to the Superintendent/President prior to submission of a single candidate for hire to the Board of Trustees.

Following the selection of a single candidate for hire the Superintendent/ President or designee will communicate with the Chairperson of the screening committee regarding

the outcome of the second interview/ background check process. The Chairperson will reconvene the committee if members request a clarification of the final selection.

- c. Should the Superintendent/President decline to forward a candidate to the Board of Trustees, the Director of Human Resources will reconvene the **First Level Selection Screening** Committee to determine whether to forward additional candidates to the Superintendent/President or to re-advertise the position.

3.5.4011 Section 4011: **Final Selection Job Offer**

1. The Director of Human Resources will notify the final candidate that he/she has been selected.
  - a. If the candidate accepts the job offer and subsequently passes the physical exam, **and Department of Justice/Federal Bureau of Investigations fingerprint clearance**, the Director of Human Resources will notify the Superintendent/President to place the name of the successful candidate on the agenda of the Board of Trustees for approval to hire.
  - b. If the candidate declines the job offer or fails to pass the physical exam, **or Department of Justice/Federal Bureau of Investigations fingerprint clearance**, or should the job offer be withdrawn, the Director of Human Resources will confer with the Superintendent/President to select an alternate candidate from the screening committee's original recommendation. If no alternate candidate is selected, the Director of Human Resources will reconvene the **First Level Selection Screening** Committee to determine whether to re-advertise the position.
2. The **First Level Selection Screening** Committee chairperson is responsible for the completion of all forms and paperwork related to the screening and interview process.
3. In all cases, the Director of Human Resources will notify all unsuccessful candidates by a form letter in a timely manner.
4. The Director of Human Resources will maintain information on each screening process and deal with all complaints regarding the process.

3.5.4112 Section 12: Policy Oversight

1. The Office of Human Resources will maintain appropriate documentation regarding the employment of full-time and part-time instructors, including minimum qualifications, equivalency, and unit loads.
2. The Director of Human Resources will have final oversight of all policies and procedures pertaining to the employment of faculty at Imperial Valley College. Potential employees will not receive an assignment until the Director of Human Resources is satisfied that all hiring procedures have been followed.

3.5.4213 Section 4213: Review and Revision

1. These procedures shall be subject to review and revision at any time by joint agreement of Administration and the Academic Senate.

M/S/C Ramirez/Acuña

Resolution No. 12312: **EMPLOYMENT OF TEMPORARY SHORT-TERM ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time, short-term academic personnel to be employed for the period of October 11, 2001 through December 21, 2001:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Silva, Ernest	Appropriate Classification and Step Contingent upon Verification of Records	ESL Instructor

M/S/C Ramirez/Acuña

Resolution No. 12313: **EMPLOYMENT OF TEMPORARY SHORT-TERM ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time, short-term academic personnel to be employed for the period of October 16, 2001 through June 30, 2002:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Spears, Wayne	Appropriate Classification and Step Contingent upon Verification of Records	DSP&S Mobile High Tech Center Instructional Specialist

M/S/C Ramirez/Acuña

Resolution No. 12314: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time, tenure track, academic personnel to be employed for the Academic Year 2001-2002, effective January 9, 2002, pending medical and background clearance:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Gretz, Suzanne	Appropriate Classification and Step Contingent upon Verification of Records	History Instructor

M/S/C Ramirez/Acuña

Resolution No. 12315: **EMPLOYMENT OF PER-SESSION INSTRUCTORS**

BE IT RESOLVED that pursuant to Title V 53430, California Education Code 87359, and the District's Hiring Procedures (Resolution No. 11647, dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the disciplines indicated, and are hereby approved to teach subjects under said discipline for the 2001-2002 academic year:

<u>NAME</u>	<u>ASSIGNMENT</u>
Benito, Yolanda	Rec 74AD
Flores, Cynthia	Nursing - Clinical
Freitas, Linda	Art - Design

M/S/C Ramirez/Acuña

Resolution No. 12316: **CLASSIFIED RESIGNATIONS**

BE IT RESOLVED that the following classified employee resignations be accepted at the dates indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Allen, Donald	Receiving/Warehouse Technician	District	27-D	10/11/01
Favela, Lisa	Accounting Technician	District	27-G	11/02/01

M/S/C Ramirez/Acuña

Resolution No. 12317: **DISMISSAL/RELEASE OF CLASSIFIED EMPLOYEE**

BE IT RESOLVED that Richard Gutierrez, Custodian, be released effective October 1, 2001.

M/S/C Ramirez/Acuña

Resolution No. 12318: **DISMISSAL/RELEASE OF CLASSIFIED EMPLOYEE**

BE IT RESOLVED that Luis Herrejon-Avila, Purchasing Technician, be dismissed effective October 15, 2001.

M/S/C Ramirez/Keithly

Resolution No. 12319: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Espinoza, Graciela	Office Assistant II (Industrial Technology)	District	21-A	10/29/01
Olea, Martha	Microcomputer Technician	District	31-A	11/26/01
Tuckness, Jeffrey	Foster & Kinship Care & Independent Living Program Coordinator	State	41-B	10/15/01
Garnica, Luis	Microcomputer Lab Technician (Business)	District	28-B	11/13/01
Wang, Hong	Senior Computer Programmer	District	43-B	11/13/01

M/S/C Ramirez/Acuña

Resolution No. 12320: **CLASSIFIED RECLASSIFICATION**

BE IT RESOLVED that the following classified employee be reclassified at the date indicated:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Fraker, Scott	Custodian Range 21 65%/26 hrs wk.	Custodian Range 21 58%/24 hrs. wk.	23-A	11/1/01

M/S/C Medina/Ramirez to **ADJOURN** the meeting. The next regular meeting of the Board of Trustees is scheduled for Wednesday, December 12, 2001, at 6:00 P.M.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
ICCD Board President

\_\_\_\_\_  
ICCD Board Secretary