

**ADOPTED MINUTES**

**FOR THE REGULAR MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Wednesday, November 13, 2002**

On Wednesday, November 13, 2002, Board President Rudy Cardenas, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., in the Health Sciences Building Room 2131.

BOARD MEMBERS PRESENT: Carlos R. Acuña, Rudy Cardenas, Jr.,  
Kelly Keithly, Marian Long, Romualdo  
Medina, Rebecca L. Ramirez

BOARD MEMBERS ABSENT: Louis Wong

REPRESENTATIVES PRESENT: Jim Pendley, Academic Senate  
Barbara Stuart, Faculty  
Gail Parish, Classified  
Cihara Hercules, Students

CONSULTANTS PRESENT:

Dr. Jack Fujimoto, Interim Superintendent/President  
Carlos Fletes, Vice President for Business Services  
John Hunt, Vice President for Academic Services  
Dr. Victor Jaime, Vice President for Student Services  
John Mustafa, Interim Director of Human Resources  
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Attending the meeting were more than 200 concerned community members some of which included: Alex Arroyave; Elizabeth Cochran; Rev. Walter Colace; Mike Johnson; Max Fields; Ron and Paula Goff; Joel Hamby; Luke Hamby; Faye Hartfield; Mike Johnston; Leanne Littlefield; Rev. Pete Mallinger; Ron Nicholson; Tom Storey; David Strong; Dr. John Strong.

IVC Staff members attending the meeting were: Ruben Aguilar; Olga Artechy; Kathy Berry; Debra Buchanan; Dennis Carnes; Denis Cheng; Janell Couchman; Donna Croft; Jeff Deyo; Dave Drury; Dr. Sam Ellis; Renee Fenn; Eileen Ford; James Fisher; Carey Fistrup; Eileen Ford; Laurie Franks; Bill Gay; Harold George; Carol Hann; Marie Hisel; Saul Hom; Mark Horsman; Gonzalo Huerta; Eric Jacobson; Janeen Kalin; James Lee; Sergio Lopez; Jan Magno; Brian McNeece; Jim Mecate; Christy Meeks; Martha Olea; Gary Rodgers; Ron Schoors; Sandra Standiford; Mariaelena Thibodeaux; Rick Webster; Larry Welch; Cathy Zazueta; David Zielinski.

M/S/C Keithly/Long to immediately (6:03 P.M.) go into **CLOSED SESSION** to discuss the following:

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT  
Conference with District Negotiators  
RE: Direction for Negotiations
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
  
Interim Superintendent/President

M/S/C Keithly/Long to go back into **OPEN SESSION** at 6:45 P.M.

The Board President announced that in discussion item #1 the Board gave direction concerning negotiations; in discussion item #2 the contract of the Interim Superintendent/President has been extended until a permanent replacement is found.

#### EMPLOYEE OF THE MONTH FOR NOVEMBER

John Abarca, representing the Customer Service Committee, presented Christy Meeks, IVC Foundation Secretary, with the Employee of the month Award for November.

#### PUBLIC COMMENTS

1. Debra Buchanan, IVC Dance Instructor, asked the Board to approve Resolution No. 12582: Out-of-State Trip for Dance Theatre Students and Faculty Advisor, to participate in a Royal Caribbean Mexican Cruise Performance on February 23 to March 2, 2003. The group will have the experience of performing in two professional performances.
2. Martha Olea, formerly a Microcomputer Technician and assuming the position of Purchasing/Inventory Technician, asked the Board to consider amending her transfer/reassignment salary range (Resolution No. 12591: Classified Voluntary Transfer/Reassignment) to a Y-rating.
3. Donna Croft, Business Instructor, thanked the Board for approving the CTA Contract with the retroactive salary increase at the October Board meeting.
4. Pete Mallinger presented the Board with petitions signed by more than 100 people who are registering their loss of confidence in the leadership of IVC and opposition to the decision made by the IVC Board to extend medical benefits to domestic partners.

Joel Hamby, David Strong, Dr. John Strong, Walter Colace, Alex Arroyave, Faye Hartfield, Tom Storey, Luke Hamby, Elizabeth

Cochran, Mike Johnson, Jeff Deyo, all representing the conservative Christian community asked the Board to remove the clause from the CTA Agreement extending District-paid health and welfare benefits to domestic partners. The Board was reminded that they serve a conservative community that embraces traditional family values and are elected to vote the will of the people. It was stated that this action will have a negative affect on the fund raising efforts of the Foundation.

Ron Nicholson, Per-Session Instructor and full-time English Instructor for Central Union High School, congratulated the Board for voting what the law provides, and if this benefit is rescinded this action will be taken to court.

Leanne Littlefield thanked the Board for approving the CTA Agreement clause extending medical benefits to domestic partners.

Ron Schoors, IVC Foundation Director, asked the audience not to hold the students of IVC hostage by withholding financial support. Mr. Schoors asked everyone to challenge their respective trustee to vote the community's will.

Brian McNeece, English Professor for the past 16 years asked for respect for all of God's creation.

Board President Rudy Cardenas read the following statement:

The Imperial Valley College Board of Trustees at its October 9, 2002, meeting approved the District/CTA Contract, after more than two years of negotiations. In addition to the many complex issues dealt with in these negotiations was a provision dealing with health care benefits to domestic partners. Two of the Board members were not in attendance at that Board meeting, and all of the Board members, no matter what view they hold on this matter, agree in retrospect that this issue should have been considered by the full membership of the Board.

However, no matter what our individual views on this issue are, the Board consented to this provision in a lawful manner. As Board members we cannot refuse to be bound by our legal obligations, even if this decision contradicts deeply held personal and moral values.

We recognize the strong community reaction to this provision of the contract, and you can rest assured that your voices have been heard on this subject. At the appropriate time, the Board will take such action, as it deems necessary to satisfy the interests of the College and the community it serves.

ASSOCIATED STUDENT GOVERNMENT UPDATE

ASG President, Cihara Hercules, presented a PowerPoint presentation, which highlighted the following:

- The 2002-2003 Associated Student Senate members were highlighted and they were congratulated for their dedication and hard work.
- The Fall 2002 activities and programs were reviewed which included:

October 25, 2002, guest speaker, Stacy Giauque spoke to three groups of IVC students and staff regarding her recent experiences living for 18 months in the Siberia region of Russia.

October 30, 2002, the ASG sponsored "Greet and Meet the Candidates" with Bob Filner (U.S. Congress), Bonnie Garcia (State Assembly), Maria Guadalupe Garcia (U.S. Congress), and Joey Acuna (State Assembly) participating.

Halloween activities participation was tremendous.

Veteran's Day Celebration speakers included Dr. Jack Fujimoto (Korea - Army), Sarge Grams (Berlin Air Lift and Vietnam - Air Force), Ed Castillo (Vietnam - Army), Ernesto Romero (Vietnam - Army).

- Activities in the works are as follows:

November 22, 2002, Intramural Tennis Tournament; Roy Bernardi Memorial; December 6, 2002, ASG Annual Christmas Talent Show; November 21, 2002, the Great American Smoke Out.

- National Hispanic Heritage Week was held from September 23-27, 2002. All the events had a great turn out.
- On October 9, 2002, a Domestic Violence Awareness Day was hosted by the ASG, which included various workshops and information booths by eight different Imperial County agencies.
- Each Senator has been assigned to one or more standing committees.
- Each Senator has been assigned to participate in the Technology Vision Workshops organized by Planning Technology Advisory Committee (PTAC).
- The ASG is working with the student leadership advisors from the local high schools to organize the 5<sup>th</sup> Annual Leadership Conference scheduled for November 14, 2002.

- The results from the Mascot Survey were as follows: 372 students voted to leave the name and logo as is; 126 voted to change the "Arab" name, but keep the logo; 385 voted to change both the name and logo; 349 said it doesn't make a difference either way. It is the recommendation of the ASG that they proceed with a campaign that will request recommendations from everyone. This process will be tied into the 40<sup>th</sup> anniversary activities.

#### ACADEMIC SENATE UPDATE

Academic Senate President, Jim Pendley, reported the following:

- Evaluation of administrators by faculty will take place before finals week, and the evaluation instrument has been revised.
- Senators supported the IVC Foundation Raffle for a new car by selling tickets to benefit scholarships.
- Senators have participated in formulating questions for the CEO applicant interviews.
- Senators have reviewed the electronic mail system policy and they will be involved in developing the procedures.

#### PRESIDENT'S UPDATE

Dr. Jack Fujimoto reported the following:

- IVC, in collaboration with El Centro Regional Medical Center and Pioneers Memorial Health Care District, submitted an annual report to the California Community Colleges Economic Development Program outlining the outcomes of an Industry Driven Collaborative Regional Grant that was approved in the Fall 2001. The program is training and retraining 40 RNs in multiple specialty units in acute care hospital settings. The project exceeded the goal of training 40 nurses in the three specialty areas, and in fact trained 52 nurses throughout its courses.
- Bill Gay organized the first of several meetings that will eventually provide other partners using the Desert Museum to participate in not only exhibiting their services, but also, sharing in its costs with the thought that the IVC direct contributions will decrease. A presentation will be made to the Board at the December meeting.
- The 12 member CEO Search Committee screened 42 applications, and a subcommittee was appointed to develop 10 to 12 interview questions. The interviews will take place on November 22 and 23, 2002, and five to seven candidates will be recommended to the Board for further consideration. Staff forums are being planned for Flex Week.

- The Accreditation site visit will take place on November 19 and 20, 2002, and Board members were welcomed to meet with Dr. Edward Hernandez and Jane Hallinger during that time.
- The IVC Athletic Department through Jim Mecate, has petitioned the Commission on Athletics requesting permission to recruit out of state athletes.
- Carol Hann has consented to act as the IVC link in a Pioneers Museum Project featuring early education in Imperial County sponsored by Jack and Bill Tyler.

#### INFORMATION TECHNOLOGY INTEGRATION

Dr. Sam Ellis, Chief Technology Officer, presented a PowerPoint presentation updating the Board on STRATA's recent developments highlighted as follows:

- Continuing progress with infrastructure improvements
- Stabilization of e-mail service
- Improved network performance and internet access
- Completed surveys aimed at the needs of faculty and students
- Several instructional technology projects in process
- Completion of prototype for new IVC web site
- Continuing progress with administrative software procurement
- Completion of policy statements
- Formation of user-driven committees
- Completion of planning workshops
- Improved communication and collaboration
- Continuing adherence to budget

The functional model is driven by the informational technology purposes and needs of the College and are the shared services of the following:

- Support Services
- User Hardware
- Instructional/Administrative Applications
- Infrastructure

Some near-term opportunities are as follows:

- Finalize the procurement of new administrative software
- Pursue readiness tasks in anticipation of implementing the new administrative software. In particular, consider the formation of user groups and other organizational needs.
- Implement a robust and reliable server for instructional applications
- Develop templates that the faculty can use to create informative web sites

- Showcase examples of instructional technology in November, December and January
- Ensure the availability of strong support services throughout the college community
- Continue with infrastructure development
- Form a work team to develop and maintain a production version of IVC's web site

Dr. Fujimoto thanked Dr. Ellis and the Information Technology Committee chairs and committee members for all their hard work diligence and in making great strides in moving IVC forward.

#### CAMPUS IMPROVEMENTS

Carlos Fletes with the assistance of Rick Webster presented a PowerPoint presentation that highlighted the following:

2001-2002 Projects Completed are:

- Pool Restrooms
- 1600 Building Renovation into Classrooms, Technology Center and Faculty Offices
- Casbah Room Renovation
- Water Treatment Plan Upgrade
- 1100 Building Classroom/Lab Renovation
- New PA System and Satellite TV Installation in the College Center
- New Air-Conditioner and Carpet in the Assessment Center
- New Carpet in the Counseling Center
- New Air-Conditioners in the 500 Building
- New Reading/Writing/Language Lab Building 2600
- New Outside Window for Business Services Bursar's Office
- Installation of Overhang for Student Affairs Building
- Installation of a Paint Mixer Room
- Trash Collection/Recycling/Compacting
- Installation of ATM in the College Center

2002-2003 List of Projects are:

- Replacing Transformers
- Replacing Automatic Doors in the Administration Building, Counseling Center, Health Science Building, and College Center
- Renovation of Restrooms in the Gym

Cost of the Projects are:

- \$953,182 Total
- \$125,818 Paid by the District
- \$817,364 Paid by Scheduled Maintenance, TANF, PFE, TTIP, Hazardous Materials, TRANS, Bookstore and Energy Funds

The Maintenance Staff was thanked for their dedication and countless hours spent making sure that all the projects were completed in the most expeditious and accurate manner.

#### BOARD SELF-EVALUATION AND RETREAT DATE

The Board will discuss a retreat date, topics for discussion and who should facilitate the activity at the December Board meeting.

#### GENERAL OBLIGATION BOND

Carlos Fletes handed out information on Proposition 39, which reduces to 55% the vote required for passage of a local general obligation bond issued by a school or community college district. It was noted that in recent community college local bond elections that 33 out of 35 bonds were approved. If the Board wishes to go for a bond at the November 2003 election preparations must take place soon. Rudy Cardenas suggested that March 2004, when presidential elections take place, might be a better time and would allow for better planning. Dr. Fujimoto stated that the College Council was conducting a survey of the IVC Campus Community and the results would be presented at the December Board meeting. It was suggested that the General Obligation Bond would be a good retreat topic.

#### ELECTION OF BOARD OFFICERS FOR 2002-2003

M/S/C Keithly/Acuna that Romualdo Medina be appointed to the position of President of the ICCD Board for 2002-2003.

M/S/C Keithly/Acuna that Rebecca Ramirez appointed to the position of ICCD Board Clerk for 2002-2003.

#### WRITTEN COMMUNICATIONS

1. CSEA Chapter 472 (RE: Opening Negotiations for 2003-2004)
2. Joel Hamby (RE: Domestic Partner Benefits)
3. Martha Olea (RE: Y-rate and Range Status)



M/S/C Cardenas/Keithly  
Approval of Minutes dated October 9, 2002

M/S/C Cardenas/Keithly  
Resolution No. 12573: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 0301069 through 0301513 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 0300635 through 0300960, inclusive are approved.

M/S/C Cardenas/Keithly  
Resolution No. 12574: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 7 \$109,135.55, and Warrant Order No. 8 in the amount of \$1,575.114.73 be ratified.

M/S/C Cardenas/Keithly  
Resolution No. 12575: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

- 14 in the amount of \$178,272.81
- 15 in the amount of \$101,961.05
- 16 in the amount of \$406,063.90
- 17 in the amount of \$897,418.39
- 18 in the amount of \$188,301.40

M/S/C Cardenas/Keithly  
Resolution No. 12576: **QUARTERLY INVESTMENT REPORT**

WHEREAS effective January 1, 1996, Government Code section 53646 requires that the chief business officer submit a quarterly report to the governing board including the type of investment, issuer, date of maturity, par and dollar amount invested in all securities, and investments and monies held by the district, and

WHEREAS all investments for the Imperial Community College District are on deposit with the Treasurer of the County of Imperial.

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the quarterly report dated September 30, 2002, for funds invested with the Imperial County Treasurer.

M/S/C Cardenas/Keithly

Resolution No. 12577: **CALIFORNIA COMMUNITY COLLEGE QUARTERLY FINANCIAL STATUS REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending September 30, 2002, and directs the copies be forwarded to the Chancellor's Office of the California Community Colleges and to the Office of the Imperial County Superintendent of Schools as required by law.

M/S/C Cardenas/Keithly

Resolution No. 12578: **AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA**

BE IT RESOLVED that the Board approves the continuation of the contract with School Services of California, Inc., to provide assistance regarding issues of community college finance, legislation, budgeting, capital outlay and general fiscal issues for a fee of \$3,420 annually, plus expenses for the period of one year, beginning January 1, 2003 and terminating December 31, 2003.

M/S/C Cardenas/Keithly

Resolution No. 12579: **2002-2003 TELECOMMUNICATIONS & TECHNOLOGY INFRASTRUCTURE PROGRAM (TTIP)**

WHEREAS the District has been notified by the Chancellor's Office that funds are to be allocated for the purposes of 4Cnet video/data and video conferencing, college library automation and satellite; and

WHEREAS, the Chancellor's Office has cut funding in the areas of TCO (Total Cost of Ownership) and Human Resources training, for a total reduction of \$142,185; and

WHEREAS the total amount allocated to Imperial Valley College is \$114,597.00.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the 2002-2003 Telecommunication and Technology Infrastructure Program (TTIP) Expenditure Plan as submitted.

M/S/C Cardenas/Keithly

Resolution No. 12580: **USE OF ELECTRONIC MAIL SYSTEMS**

WHEREAS in support of teaching, learning, research, public service, and administrative functions, the District supports the use of electronic mail (email) systems. Email is a helpful tool for enhancing productivity, exchanging information, and expressing ideas; and

WHEREAS the use of email entails a variety of responsibilities, rules and guidelines; and

WHEREAS email messages should meet the same standards for distribution as if they were tangible documents; and

WHEREAS this policy statement is not meant to infringe upon the principles of free speech or academic freedom; and

WHEREAS the District's email systems include the hardware, software, and infrastructure that support electronic messaging. Email usage must not threaten the successful performance of the District's computer networks or infrastructure.

NOW, THEREFORE, BE IT RESOLVED that although the District does not routinely monitor email messages, no user should have any expectation of privacy unless specifically protected by state or federal law. There are circumstances under which the District may need to review the content of email messages, and perhaps share such information with others.

BE IT FURTHER RESOLVED that through the shared governance process, the District shall develop, maintain, and publish a document that provides specific information about prohibited acts and the acceptable use of email.

M/S/C Keithly/Cardenas

Resolution No. 12582: **OUT-OF-STATE TRIP FOR DANCE THEATRE STUDENTS  
AND FACULTY ADVISOR**

BE IT RESOLVED that the Board authorizes the following cheer students and faculty advisor to attend the Mexican Cruise Performance, February 23, 2003 to March 2, 2003. This cruise will begin in Los Angeles, CA and will continue on to Mazatlan, Cabo San Lucas and Puerto Vallarta, Mexico.

Amanda Griffith, Second Semester  
Michelle Kniffin, Fourth Semester  
Amanda Blake, First Semester  
Corinne Seymour, First Semester  
Laura Seymour, First Semester  
Samuel Garcia, Second Semester  
Debra Buchanan, Faculty Advisor

M/S/C Keithly/Cardenas

Resolution No. 12583: **FLEX POLICY FOR ADJUNCT FACULTY**

BE IT RESOLVED that the Board approves the following policy for Adjunct Faculty:

Adjunct teaching and non-teaching faculty may participate in flex activities and receive compensation limited to the equivalent number of hours employed per week, not to exceed 9 hours per semester, paid at the applicable hourly rate.

The maximum flex credit allowed per semester shall be nine (9) hours for both adjunct teaching and non-teaching faculty and shall be subject to the applicable flex regulations for full-time faculty.

Adjunct teaching faculty are eligible to participate in and be paid for flex hours equal to the number of units taught per semester at their current hourly rate

Adjunct non-teaching faculty are eligible to participate in and be paid for flex hours equal to the average number of weekly hours worked per semester at their current hourly rate utilizing the following equalization rate formula:

Average number of hours worked per week multiplied by the factor of .429 rounded to the nearest hour (Example: 21 hours x .429 = 9 hours).

The participation of adjunct teaching and non-teaching faculty in any flex activity is optional.

M/S/C Keithly/Cardenas

Resolution No. 12584: **AMENDING PRIORITY REGISTRATION POLICY**

BE IT RESOLVED that upon the recommendation of the Admissions Registration and Petitions Committee dated April 24, 2002, C & I Committee dated May 16, 2002, Associated Student Government dated September 16, 2002, Academic Senate dated October 2, 2002, and the further recommendation of the College Council dated October 14, 2002, the Imperial Community College District Board of Trustees approves the following recommendation regarding Priority Registration Procedures as follows:

## **Priority Categories and Groups**

### **Category A - DSP&S**

1. 61 - 90 units (Students with 90+ units revert to group 5 and start moving up again)
2. 46 - 60.5 units
3. 31 - 45.5 units
4. 16 - 30.5 units
5. .5 - 15.5 units
6. 0

### **Category B - Student Athletes/ A.S. Government**

1. 61 - 90 units (Students with 90+ units revert to group 5 and start moving up again)
2. 46 - 60.5 units
3. 31 - 45.5 units
4. 16 - 30.5 units
5. .5 - 15.5 units
6. 0

### **Category C - Continuing Students and New Students Who Complete Orientation**

1. 61 - 90 units (Students with 90+ units revert to group 5 and start moving up again)
2. 46 - 60.5 units
3. 31 - 45.5 units
4. 16 - 30.5 units
5. .5 - 15.5 units
6. 0

### **Category D - Returning IVC Students and New Students**

1. 61 - 90 units (Students with 90+ units revert to group 5 and start moving up again)
2. 46 - 60.5 units
3. 31 - 45.5 units
4. 16 - 30.5 units
5. .5 - 15.5 units
6. 0

### **Category E - Students on Scholastic and/or Lack-of-Progress Probation**

1. DSP&S
2. 61 - 90 units (Students with 90+ units revert to group 5 and start moving up again)
3. 46 - 60.5 units
4. 31 - 45.5 units
5. 16 - 30.5 units
6. .5 - 15.5 units
7. 0

**Category F - Concurrently Enrolled High School Students**

1. 61 - 90 units (Students with 90+ units revert to group 5 and start moving up again)
2. 46 - 60.5 units
3. 31 - 45.5 units
4. 16 - 30.5 units
5. 5 - 15.5 units
6. 0

All units are **IVC degree applicable** units only. Units taken at another accredited college can be counted if the registrar has official transcripts and a student petition is submitted at least five working days before the registration appointment deadline. In addition, units taken at IVC prior to 1981 are not in our computer so students wishing to establish a priority using units received prior to 1981 need to submit a student petition at least five working days before the registration deadline. The Petition Review Committee will consider all cases of mitigating circumstances.

EOPS students who fall within each of the 1-6 unit groups will receive priority appointments within that group.

Students who owe money to the college will be denied priority registration.

BE IT FURTHER RESOLVED that these recommendations become effective for the 2003 Fall semester at Imperial Valley College

M/S/C Keithly/Cardenas

Resolution No. 12585: **NEW MAJOR: COMMUNICATION ARTS**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (10/03/02) and the Academic Senate Committee (11/6/02), relating to the following new major: Communication Arts

M/S/C Keithly/Cardenas

Resolution No. 12586: **SABBATICAL LEAVE**

BE IT RESOLVED that the Board approves the recommendation of the Sabbatical Leave Committee (October 30, 2002) and the President's Cabinet (November 5, 2002) to award Carol Hann, English Professor, a sabbatical leave for January 13, 2003 - May 31, 2003, the Spring semester.

M/S/C Cardenas/Keithly

Resolution No. 12587: **FORM FOR APPRAISAL OF ADMINISTRATORS**

BE IT RESOLVED that the Board approves the Administrator Appraisal Form as reviewed and revised by the joint agreement of the Administration and the Academic Senate.

M/S/C Cardenas/Keithly

Resolution No. 12588: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following academic personnel be employed temporarily, on a part-time hourly basis, during the 2002-03 academic year, in accordance with the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the Program Officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING SOURCE</u>
Nechochea, Alejandro	Counselor	Federal

M/S/C Cardenas/Keithly

Resolution No. 12589: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed during the 2002-2003, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Larsson, Harold	Astronomy

M/S/C Cardenas/Keithly

Resolution No. 12590: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that pursuant to Title V 53430, California Education Code 87359, and the District's Hiring Procedures (Resolution No. 11647, dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the discipline indicated, and are hereby approved to teach subjects under said discipline for the 2002-2003 academic year:

<u>NAME</u>	<u>ASSIGNMENT</u>
*Farmer, James	ESL
*Razo, Keila	ESL

\* Substitute

M/S/C Keithly/Ramirez

Resolution No. 12591: **CLASSIFIED VOLUNTARY TRANSFER/REASSIGNMENT**

BE IT RESOLVED that the following individual be employed in the classified service pursuant to a voluntary transfer and reassignment as indicated.

<u>NAME</u>	<u>FROM POSITION/ DEPARTMENT</u>	<u>RANGE/ FUNDING</u>	<u>TO POSITION/ DEPARTMENT</u>	<u>RANGE/ FUNDING</u>	<u>EFFECTIVE DATE</u>
Olea, Martha	Microcomputer Technician Information Systems	31-B District	Purchasing/ Inventory Technician	27-B	11/01/02
Summers, Rosalind	Purchasing/ Inventory Technician Purchasing Department	27-G District	Accounting Technician Business Services	27-G District	10/14/02



M/S/C Cardenas/Keithly

Resolution No. 12592: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Cecena, Edward	Microcomputer Lab Assistant	District	25-A	11/05/02
Delgado, Melissa	Staff Secretary I/ POST	District	23-A	10/31/02
Ramirez, Mary	Instructional Lab Assistant	District	23-A	11/01/02

M/S/C Cardenas/Acuña

**ADJOURNMENT** at 9:30 P.M. - The next regular meeting of the Board of Trustees is scheduled for Wednesday, December 18, 2002, at 5:00 P.M.

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2002.

\_\_\_\_\_  
ICCD Board President

\_\_\_\_\_  
ICCD Board Secretary