



AGENDA
**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**
Wednesday, August 20, 2008
Location
Administration Building – Board Room
380 East Aten Road
Imperial, CA 92251

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña	Romualdo J. Medina
Rudy Cardenas, Jr.	Rebecca L. Ramirez
Norma Sierra Galindo	Louis Wong
Jerry D. Hart	

Student Representative – Chantilee Mendenhall
Academic Senate Representative – Dr. Bruce Seivertson

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

If you wish to be heard, please stand and identify yourself to the Board President.

III. PRESENTATIONS

1. Resolution No. 14178: In Memoriam: A Resolution of Respect and Appreciation for Ramon Ricardo "Richy" Medina Moya, Lab Assistant

WHEREAS, the Board of Trustees, Superintendent/President, and all employees of Imperial Valley College express our deepest respect and sympathy on the loss of a dear friend and colleague, Richy Medina Moya on July 18, 2008; and

WHEREAS, Richy Medina Moya was employed by Imperial Valley College for two years as a Lab Assistant; and

Jane Higginson
Instructor of Environmental Science and Botany
Imperial Valley College

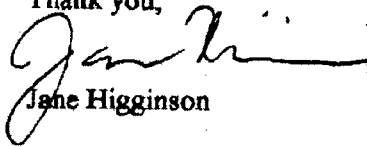
August 7, 2008

Martha Garcia
Human Resources
Imperial Valley College
Fax 760-355-6211

Dear Martha,

I hereby request unpaid family medical leave (FML) for fall term 2008, beginning August 22 and ending December 13, 2008. My mother has been very ill. She and my father require personal and household assistance. I also request to maintain my health and welfare benefits during leave. My best contact is my cell phone: 619-219-9311. My mailing address is P.O. Box 12027, El Cajon, CA 92022.

Thank you,



Jane Higginson

IMPERIAL COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES OFFICE

MEMORANDUM OF UNDERSTANDING

This MOU serves as an agreement between the district and CSEA to, on this occasion only, waive the stipulated contract agreement for dates of reclassification requests as outlined below:

Reclassification 1

<u>Unit Member name</u>	<u>Position / Change</u>
Cheryl Waddell	Information Systems Support Specialist - Range 18 to Communication Systems Specialist - Range 23 *Modifications to position description and title Effective date - May 1, 2008

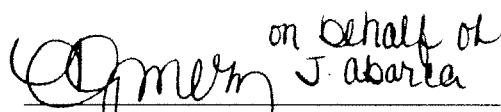
Reclassification 2

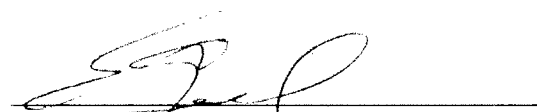
<u>Unit Member name</u>	<u>Position / Change</u>
Jose Alaracon	Student Services Coordinator (A&R) - Range 20 to Student Services Specialist Evaluator - Range 19 Effective date of August 1, 2008

Reclassification 3

<u>Unit Member name</u>	<u>Position / Change</u>
Vacant	Graphic Arts /Reprographics Coordinator - Range 20 to Graphic Arts /Reprographics Coordinator - Range 21 Effective date of August 1, 2008

Agreed to this 13 day of August, 2008.


John Abarca,
President, CSEA


Dr. Ed Gould
President, Imperial Valley College

WHEREAS, Richy Medina Moya loved computers, family, friends, and had the ability to make everyone around him comfortable; and

WHEREAS, Imperial Valley College benefited from his sense of integrity, honesty, and friendly demeanor; and

WHEREAS, his death will leave an immeasurable loss as we remember his devotion, loyalty, and friendship, to family, friends, and his colleagues;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees, does hereby extend its deepest sympathy to his family and acknowledge to them our gratitude and deepest admiration for his two years of faithful and devoted service to Imperial Valley College, Calexico Extended Campus.

2. Award Presentation to Director of Child, Family, and Consumer Science Department Rebecca "Becky" Green from the Foundation for California Community Colleges.

IV. WRITTEN COMMUNICATION

1. Jane Higginson, Instructor of Environmental Science (RE: Leave of Absence, letter dated August 7, 2008).
2. Memorandum of Understanding between the District and IVC Chapter 472 (RE: Reclassifications, dated August 13, 2008).

V. INFORMATION REPORTS

1. Board Member Reports
2. Associated Student Government Senate Update – Chantilee Mendenhall
3. Academic Senate Update – Dr. Bruce Seivertson
4. Monthly Financial Report – John Lau
5. President's Update – Dr. Ed Gould
6. Student Center Feasibility Study – John Lau

VI. CONSENT AGENDA – BUSINESS

1. Approval of Minutes dated August 20, 2008, Regular Board Meeting
2. Resolution No. 14179: Purchase Orders
3. Resolution No. 14180: Payroll Warrant Orders
4. Resolution No. 14181: Commercial Warrant Orders

VII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (Four potential cases)
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

VIII. OPEN SESSION

1. Announcement of final action taken

IX. CONSENT AGENDA – HUMAN RESOURCES

1. Resolution No. 14182: Full-Time Temporary Faculty Employment
2. Resolution No. 14183: Leave of Absence
3. Resolution No. 14184: Adjunct Counselor Employment
4. Resolution No. 14185: Outreach Counseling Specialist Employment
5. Resolution No. 14186: Adjunct Instructor Employment
6. Resolution No. 14187: Classified Confidential Employment
7. Resolution No. 14188: Classified Service Employment
8. Resolution No. 14189: Classified Service Employees Position Reclassifications
9. Resolution No. 14190: Classified Resignation
10. Resolution No. 14191: Elimination of Classified Position and Layoff of Classified Employee from Classified Services
11. Resolution No. 14192: Layoff of Classified Employee from Classified Services
12. Resolution No. 14193: End of Contract for Interim Associate Dean of Nursing
13. Resolution No. 14194: Dismissal of Classified Employee
14. Resolution No. 14195: Volunteer Employment

X. ADJOURNMENT

A Special meeting of the Imperial Community College District Board of Trustees is scheduled for the **SECOND WEDNESDAY, SEPTEMBER 10*, 2008, AT 6 P.M.** in the Administration Building Board Room.

****Budget Item Only***

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, SEPTEMBER 17, 2008, AT 6 P.M.** in the Administration Building Board Room.

VI. CONSENT AGENDA – BUSINESS

VI.1 Approval of Minutes dated August 20, 2008, Regular Board Meeting

VI.2 Resolution No. 14179: Purchase Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of Purchase Orders in the amount of \$1,175,616.40 and Direct Payments in the amount of \$4,938.02 for the month of July, 2008

VI.3 Resolution No. 14180: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Payroll Warrants for the month of July 2008:

2008-09 Payroll Warrant	#	Fund 10 General Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
7/10/08	1	104,594.40	1,228.47		105,822.87
7/31/08	2	2,097,736.30	30,350.78	7,610.26	2,135,697.34
		2,202,330.70	31,579.25	7,610.26	2,241,520.21

VI.4 Resolution No. 14181: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Commercial Warrants for the month of July 2008:

2008-09 Commercial Warrant	#	Fund 10 General Fund	Financial Aid	Fund 20 Building Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
7/10/08	1	778,895.93			939.05	84,599.71	864,434.69
7/17/08	2	765,587.72	325,976.19	1,620.00		2,645.29	1,095,829.20
7/24/08	3	173,739.05				14,400.00	188,139.05
7/31/08	4	507,716.10			733.22		508,449.32
		2,225,938.80	325,976.19	1,620.00	1,672.27	101,645.00	2,656,852.26

VII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (Four potential cases)
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

VIII. OPEN SESSION

1. Announcement of final action taken

IX. CONSENT AGENDA – HUMAN RESOURCES

IX.1 Resolution No. 14182: Full-Time Temporary Faculty Employment

BE IT RESOLVED that the following full-time temporary academic personnel be employed for the 2008-2009 academic year, pending medical and background clearance:

<u>Name</u>	<u>Classification/Step</u>	<u>Assignment</u>
Howell, Kevin	Appropriate Classification and Step Contingent Upon Verification of Records	English as a Second Language Instructor

FISCAL IMPACT STATEMENT: Budgeted position.

IX.2 Resolution No. 14183: Leave of Absence

BE IT RESOLVED that the Board approves this initial request for a qualifying leave of absence for Jane Higginson, Instructor of Environmental Science, for the Fall 2008 Semester, under the California Family Rights Act and Federal Medical Leave Act. The leave is without pay, but the employee has requested that the District maintain her health and welfare benefits during her absence, in accordance with Article 6.9 and 6.10 of the current Agreement between the Imperial Community College District and the Imperial Valley College Chapter of the CCA/CTA/NEA.

IX.3 Resolution No. 14184: Adjunct Counselor Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President for the following personnel to be employed during the 2008 – 2009 Academic Year, at the hourly rate provided for in Resolution No. 13829. Employment is contingent upon verification of records, credentials, finger printing clearance and continued funding of the grant indicated, and approval of the program officer:

<u>Name</u>	<u>Position</u>	<u>Funding</u>
Bill, Emily	Counselor	State/District
Garcia, Rosario	Counselor	State
Neely, Maria	Counselor	State
Ragland, Lisa	Counselor	State/District
Ramirez, Xochitl	Instructional Specialist	Federal
Scott, Norma	Counselor	State/District
Soto, Veronica	Counselor	State/District
Spears, Wayne	Counselor	District
Trevino, Elizabeth	Counselor	State/District
Vega, Olga	Counselor	Federal

IX.4 Resolution No. 14185: Outreach Counseling Specialist Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President for the following personnel to be employed during the 2008 – 2009 academic year, at the hourly rate provided for in Resolution No. 13819. Employment is contingent upon verification of records, credentials, finger printing clearance and continued funding of the grant indicated, and approval of the program officer:

<u>Name</u>	<u>Position</u>	<u>Funding</u>
Martin, Albert	Counselor Specialist	Federal
Cabrera, Hector	Counselor Specialist	Federal
Carrera, Jose	Counselor Specialist	Federal
Felix, Roxanne	Counselor Specialist	Federal
Ruiz, Jesse	Counselor Specialist	Federal
Singh, Martha	Counselor Specialist	Federal
Torres, Clara	Counselor Specialist	Federal
Vasquez, Lorena	Counselor Specialist	Federal
Vizcarra, Margarita	Counselor Specialist	Federal

IX.5 Resolution No. 14186: Adjunct Instructor Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel during the Fall 2008 Session, at the hourly rate provided for in Resolution No. 13829. Employment is contingent upon verification of records, credentials, finger printing clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>Name</u>	<u>Possible Assignment</u>
Aguayo, Rodolfo	Political Science
Agundez, Rebecca	Nursing
Altamirano, Susan	English as a Second Language
Alvarez, Anabelle	Psychology
Andrade-Encinas, Georgina	English as a Second Language
Apodaca, Joe	English
Arevalo, Gregory	English as a Second Language
Arevalo, Jim A.	English as a Second Language
Arzaga, Michael	English as a Second Language
Ballard, Timothy	Political Science
Barr, Zaida	Biology
Barrington, Mary Constance	Librarian
Beckett, Phillip	English
Benavidez, Benny	Correctional Science
Benton, Michael	Health Education
Berker, Enola	Allied Health Profession
Bradshaw, David	Agriculture
Brock, Alison	Business/Accounting
Burch, Steven	Agriculture
Burris, David	Philosophy
Canchola, Guadalupe	Spanish
Canez, Carlos	Math
Cannon, Jimmie	Music
Carr, Michael	Computer Information Systems
Carson, Randall	English
Castaneda, Nicole	Nursing
Castillo, Kelly	Math
Castro, Sandra	English as a Second Language
Cervantes, Carole	Nursing
Childers, Ryan	Legal Assistant
Churchwell, Donald	Spanish
Clark, John	Computer Information Systems
Colunga, Jr., Richard	Music/English as a Second Language
Contreras, Rafael	Physical Education
Cota, Edward	Correctional Science
De Leon, Felix	Water Treatment
De Leon, Ylaria	Disabled Student Program & Services
Dizon, Milagros	American Sign Language
Dolf, Paula	Child Family & Consumer Science/Disabled Student Program & Services
Dorame, Ricardo	Nursing

Driskill, Mitchell	Legal Assistant
Duarte, Carlos	Math
Duva, Thomas	American Sign Language
Escalera, Anthony	Physical Education
Estrada, Jorge	Art
Evers, Douglas	English as a Second Language
Felix, Ascencion	Admin of Justice
Ferguson, Douglas	Speech
Figueroa, Victor	Electrical Trades
Fimbres, Rogelio	Nursing
Fiorenza, Frank	Engineering
Fisher, Raenelle	History
Fletes, Marilu	English as a Second Language
Freitas, Linda	Disabled Student Program & Services/Art
Gaddis, David	Building/Construction
Galindo, Lorenzo	Welding
Gappinger, Mark	Electrical Trades
Garay, Jeronimo	Math
Garcia, Alejandro	American Sign Language
Garcia, Ana I.	Physical Education
Garcia, Federico	Human Relations
Garcia, Margie	English as a Second Language
Garcia, Maria I.	English as a Second Language
Garrie, Ronnie	Automotive
Gonti, Carolina	Spanish
Gonzalez, Adrian	Computer Information Systems
Gonzalez, Gloria	Nursing
Gray, Ronette	Physical Education
Grivanos, Maria Luisa	Spanish
Gui, Dean	English
Gutierrez, Reyna	American Sign Language
Guzman, Manuel	English as a Second Language
Hackett, Elaine	Nursing
Hansink, Pamela	Nursing
Herbert, Robert	Political Science
Hernandez, Adrian	English as a Second Language
Hernandez, Jesus	Electrical Wiring
Hernandez, Porfirio	Math
Jacobson, Susan	Philosophy/Religious Studies
Jimenez, Javier	Electronics
Jimenez, Ricardo	Computer Science
Jones, Shane	Computer Information Systems
Juarez, Arturo	Electrical Wiring
Khan, John	Art
Knapp, Leslie	Admin of Justice
Kofford, Brooke	Music
Landeros, Jose	Political Science
Lang, Dennis	Music
Lantzer, David	Fire Science
Lapena, Evangelina	Nursing

Leon, Azucena	Computer Information Science
Lerno, Jill	Physical Education
Lewestein, Jay	English
Lizarraga, Amado	Engineering/Math
London, Timothy	Business/Accounting
Lopez, Jacqueline	History
Lopez-Temores, Sandra	English as Second Language
Love, Mary	Math
Love, William	Environmental Science/Agriculture
Luna, Sylvia	Allied Health Profession
Macdonald, Andara	Speech
Machuca, Victor	English as Second Language
Macias, Claudia	Sociology
Magana, Angelica	English as a Second Language
Magos, Felipe	Auto Body & Paint
Magos, Maria Rosa	English as a Second Language
Maland, James	Electrical Trades
Marquez, Arturo	English as a Second Language
Marquez, Simon	Allied Health Profession/Pharmacy
Marquez, Rinaldo	Human Relations
Marrs, Christopher	Business/Real Estate
Mason, Jeff	Admin of Justice
Mendez, Armando	Admin of Justice
Mendez, Hector	Electrical Trades
Messick, Steven	Admin of Justice
Meyer, Thomas	Electrical Trades
Monge, Antonio	Admin of Justice/Correctional Science
Montenegro, Jean	English
Moran, Santos	Math
Murray, Charlotte	Biology
Navarro, Ricardo	Nursing
Niebla, Eduardo	Chemistry
Nippins, Frederick	Fire Science
Olmedo, Jose B.	Art
Olmedo, Mary T.	Disabled Student Program & Services
Padilla, Jesus	English as a Second Language
Palacio, John	Physical Education
Palacios, Graciela	Nursing
Pascua, Darrol	Water Treatment
Perez, Jose	Automotive
Peterson, Randall	Electrical Trades
Ramirez, Carlos	Nursing
Ramos, Angelica	Physical Education
Reel, Rebecca	Speech
Rhoades, Robert	Math
Richwine, Harold	Physical Education
Rivera, Alfredo	Welding
Robinson, Andrew	Health Education
Rodiles, Nicole	Psychology
Rodriguez, Kathy	Admin of Justice

Rodriguez, Keila	English
Rolland-Druihet, Timothy	Psychology
Roman, Donanciano	Spanish
Roman, Jose	Electrical Wiring
Romero, Johnny	Fire Science
Romero, Patricia	Nursing
Ross, Stanley	English as a Second Language
Salas, Ramiro	Water Treatment
Saldana, Reyna	Allied Health Profession
Sanchez, Gerardo	Physical Education
Sanchez, Joaquin	Air Conditioning
Sanchez, Jose	English as a Second Language
Sanchez, Jose-Alfred	Electronics
Sanchez, Manuel	Water Treatment
Scott, Norma	Human Relations
Serrano, Jesus	Admin of Justice
Shelton, David	Electrical Trades
Simon, Darren	English
Singh, Baldev	Agriculture
Singh, Joanne	English/Reading
Singh, Mike	Admin of Justice
Smith, Lisa	Computer Information Systems
Smith, Ruth	Music
Soto, Veronica	Human Relations
Spencer, Standlee	Electrical Wiring
Staton, Jack	Admin of Justice
Suarez, Velarmino	Math
Sullivan, Terrie	Allied Health Profession
Sutton, Clifford	Electrical Trades
Swearingen, Michael	History
Tapispisan, Virgil	Psychology
Taylor, Althera	Electrical Wiring
Thomas, Unneetha	Biology
Thomason, Darrin	Electrical Trades
Tigert, John	Electrical Trades
Tirado, Xochitl	English/Reading
Tittle, Elizabeth	English as a Second Language
Tolegian, Elisabeth	Psychology
Torales-Acosta, Maria Elena	Spanish
Torres, Jesusa Adriana	English as a Second Language
Torres, Tim	English as a Second Language
Trejo, Lidia	Allied Health Profession
Urquidez, Luis	Computer Information Systems
Valdez, Aida	Allied Health Profession
Varela, Ruben	Math
Vasquez, Melisa	Business/Computer Information Systems
*Vega, Ernesto	Automotive
Veysey, Millie	Nursing
Villicana, Norma	Political Science
Viloria, Vicki	Business/Computer Information Systems

Vizcaino, Anna Luisa	Computer Information Systems
Walther, Kimberly	Math
Williams, Kjersti	Music
Williams, Robert	Building/Construction
Williams, Steven	Geology
Young, Patricia	Speech
Yturralde, Sonja	English/Reading
Zatarain, Jesus	Electrical Trades
Zazueta, Cathy	Librarian
Zwart, Martin	Physical Education

* Substitute

IX.6 Resolution No. 14187: Classified Confidential Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel as a Confidential employee:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Sano, Adriana	President's Office Technician	President's Office	District	1-1	8/18/2008

FISCAL IMPACT STATEMENT: Budgeted position.

IX.7 Resolution No. 14188: Classified Service Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Luna, Susie	Staff Secretary III – 50%	ACCESO	Federal	16-1	08/04/2008 - 09/01-2009

FISCAL IMPACT STATEMENT: Budgeted position.

IX.8 Resolution No. 14189: Classified Service Employees Position Reclassifications

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to reclassify the following classified employees based on the Memorandum of Understanding (MOU) signed between the District and CSEA on August 12, 2008.

<u>Name</u>	<u>Present Classification</u>	<u>New Classification</u>	<u>Effective Date</u>
Cheryl Waddell	Information Systems Support Specialist	Communication Systems Specialist	May 1, 2008

	Range 18	Range 23	
Jose Alarcon	Student Services Coordinator (A&R) Range 20	Student Services Specialist Evaluator Range 19	August 1, 2008
Vacant	Graphic Arts/Reprographics Coordinator Range 20	Graphic Arts/Reprographics Coordinator Range 21	August 1, 2008

IX.9 Resolution No. 14190: Classified Resignation

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President to accept the resignation of the following Classified employee:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Fraker, Scott	Custodian (P/T)	Maintenance	District	8-10	6/1/2008

IX.10 Resolution No. 14191: Elimination of Classified Position and Layoff of Classified Employee from Classified Services

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President that the following classified employee be laid off effective end of day August 22, 2008 from his position due to lack of categorical funding effective June 30, 2008:

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>Range</u>
Clarence M. Boyle	Microcomputer Lab Assistant	Workforce Development	12-8

IX.11 Resolution No. 14192: Layoff of Classified Employee from Classified Services

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President that the following classified employee be laid off from his current position effective September 12, 2008. The layoff is subsequent to another CSEA unit member electing to exercise displacement or "bumping" rights:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>
Moreno, Martin	Microcomputer Lab Assistant	Reading/ Writing Lab	District	12-2

IX.12 Resolution No. 14193: End of Contract for Interim Associate Dean of Nursing

BE IT RESOLVED that the Board accepts the end of contract for Diedre Pollock-Blevins, Interim Associate Dean of Nursing, effective July 31, 2008.

BE IT FURTHER RESOLVED that Board and Campus Community expresses its sincere appreciation for her contribution to Imperial Valley College.

IX.13 Resolution No. 14194: Dismissal of Classified Employee

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President for the dismissal release of employee (#G00372374) effective 5/13/2008.

IX.14 Resolution No. 14195: Volunteer Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ Joel Jacklich, M.F.A., as a volunteer music instructor and be approved by Workman's Compensation Insurance for the 2008-2009 academic year; and

BE IT FURTHER RESOLVED that thanks be hereby extended to Joel Jacklich for his volunteering in the Music Department and also for his contribution to Imperial Valley College.

X. ADJOURNMENT

A Special meeting of the Imperial Community College District Board of Trustees is scheduled for the **SECOND WEDNESDAY, SEPTEMBER 10*, 2008, AT 6 P.M.** in the Administration Building Board Room.

****Budget Item Only***

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