

ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

Wednesday, August 8, 2001

Location: IVC Administration Building Board Room

On Wednesday, August 8, 2001, Board President Kelly Keithly, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M.

TRUSTEES PRESENT: Rudy Cardenas, Jr.
Claudine Duff
Kelly Keithly
Marian Long
Rebecca Ramirez

TRUSTEES ABSENT: Romualdo Medina
Louis Wong

REPRESENTATIVES PRESENT: Michael Lopez, Student Affairs
Frank Rapp, Academic Senate
James Patterson, Faculty
Gail Parish, Classified

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President
Jan Magno for Dr. Victor Jaime, Vice President/Student Services
Ruth Montenegro, Director of Human Resources
John Hunt, Vice President for Academic Services

VISITORS PRESENT:

Rueben Lopez; John Breeze; Jay von Werlhof;

WRITTEN COMMUNICATIONS

1. Amy Olsen, English Instructor(RE: Resignation)
2. Ray Moreno, Vehicle and Equipment Mechanic (Retirement)

PUBLIC COMMENT

Dr. James Patterson, IVC Chapter CCA/CTA/NEA President, asked the Board to implement a wage increase for part-time faculty. He stated that the California State Budget, recently signed by the Governor, included funding to specifically increase hourly wages for community college part-time faculty.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Student Government Representative Michael Lopez reported the following:

- On August 31, 2001, the ASG will host a "Welcome Back" Dance in the College Center from 10:00 A.M. to 2:00 P.M.
- ASG Elections for Senators will take place on September 4, 5, 6, 2001.
- Michael Lopez will be attending the CCLC 2001 Student Trustee Workshop in Sacramento on August 10-11, 2001. Workshop topics are community college governance, the role of the Board of Trustees, Student Trustee Responsibilities, Board meetings and expectations, influencing Board decisions.

ACADEMIC SENATE UPDATE

Frank Rapp reported that since no meeting of the Academic Senate has been held, there was nothing to report.

Mr. Rapp presented his own personal and professional mission statement, and he emphasized that he would like his mission statement to reflect his drive for continual improvement. Mr. Rapp challenged Board members, faculty, administrators, and classified staff, to state in their own mission statement, what he or she sees as his or her personal role within the College, and what he or she sees as the overall mission of the College.

PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

1. Community Colleges in California are still reeling over the release of the State budget figures on July 26, 2001, and the effects of the \$98 million vetoes cutting scheduled maintenance and instructional equipment funds. It will mean about \$853,505 of projects and purchases that will not take place this year at IVC. Several 25 year old oil filled electrical transformers were scheduled to be replaced, and might go out anytime. Classrooms and labs will be affected by the inability to replace out dated computers.

Community College cuts made up 23% of all cuts made to the State budget. Therefore, the Community College CEOs are lobbying our legislators to restore the \$98 million to the 2001-2002 State budget. I have written a letter to both Senator Battin and Assemblyman Kelley to gain their support in restoring the \$98 million.

2. We have learned that IVC is the recipient of an Economic Development Program, Industry-Driven Regional Collaborative Grant, for Health Care Specialty Training. This will solidify a partnership between the two major hospitals and IVC with \$178,000 to be used to train 40 nurses in critical care, emergency services, labor and delivery. Everyone is aware of the critical shortage of nurses in the country and in Imperial Valley. This will improve the situation in our local county. We thank Kathy Berry and Gonzalo Huerta for their assistance in this endeavor.
3. Everyone was reminded that Orientation will be held on Friday, August 17 at 8:00 A.M. in the College Center. The keynote speaker is Dr. Dana Murphy, lecturer in Political Science from San Diego State University-Imperial Valley Campus. His topic is "Imperial Valley's Future, IVC's Pivotal Role."

M/S/C Duff/Ramirez to approve the Minutes dated July 11, 2001 with the following amendment to the Academic Senate Report:

However, Mr. Rapp stated that he was working on creating a personal/professional mission statement, which he plans to present to the Board at their August meeting.

M/S/C Duff/Ramirez

Resolution No. 12241: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 0200031 through 0200294 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 0200036 through 0200163, inclusive are approved.

M/S/C Duff/Ramirez

VI.3 Resolution No. 12242: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 1 in the amount of \$184,851.30, and No. 2 in the amount of \$1,257,678.26 be ratified.

M/S/C Duff/ Ramirez

Resolution No. 12243: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

- 1 in the amount of \$317,176.39
- 2 in the amount of \$314,670.97
- 3 in the amount of \$445,480.86
- 4 in the amount of \$370,347.89

M/S/C Duff/Ramirez

Resolution No. 12244: **FEDERAL SURPLUS PROPERTY PROGRAM**

BE IT RESOLVED by the Governing Board, and hereby ordered that the officials and employees whose names and titles are listed below shall be and are hereby authorized as the College's representatives to acquire federal surplus property from the California State Agency for Surplus Property under the terms and conditions of the Federal Surplus Property Program:

Carlos Fletes, Vice President for Business Services
John Hunt, Vice President for Academic Services
Gonzalo Huerta, Dean of Applied Sciences
Rick Webster, Director of Maintenance
Jose Lopez, Auto Technology Instructor

M/S/C Duff/Ramirez

Resolution No. 12245: **IVC DESERT MUSEUM FUNDING**

WHEREAS, the Board recognizes the continued use of paid consulting services of several personnel at the IVC Desert Museum.

BE IT NOW RESOLVED that the Board approves the recommendation of the Director of the IVC Desert Museum to establish and employ the following positions, supplies and services, at an annual expenditure not to exceed \$55,129.00, ending with fiscal year 2001-2002, and that the Director will report to the Chief Instructional Officer or his designee:

Museum Director/Southeast Information Center Coordinator (Consultant)	\$12,600
Assistant Coordinator of Museum and Southeast Information Center	26,400
Short-term Grounds Person/Custodian	8,146
Benefits	4,479
Supplies	400
Copy/Print	30
Conference Travel	400
Services/Utilities	2,674
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Total Amount Budgeted 2001-2002	\$55,129

M/S/C Cardenas/Duff

Resolution No. 12246: **REPLACEMENT OF ACADEMIC POSITION**

BE IT RESOLVED that the Board approves the recommendation of the Chief Instructional Officer, an Academic Senate Representative, and the English Division Chair to replace one full-time English Instructor.

M/S/C Long/Ramirez to go into **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to subdivision (b) of Section 54956.9: Three Cases

M/S/C LONG/DUFF to go back to **OPEN SESSION**

The Board President announced that direction had been given to the Legal Counsel on the three issues discussed.

M/S/C Ramirez/Duff

Resolution No. 12247: **INSTRUCTOR RESIGNATION**

BE IT RESOLVED that the Board accepts the resignation of Amy Olsen, English Instructor, effective July 30, 2001.

M/S/C Ramirez/Duff

Resolution No. 12248: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following full-time temporary academic personnel be employed for the Fall 2001 Semester:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Leppien-Christensen, Kris	Appropriate Classification and Step Contingent upon Verification of Records	Psychology Instructor
Turner, Lisa	"	English Instructor

M/S/C Ramirez/Duff

Resolution No. 12249: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed for the 2001-2002 academic year, as temporarily part-time contract personnel, contingent upon continued funding of the grant designated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>ASSIGNMENT</u>	<u>CONTRACT</u>
Smith, Melvin	Instructional Specialist	State	DSP&S	60%

M/S/C Ramirez/Duff

Resolution No. 12250: **PER-SESSION INSTRUCTORS EMPLOYMENT**

BE IT RESOLVED that pursuant to Title V 53430, California Education Code 87359, and the District's Hiring Procedures (Resolution No. 11647, dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the disciplines indicated, and are hereby approved to teach subjects under said discipline, effective the 2001-2002 Academic Year:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Jeffries, Ryan	Mathematics 070
McKenzie, Susan	ECE
MacGaffey, Neil	Mathematics 080
Vazquez, Salvador	Mathematics 070

M/S/C Ramirez/Duff

Resolution No. 12251: **PER-SESSION LIBRARIAN EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed as per-session librarians for the 2001-2002 Academic Year at the hourly rate provided for in Resolution No. 11354-4:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Pitones, Rosa	Librarian
Tauler, Sandra	Librarian

M/S/C Ramirez/Duff

Resolution No. 12252: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed during the 2001-2002, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Aldana, Jose	Physical Education
Altamirano, Susan	ESL
Araiza, Mauro	Spanish

Arevalo, Gregory	ESL
Arevalo, Jim	ESL
Arzaga, Michael	ESL
Bachner, Gretchen	ESL
Baeza, Fred	Welding
Benavidez, Benny	Correctional Science
Berker, Enola	Health Assistant
Bernardi, Roy	Astronomy/Geography
Bradshaw, David	Agriculture
Brown, Karla	Business
Brown, Linda	Music
Buchanan, Debra	Physical Education
Burch, Steve	Agriculture
Cameron, Michael	Computer Information Systems
Canchola, Guadalupe	Spanish
Cannon, Jimmie	Music
Carson, Randy	English
Case, Frank	English/Speech
Casillas, Consuelo	Human Relations-Orientation
Castillo, Kelly	Mathematics
Clark, Paul	Philosophy
Collins, George	Anthropology
Collins, Karen	Anthropology
Colunga, Ramiro	ESL
Colunga, Richard Jr.	ESL/Music
Contreras, Rafael	Physical Education
Cook, Steve	Computer Information Systems
Cornejo, Joseph	Water Treatment
Cota, Edward	Correctional Science
Cozzani, Alejandro	Mathematics
Delgado, Manuel	Political Science
Delys, John	ESL
Dibb, David	English
Dizon, Milagros	Sign Language
Dolf, Paula	Disabled Students
Duarte, Carlos	Mathematics
Eaton, Christopher	Administration of Justice
Escalera, Joe	Mathematics
Evers, Douglas	ESL
Fajardo, Lourdes	Spanish
Ferguson, Douglas	Speech
Finnell, Gaylla	Correctional Science
Fletes, Marilu	ESL
Garay, Jeronimo	Mathematics
Garcia, Ana I.	Physical Education
Garcia, Margarita	ESL

Garcia, Maria I.	ESL
Garrie, Ronnie	Automotive
Gaytan, Julio	Spanish
Goodsell, Michael	English
Green, Becky	ECE
Grima, Jason	Agricultural Engineering/Automotive
Guzman, Librada	Business
Hamilton, Judy	Health Technology
Herbert, Robert	Social Science
Hernandez, Adrian	ESL
Hernandez, Enoc	Spanish
Hernandez, Oscar	Mathematics
Higgins, Brenda	Individual Studies-Nursing
Hindman, Dee Ann	Disabled Students
Hinojosa, Velia	ESL
Hinshaw, Carl	Mathematics
Hsu, William	Agriculture/Environmental Science/ Water Treatment
Ikard, Shane	Business
Jaime, Jose	Computer Information Systems
Jensen, Lynn	Business
Jerge, Michael	Business
Johnson, Jodi	Computer Information Systems
Johnson, Thomas	ESL
Kelley, Ryan	ECE/Health Technology
Khan, John	Art
Knaak, Manfred	Anthropology
Knapp, Leslie	Administration of Justice
Laveaga, Norma	ESL
Leal, Jaime	Automotive
Leptich, Kurt	Photography
Lerno, Jill	Physical Education
Limon, Veronica	ESL
Lizarraga, John	English
Loper, Jackie	Water Treatment
Lopez, Olga de la Fuente	ESL
Lopez, Teresa	ESL
Love, Mary	Mathematics
Love, William	Agriculture/Environmental Science
Ludwig, Carlos	Automotive
McKenzie, Susan	ECE
MacDonald, Andara	Speech
Machuca, Victor	ESL
Macias, Claudia	Sociology
Maddala, Nagavally	Philosophy
Magos, Maria	ESL

Marquez, Arturo	ESL
Marquez, Jesusa	ESL
Marquez, Rumaldo	Speech
Martin, Mariano	Welding
Martinez, Irma	Business
Mason, Jeff	Administration of Justice
Massey, Susan	ESL
Moran, Santos	Electronics
Morgan, Nancy	English
Murray, Charlotte	Biology
Nelson, Stephine	Business
Niebla, Eduardo	Chemistry
Nippins, Fred	Fire Technology
Norris, Terry	English
Nunez, Fernando	Welding
Ochinang, Madeleine	Agriculture/Environmental Science
Paine, Yvonne	Computer Information Systems
Palacio, John	Physical Education
Peck, Judy	English
Pendley, Justina	Nursing
Pond, Dennis	Music
Poore, Sherry	Disabled Students
Quintana, Helena	ESL
Ragland, Lisa	Computer Information Systems
Rahiotis, Miguel	Human Relations
Ramirez, Xochitl	ESL
Rhoades, Robert	Mathematics
Rivera, Alfredo	Welding
Rojas, LeRoy	History
Roman, Donanciano	Spanish
Romo, Lucia	Spanish
Ronco, Thomas	Computer Information Systems
Ruiz, Emilio	ESL
Ruvalcaba, Guadalupe	Computer Information Systems
Sadorra, Augustine	Business
Sanchez, Gerardo	Health Education/Physical Education
Sanchez, Mario	Administration of Justice
Schwerin, Sean	Business
Sharpe, John	ESL
Silva, Ernest	ESL
Simon, Darren	English/Journalism
Smith, Donald	ESL
Solomon, Benjamin	Speech
Sorenson, Bonnie	Biology
Standiford, William	English

Staton, Jack	Administration of Justice/ Correctional Science
Storey, Chuck	Business
Stroud, Thomas	English
Suarez, Velarmino	Mathematics
Swearingen, Michael	History
Tally, Sue	ECE
Torres, Jesus A.	ESL
Torres, Timoteo	ESL
Travis, Benjamin	ESL
Travis, Reyna	Spanish
Trejo, Lidia	Health Assistant
Valdez, Silda	ESL
Varela-Ham, Ruben	Mathematics
Vasquez, Melisa	Computer Information Systems
Vasquez, Salvador	Mathematics/Spanish
Verbrugh, Richard	Administration of Justice
Vintze, Roger	Environmental Technology
Walker, W. Robert	ESL
Walther, Kimerly	Mathematics
Whitman, William	Mathematics
Wilcox, Karen	Anthropology
Wilhelm, Rosario	ESL
Young, Patricia	Speech
Zwart, Martin	Physical Education

M/S/C Ramirez/Duff

Resolution No. 12253: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed temporarily, on a part-time hourly basis, during 2001-2002 Academic Year, in accordance with the hourly rate provided in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING SOURCE</u>
Alvarado, Arturo	Counselor	District
Andrade, Maria	Counselor	State
Cano, Edmundo	Counselor	Federal
Carpio, Stacy	Counselor	State
Carrera, Jose	Counselor	Federal
Dolf, Paula	Counselor	State

Dorsey, Tanya	Counselor	State
Escobar, Blanca	Counselor	Federal
Finnell, Lillian	Counselor	District
Fristrup, Carey	Counselor	State
Garcia, Maria R.	Counselor	State
Harmon, Mary	Counselor	State
Herrera, Ismael	Instructional Specialist	State
Herrera-Gaytan, Cynthia	Counselor	Federal
Lopez, Gabriela	Counselor	Federal
Marquez, Rinaldo	Counselor	District
Mazeroll, Lorraine	Counselor	State
Mejia, Delfina	Instructional Specialist	State
Mercado, Josefina	Counselor	Federal
Miramontes, Abel	Counselor	District
Neely, Maria	Counselor	State
Ragland, Lisa	Counselor	Federal
Ramirez, Xochitl	Instructional Specialist	Federal
Remmy, David	Instructional Specialist	Federal
Shipman, Kristen	Counselor	State
Sigala, Ana	Counselor	State
Silva, Eusebio	Counselor	State
Spears, Wayne	Instructional Specialist	State
Trevino, Elizabeth	Counselor	State
Trujillo, Harlinda	Counselor	District
Vega, Olga	Counselor	Federal
Villegas, Juan	Counselor	Federal
Weck, Linda	Counselor	State

M/S/C Duff/Ramirez

Resolution No. 12254: **CLASSIFIED RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Raymond J. Moreno, Vehicle and Equipment Mechanic, effective August 10, 2001.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for his twenty-nine and one-half years of devoted service to Imperial Valley College.

M/S/C Duff/Ramirez

Resolution No. 12255: **CLASSIFIED RESIGNATION**

BE IT RESOLVED that the resignation of the following classified employee be accepted at the date indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Mascarenas, Benjamin	Microcomputer Technician	District	31-B	7/23/01
Caldwell, Eldon	Microcomputer Lab Technician	District	28-G	7/27/01

M/S/C Ramirez/Duff

Resolution No. 12256: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individual be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Caldwell, Eldon	Microcomputer Technician	District	31-G	8/6/01
Mendez, Mayra	Human Resources Office Technician	District	21-C	5/21/01

M/S/C Duff/Long to **ADJOURN** the meeting at 7:28 P.M. - the next regular meeting of the Board of Trustees is scheduled for Wednesday, September 12, 2001, at 6:00 P.M.

Adopted this _____ day of _____, 2001.

ICCD Board President

ICCD Board Secretary