

IMPERIAL VALLEY COLLEGE COUNCIL

MEETING NOTES

Monday, July 24, 2006

College Council Chair, Ted Ceasar, called the meeting of the College Council to order at 2:40 P.M., on Monday, June 24, 2006. There was no quorum and no official action was taken.

Council members in attendance were as follows:

Ted Ceasar, Administrative Representative (Chair)
Marion Boenheim, Administrative Representative

Patti Biley, Faculty Representative
Lincoln Davis, Faculty Representative (Vice Chair)
Cathy Zazueta, Faculty Representative

John Abarca, Classified Staff Representative
Carol C. Ramirez, Classified Staff Representative

Carlos Fletes for Rick Webster, CMCA Representative

Paul Pai, Ex Officio
Gene Hill, Ex Officio

Council members not in attendance were as follows:

Efrain Silva, Administrative Representative
Kathy Berry, Alternate Administrative Representative
James Patterson, Alternate Faculty Representative
Patricia Robles, Classified Representative
Frances Arce-Gomez, Alternate Classified Representative
Frank Fernandez, Student Representative
Francisco Mariscal, Student Representative
Rhonda Gomez, Student Representative
Claudia Castro, Alternate Student Representative

Others present were:

Marilyn Boyle; Dawn Chun, Dr. Lianna Zhao.

Recorder: Shirley Hofer-Bell

PUBLIC COMMENTS

There was no public comment

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

The approval of minutes dated June 26, 2006 will be deferred to the August 28 meeting.

REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- The College Council was invited to attend the second IVC Leadership Retreat scheduled for August 14 and 15. The focus of the retreat will be to work on the barriers of trust, communication, and team work.
- Recent statistical information from the National Student Clearinghouse indicates that comparing two six-year cycles, there has been a significant increase in students transferring from IVC to the university system. The number increased from 2,210 (1997-2003) to 3,069 (2000-2006).

INSTRUCTION & ACCREDITATION

Gary Rodgers, Interim Vice President for Academic Services stated the following:

- A shared governance committee has been established to coordinate Orientation Day which is scheduled for Friday, August 18. The event will take place in the Gym. There will be some surprise activities, and the ASG will be hosting a luncheon in the Gym. A letter and agenda will be sent out next week.
- There are 603 closed classes, and new classes are being opened to fill the need. There is a new interactive button on the webpage which lists the new courses.
- The divisions will be making the decision on closing or adding classes. The goal is to increase enrollment by adding more popular classes.
- The Accreditation process is moving along with the help of the Steering Committee. A new webpage has been established which contains the document repository. The Self-Study draft will be available for review and comment when the Fall Semester begins.

BUSINESS

Carlos Fletes, Director of Fiscal Services, stated the following:

- August 4 is the deadline for the submission of proposals from firms to provide Construction Program Management services for multiple construction projects and services related to the completion of the major building and renovation program under Bond Measure L.
- The State will post the amount of the advanced apportionment on July 25. Mr. Fragale and Carlos Fletes will attend a Budget Workshop on July 31. There is opportunity for applying for one-time funding which is in addition to the ongoing funding.
- Business Services is in the process of closing the year with a deadline of August 15.

STUDENT SERVICES UPDATE

Dr. Jaime submitted a written report for the month of June and stated the following:

- The Upward Bound Summer Residential Program at the University of California, San Diego is underway. This is an intense academic program for 50 Upward Bound high school freshman and sophomores.
- The Summer Outreach Program is underway. Counselors are contacting all high school graduates to ask them if they plan on attending school.
- He also stated that the portable building housing the Upward Bound/Talent Search/Assessment Center will be moved by August 14, and until then the offices will be temporarily located in the 1700 Building.

ACCESO PROJECT UPDATE

Dawn Chun, ACCESO Project Director, stated the following:

- Planning for online courses is continuing. The responsibilities of the ACCESO staff are being lined up to serve the faculty better.
- They are working with the consultant on the programs objective in order to develop realistic goals.

TITLE V COOPERATIVE GRANT UPDATE

Dr. Lianna Zhao, Title V Cooperative (2+2 Computer Science and Nursing Programs) Grant Director stated the following:

- Teaching faculty are not working for Title V during the intercessions except the Project Director.
- Thanks was expressed to Gary Rodgers, Gonzalo Huerta and Melani Guinn for allowing Room 1704 to be converted into a computer science lab for the program.
- The Nursing Simulations Laboratory is being set-up and should be operational in August.
- IVC and SDSU Student Services Teams met and discussed methods to further streamline transfer issues. Academic advising for the computer science and nursing students is continuing.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were reviewed:

- a. Administrative Council Minutes: June 13 and 27, 2006
- b. Bond Oversight Committee Minutes: June 15, 2006
- c. Planning and Budget Committee Minutes: June 28, 2006

OPENCOMM

Lincoln Davis stated that Opencomm and Allusers e-mail groups has been split. Opencomm was moved to another server. If an individual wants to be in the Opencomm group they must sign up and agree in writing to the Conditions of Use. There is a disclaimer so the District will not be held liable, and it reminds people to be civil in their discussions.

OPTIONAL STUDENT FEE PAYMENT PLAN

Carlos Fletes reported that IVC currently has accounts receivable for student enrollment fees exceeding \$700,000. Historically the College has decided not to require students to pay their fees when they register, so the fee would not be a deterrent to a student registering.

The Admissions Operating Committee is endorsing the concept of an optional payment plan and to contract with a company that specializes in collecting student fees through a payment plan at a flat fee of \$20 per term per account. The fee would be paid by the student so there is no cost to IVC. This plan is totally voluntary for the student, and funds are transmitted weekly, bi-weekly, or monthly to the College. The benefit to the college is that student fees will be collected in a timely fashion, and there may be a possible increase in enrollment as students learn that there is a structured payment plan available. The company that they are proposing is currently being used by Sierra College, College of the Sequoias, Victor Valley, Chabot/Las Positas and San Bernardino Community College Districts.

Those present decided to call a special meeting for Wednesday, July 26 at 1 p.m. to take action on this issue.

The meeting was adjourned at 3:45 p.m.

2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room

August 28	January 8 & 22
September 11 & 25	February 12 & 26
October 9 & 23	March 12 & 26
November 13 & 27	April 23
December 11	May 14
	June 25