

ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

Wednesday, June 13, 2001

Location: IVC Administration Building Board Room

On Wednesday, June 13, 2001, Board President Kelly Keithly, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M.

TRUSTEES PRESENT: Rudy Cardenas, Jr.
Claudine Duff
Kelly Keithly
Rebecca Ramirez
Louis Wong

TRUSTEE ABSENT: Marian Long
Romualdo Medina

REPRESENTATIVES PRESENT: Mike Lopez, Student Affairs
Frank Rapp, Academic Senate
Gail Parish, Classified

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President
John Hunt, Vice President for Academic Services
Carlos Fletes, Vice President for Business Services
Dr. Victor Jaime, Vice President for Student Services
Ruth Montenegro, Director of Human Resources
Sandra Standiford, Dean of Admissions
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Kathy Berry; Eileen Ford; Becky Green; Janell Hodgkin; Gonzalo Huerta;
Sergio Lopez; Jan Magno; Gregorio Ponce; Dr. Isaac Romero; Allen
Tyler.

WRITTEN COMMUNICATIONS

1. Jason L. Miner, Mathematics Instructor (RE: Resignation)
2. James Phillip Hopper, Chemistry Instructor (RE: Resignation)

PUBLIC COMMENT

No comments were heard.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Student Government Representative Michael Lopez reported that the ASG has completed updating the Student Handbook and Academic Planner for 2001-2002, and should be ready for the beginning of the fall semester.

This summer the ASG will be contacting various groups and artists in an effort to increase the number of cultural performances and educational speakers for the upcoming year.

Mr. Lopez stated that he was looking forward to working with the Board of Trustees.

ACADEMIC SENATE UPDATE

Frank Rapp reported that since no meeting of the Academic Senate has been held, there was nothing to report.

PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

1. Reaffirmation of Accreditation has been granted to IVC for six years. In a letter dated June 15, 2001, Imperial Valley College has been reaccredited with an interim report due in November 2002, and a visit by representatives shortly thereafter. For the visit, four of the report's eleven recommendations will need to be addressed. The College and its staff were commended for its contributions to the quality of life in the region and for its sensitivity to Hispanic issues and concerns. In particular, the report stated that the College had extended weekend classes and summer school sessions, established three centers to improve educational access in the surrounding community, and provided orientation programs at local high schools and other off-campus sites. Also noteworthy were IVC's efforts to strengthen students' math and English language skills and providing publications in Spanish. It also commended the array of comprehensive student services and programs, including attention to proper class placement, fostering a supportive learning environment.
2. An official letter was received on June 13, 2001, from Commissioner Felix Rogers announcing there was a unanimous vote of the Pacific Coast Conference to reinstate IVC's Men's Basketball Team to be eligible to compete for Conference and Post Conference Championships for the 2001-2002 season. We were also thanked for our cooperation and immediate response.

3. Board Policy and Procedures revisions have been initiated after a visit by Cindra Smith, Director of Educational Services of California Community College League, with members of the IVC Cabinet, on May 29, 2001. Each member of the Cabinet will now be analyzing the information recommended by the CCLC, developing a plan for working with their respective staff, and revising our existing Board policies/procedures. The projected time of completion will be the end of the 2001-2002 academic year.
4. Interim Dean of Instruction for Extended Campus, Dr. Isaac Romero is being recommended to the Board for approval. Dr. Romero comes to IVC after serving over 40 years in the Citrus Community College District in Glendora, California. There he served as an instructor, counselor, department chair, Dean of Extended Day, Vice President of Instruction, and Executive Vice President and Chief Negotiator for the District.
5. A Centennial Celebration (100 Years of Water in the Valley) is being held on June 20, 2001, at the Pioneer Museum. Imperial Valley College will provide the majority of the parking in Parking Lot C. Approximately 1,000 attendees are expected. The Pioneers Museum will be open at 6:00 P.M. for a dinner (barbeque) and a commemoration program at 7:30 P.M.

CCCT CONFERENCE REPORT

Rudy Cardenas and Kelly Keithly reported that the CCCT annual conference held in Monterey on June 1-3, 2001, was a valuable experience in meeting with other trustees, getting new ideas and questions being answered on community college issues. Workshops attended were: CEO and Board Partnership, Measuring Quality, Proposition 39 - Bond Issues, College/Business/Community Partnerships, Hiring and Supporting the Right CEO, Achieving the Diversity Commitment, Latino Trustees Meeting, Inland Valleys' Trustee and CEO Association Meeting, and attending a gathering hosted by the Association of Community College Trustees.

SUMMER SCHOOL 2001

Sandra Standiford reported that three summer sessions would be offer 211 classes in comparison to 185 classes offered last summer. After telephone registration and wait list moves there were 2,477 students with classes, which is an increase of 72 students (almost 3%) over last summer.

Session 1 started on June 4, 2001, and will be eight weeks long, with seven classes going the full eight weeks, with one on-line course (French).

FREEDOM FEST 2001

Carlos Fletes reported that on Wednesday, July 4th, the Brawley, El Centro, Imperial and Holtville Chambers of Commerce would present Freedom Fest 2001 on the IVC Campus. There will be a stage show beginning at 8:00 P.M., with the fireworks program at 9:15 P.M.

REDISTRICTING OF SENATORIAL DISTRICTS

Rudy Cardenas discussed the impending division of the Elections and Reapportionment and Redistricting Plan for our area. The public has an opportunity to offer comments and suggestions regarding the 2001 redistricting effort to the State Senate Committee. After discussion the Board recommended that a resolution be placed on the July Board agenda.

M/S/C Cardenas/Ramirez to approve the Minutes dated May 9, 2001.

M/S/C Cardenas/Ramirez

Resolution No. 12174: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 104579 through 104900 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 102393 through 102950, inclusive are approved.

M/S/C Cardenas/Ramirez

Resolution No. 12175: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 21 in the amount of \$86,470.43, No. 22 in the amount of \$464,368.40, and \$958,215.20 be ratified.

M/S/C Cardenas/Ramirez

Resolution No. 12176: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

40 in the amount of \$196,023.88
41 in the amount of \$1,197,244.72
42 in the amount of \$229,792.01
42 in the amount of \$229,983.43

M/S/C Cardenas/Ramirez

Resolution No. 12177: **GOVERNING BOARD MEMBER ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER**

BE IT RESOLVED that pursuant to Education Code Section 5000, the Imperial County Superintendent of Schools is hereby ordered to call the Governing Board Member Election and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Code 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 7, 2001. The nomination period is July 16 to August 10, 2001, and the period will be extended to August 15, 2001, at 5:00 P.M.

The purpose of the election is to elect three members of the Governing Board of the Imperial Community College District.

Members whose terms expire are as follows:

Division 2	Claudine Duff
Division 5	Kelly Keithly
Division 7	Rebecca L. Ramirez

M/S/C Cardenas/Ramirez

Resolution No. 12178: **COST OF CANDIDATES STATEMENTS**

WHEREAS the Election Code 23510.5 concerning election procedures mandates that a resolution must set-forth whether the District or the candidate will pay for the cost of publishing the Candidate's Statement of Qualifications; and

BE IT RESOLVED that this Board notifies the Imperial County Election Officer of its unwillingness to pay such cost of candidate statement or other materials.

M/S/C Cardenas/Ramirez

Resolution No. 12179: **GOVERNING BOARD ELECTION TIE**

WHEREAS Education Code Section 5016, relates to tie votes in school district governing board elections;

BE IT RESOLVED that the winner of a tie vote be determined by lot forthwith; and

BE IT FURTHER RESOLVED that outgoing members will continue to discharge their duties until their successors are qualified.

M/S/C Cardenas/Ramirez

Resolution No. 12180: **PUBLIC HEARING ON THE ESTABLISHMENT OF THE GANN APPROPRIATION LIMIT**

WHEREAS on November 1979, the people of California passed Proposition 4, a Constitutional Amendment establishing appropriation limits for State and local government units; and

WHEREAS, the State of California has enacted AB 1352 (1980 Session) to implement these provisions; and

WHEREAS, the District's 2001-2002 budget appears to be in conformance with the requirements of Proposition 4 and AB 1352;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees finds that the 2001-2002 budget, to be adopted, is within the limits established by Proposition 4.

M/S/C Cardenas/Duff

ABSTAIN: Duff

Resolution No. 12181: **TENTATIVE BUDGET**

BE IT RESOLVED that the Tentative General Fund budget be approved for the 2001-2002 school year and filed with the Imperial County Superintendent of Schools.

BE IT FURTHER RESOLVED that the date of the public hearing on the 2001-2002 budget, prior to its adoption, be and is hereby set for Wednesday, September 12, 2001, at 6:00 P.M., in the Administration Building Board Room.

M/S/C Cardenas/Ramirez

Resolution No. 12182: **MEMORANDUM OF UNDERSTANDING WITH IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM (IVROP)**

WHEREAS the District and the Imperial Valley Regional Occupational Program (IVROP) have a long history of collaboration within the educational domain of Imperial County, and that there are numerous examples of cooperation between IVC and IVROP, which have as a goal to provide for a well prepared workforce in the Region; and

WHEREAS the planned outcome of these educational activities has always been to enhance the academic and technical skills of the individuals that participate in these educational activities.

NOW, BE IT RESOLVED that the Board approves entering into a Memorandum of Understanding Partnership Agreement between the District and IVROP to collaboratively implement additional Certified Nursing Assistant class offerings for the 2001 IVC Summer Sessions.

BE IT FURTHER RESOLVED that the funding of this program by the District will amount to \$3,574.00.

M/S/C Cardenas/Ramirez

Resolution No. 12183: **STUDENT WAGE RATES**

BE IT RESOLVED that the Board approves the following Student Wage Rates, as referenced in Board Policy Section 6.11.1, as requested by the Vice President for Student Services and the Dean of Financial Aid and State Programs, in accordance with the minimum wage rates mandated by California Law, and based on the fair treatment of student employees, to become effective July 1, 2001.

Student Wage Rates

All student employees will begin at the wage rate stated for their job classification and will remain at the rate for one full calendar year. Any student who is employed in that same classification for a subsequent year, will receive a raise of \$.50 per hour for each additional year served, up to a maximum of three (3) years. A student employed for a subsequent year in a different classification will start at the initial wage rate for that classification and assignment.

TUTORS	Regular		\$6.50
	Paraprofessional:	Junior (Level 1)	\$7.00
		Senior (Level 2)	\$8.00
		Lead (Level 3)	\$9.00
	Upward Bound	Summer Residential	\$7.50
	Deaf and Hard of Hearing	\$8.00	
INTERPRETERS	American Sign Language	Level 1	\$9.50
		Level 2	\$11.50
		Level 3	\$15.50
		Level 4	\$18.50
PARKING			
ATTENDANTS	Regular - Day shift		\$6.25
	Lead - Day shift		\$6.75
	Regular - Night shift		\$7.00
	Lead - Night shift		\$7.50
LIFE GUARDS	Regular		\$8.00
	Lead Guard		\$8.50
MISCELLANEOUS	Computer Assistant		\$8.00
	Peer Counselor		\$7.00
	Recruitment Assistant		\$7.00
	Student Financial Aid Assistant		\$7.00
	Student Program Clerk		\$7.00
OTHER	All other Work Study	Day shift	\$6.25
	All other Work Study	Night shift	\$7.00

M/S/C Cardenas/Ramirez

Resolution No. 12184: **CONTRACT WITH PROFESSIONAL PERSONNEL LEASING, INC.**

BE IT RESOLVED that the Board approves entering into an agreement with Professional Personnel Leasing, Inc., for the purpose of furnishing a consultant for the position of Interim Dean of Instruction for Extended Campus beginning on June 4, 2001 through December 4, 2001, or until a permanent full-time replacement can be hired.

BE IT FURTHER RESOLVED that the Superintendent/President is authorized to negotiate the terms of this contract.

Fiscal Impact Statement: Total monthly cost of \$9,210.00 (\$7,661.00 Salary, \$1,149.00 Consultant Fee, \$400.00 Living allowance) to be paid out of the General fund unrestricted. Consultant Fee and Living allowance are not part of the original budget. This expense is not part of 2001-2002 Tentative Budget but will be included in FY 2001-2002 Budget to be adopted in September 2001.

M/S/C Duff/Wong

NO: Duff

Resolution No. 12185: **CONTRACT FOR PUBLIC RELATIONS AND MARKETING SERVICES**

WHEREAS the Accreditation Commission Standard Three, Section C.2, mandates that: "*The Institution uses information from its evaluation and planning activities to communicate matters of quality assurance to the public,*" and to insure that IVC complies with this standard;

BE IT NOW RESOLVED that the Board approves renewing an agreement with Reliance Communications for the purpose of providing public relations and marketing services for Imperial Valley College as outlined in a work plan for the 2001-2002 fiscal year.

BE IT FURTHER RESOLVED that the Superintendent/President is authorized to negotiate the terms of this contract.

Fiscal Impact Statement: Total monthly cost of \$4,000.00, total annual cost of \$48,000.00 to be paid out of the General Fund unrestricted. This expense is part of original budget and 2001-2002 Tentative Budget.

M/S/C Cardenas/Ramirez

Resolution No. 12186: **CONTRACT FOR CAMPUS SECURITY**

WHEREAS, Imperial Valley College is committed to providing a safe campus environment for students and staff; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves a contract with Day Night Security Patrol for security services for the period July 1, 2001 through June 30, 2002.

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services be authorized to sign the contract and all other necessary documents on behalf of the District.

<p>Fiscal Impact Statement: Total monthly cost of \$6,400 for a total annual cost of \$70,400 (11 months) to be paid out of the General Fund unrestricted. This expense is part of original budget and 2001-2002 Tentative Budget.</p>

M/S/C Duff/Ramirez

Resolution No. 12187: **IMPERIAL VALLEY TELECOMMUNICATIONS AUTHORITY JOINT POWERS AGREEMENT**

WHEREAS, newly developed telecommunications (in the form of fiber optic cable and wireless telecommunications system) is necessary for the growth and development of the Imperial Valley; and

WHEREAS, this new technology has developed an opportunity for creation of a Telecommunications Network for all local public agencies to gain access to this new technology and provide access to a community-wide system, for public benefit; and

WHEREAS, the creation of a Telecommunications Network, including the involvement of new technology, is not only needed for the local public agencies, but has become a necessity for effective communication and delivery of services by the local public agencies; and

WHEREAS, the purpose of the Telecommunications Network is to provide a "backbone" to member agencies so that they may have access to telecommunications systems networks to assist them in providing services to the public; and

WHEREAS, for the Telecommunications Network to be successful, all member agencies of the joint powers agreement must cooperate with the best interest of all member agencies being the primary goal of the Imperial Valley Telecommunications Authority;

WHEREAS, there exists a need for local public agencies to work in concert toward the development of a program to ensure the implementation and continued beneficial use of a telecommunications program, including fiber optic and aerial, for the benefit of local public agencies;

WHEREAS, the Imperial County Office of Education has entered into three separate written agreements with the Imperial Irrigation District which grants to the ICOE access to a Fiber Optic Communications System owned by IID, access to microwave facilities and appurtenances on selected towers owned by the IID, and access to poles owned by the IID; and which access made available by these three separate agreements between the ICOE and the IID may be an important part of the Imperial Valley Telecommunications Network;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby declares its membership in the Imperial Valley Telecommunications Authority effective July 1, 2001 and authorizes the Superintendent/President and/or the Vice President for Business Services to sign the Joint Powers Agreement on behalf of the District.

<p>Fiscal Impact Statement: Total monthly cost of approximately \$10,300 for a total approximate annual cost of \$103,000. Currently, we pay approximately \$50,000.00, so this would net an additional \$53,000.00. There is also a one time equipment start up cost of approximately \$11,500 to be paid out of State Block Grant in FY 2001-2002. This expense is part of 2001-2002 Tentative Budget.</p>

M/S/C Cardenas/Ramirez

Resolution No. 12188: **APPLICATION FOR A CERTIFICATE OF CONSENT TO SELF INSURE WORKERS' COMPENSATION LIABILITIES**

WHEREAS, Imperial Community College District is currently a member of SIPIC (Self Insurance Program for Imperial County) for the purpose of providing workers compensation insurance; and

WHEREAS, SIPIC has elected to self-insure by joining SISC (Self-Insured Schools of California) Workers' Compensation JPA effective July 1, 2001.

NOW THEREFORE, BE IT RESOLVED that the Superintendent/President and/or the Vice President for Business Services be and they are hereby severally authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the Imperial Community College District and to execute any and all documents required for such application.

<p>Fiscal Impact Statement: Total additional annual cost of \$35,200.00 (30% increase over last year). This expense is not part of the 2001-2002 Tentative Budget but will be included in the 2001-2002 Budget to be adopted in September 2001. Funding to come out of 2001-2002 COLA</p>
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M/S/C Cardenas/Ramirez

Resolution No. 12189: **CHILD CARE CENTER**

BE IT RESOLVED that the Governing Board of the Imperial Community College District authorizes entering into local agreement number 13-6315-00-1, for fiscal year 2001-2002, in the amount of \$51,080.00, with the California State Department of Education, and that Dr. Gilbert M. Dominguez, Superintendent/President, and John Hunt, Vice President for Academic Services are authorized to sign the transaction for the Governing Board.

M/S/C Cardenas/Ramirez

Resolution No. 12190: **CHILD CARE DEVELOPMENT BLOCK GRANT RESOURCE PROGRAM**

BE IT RESOLVED that the Governing Board of the Imperial Community College District authorizes entering into local agreement number 13-6315-00-0, for fiscal year 2001-2002, in the amount of \$7,224.00, with the California State Department of Education, and that Dr. Gilbert M. Dominguez, Superintendent/President, and John Hunt, Vice President for Academic Services are authorized to sign the transaction for the Governing Board.

M/S/C Cardenas/Ramirez

Resolution No. 12191: **SURPLUS PROPERTY**

BE IT RESOLVED that approval is given to declaring outdated, nonfunctional property of the District as surplus property and is no longer being used for educational purposes;

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services, and/or the Director of Purchasing and Warehouse be hereby authorized and instructed to dispose of the equipment in the best interest of the College as referred to in the following attachment:

M/S/C Ramirez/Cardenas

Resolution No. 12192: **REPLACEMENT OF ACADEMIC POSITIONS**

BE IT RESOLVED that the Board approves the recommendation of the Chief Instructional Officer, an Academic Senate Representative, and the area Division Chair in the replacement of one Chemistry Instructor and one Mathematics Instructor.

M/S/C Ramirez/Cardenas

Resolution No. 12193: **SUMMER EVENING COLLEGE ADMINISTRATORS**

BE IT RESOLVED that Olga Artech, Sergio Lopez, and as an alternate, Cesar Guzman be employed to serve as Evening College Administrators for the 2001 Summer Session at the compensation rate set-forth in Board Resolution No. 11935, dated June 14, 2000.

M/S/C Ramirez/Cardenas

Resolution No. 12194: **DIVISION CHAIRS SUMMER EMPLOYMENT**

BE IT RESOLVED that the following Division Chairs be employed during the 2001 summer for the number of days indicated at their regular daily rates subject to applicable deductions and benefits:

<u>NAME</u>	<u>DIVISION</u>	<u>DAYS</u>	<u>TIME PERIOD</u>
Deyo, Jeff	Exercise Science/ Wellness/Sport	6	To Be Determined
Fischer, Fred	English	12	Half day May 29 and June 5; full days May 30, 31, June 1, 6, 7, 14, August 13, 14, 15, 16
Hann, Richard	Humanities	2	August 15, 16
Hansink, Todd	Business	10	June 4, 5, 6, 7, 8, 11, 12, 13, 14, 15
Jacobson, Eric	Behavioral/Social Sciences	12	June 18, 19, 20, 21, 22, August 8, 9, 10, 13, 14, 15, 16
Ponce, Gregorio	Science/Math/Engineering	Equivalent of 5 days in 4 days	May 29, 30, 31 and June 1
Pendley, Jimmy	Science/Math/Engineering	5 days	August 10, 13, 14, 15, 16

M/S/C Cardenas/Ramirez

Resolution No. 12195: **75/25 FACULTY PLAN RESOLUTION**

WHEREAS, on July 10-11, 2000, the Board of Governors adopted a Title 5 Regulation change which requires districts to develop a five-year plan for making progress toward the standard of 75% of the total faculty workload hours being taught by full-time faculty; and

WHEREAS, the Title 5 Regulation change provides:

Commencing in fiscal year 2000-2001, each community college district shall develop a five-year plan, updated annually, for making progress toward the standard of 75 percent of the total faculty workload hours taught/worked by full-time faculty. The plan and updates shall be developed following appropriate collegial consultation and effective participation processes as required by this Division [Division 6 of Title 5]. In those years where ongoing, unrestricted funds are provided beyond fully-funded COLA and growth to its cap, a community college district shall be required to make reasonable progress toward the system standard of 75 percent, consistent with its locally-developed plan.

WHEREAS, the plan was developed following collegial consultation and has been adopted by the Academic Senate on May 16, 2001.

THEREFORE, BE IT RESOLVED that the Board approve the 75/25 plan as presented in the following document and that it be submitted to the Chancellor's Office:

M/S/C Ramirez/Cardenas

Resolution No. 12196: **TECHNICAL ASSISTANCE VISIT**

WHEREAS, a Technical Assistance Visit with the Executive Director of the Community College League of California, David Viar, and the President of the Academic Senate for the California Community Colleges, Linda Collins, took place at Imperial Valley College on September 14, 2001; and

WHEREAS, the report of their findings and recommendations was received on February 1, 2001, which included recommendations for improving the campus climate, communication and participatory governance;

WHEREAS, the Superintendent/President and the Academic Senate have met and mutually agreed to implement the Technical Assistance Visit Recommendations;

THEREFORE, BE IT RESOLVED that the Board ratifies the recommendations as reflected in the following document:

M/S/C Ramirez/Cardenas to go into **CLOSED SESSION**

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT:
Conference with District Negotiators
RE: Direction for Negotiations
2. CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION
Initiation of litigation pursuant to subdivision (c) of Section
54957.9: Two Cases

M/S/C Cardenas/Ramirez back to **CLOSED SESSION**

The Board President announced that the Board was informed of the two items listed and they gave direction to Administration and Legal Counsel on how to proceed.

M/S/C Duff/Wong

Resolution No. 12197: **CONTRACT BETWEEN THE DISTRICT AND IVC CHAPTER OF CCA/CTA/NEA FOR 1998-2001**

BE IT RESOLVED that the Board ratifies the Contract between the District and the Imperial Valley College Chapter of the CCA/CTA/NEA for 1998-2001.

M/S/C Duff/Ramirez

Resolution No. 12198: **2000-2001 AND 2001-2002 AGREEMENT BETWEEN THE DISTRICT AND CSEA, CHAPTER 472**

BE IT RESOLVED that the Board ratifies the Agreement between the District and CSEA, Chapter 472, for school years 2000-2001 and 2001-2002, as follows:

1. Two (2)-year contract for the years 2000-2001 and 2001-2002 with no re-openers with the exception of the salary for the fiscal year (FY) 2001-2002 and Golden Handshake for 2001-2002 as noted below.
2. Salary Increase:

FY 2000-2001	1% on schedule retroactive to 7/1/00 (contract wages only)
	1% off schedule retroactive to 7/1/00 (contract wages only)
FY 2001-2002	3% on schedule beginning 7/1/01*
	*Amount contingent upon receipt of proposed 3.87% COLA from State; automatic re-opener if 3% or less COLA received

3. Step "K" on longevity scale increased from 2.5% to 5.0% (2.5% increase) beginning July 1, 2001.
4. Golden Handshake for 2000-2001.
5. Maintain total insurance benefits at the 2000-2001 level. Any upgrades to current benefits package to be paid by employee.
6. Amend Section 11.1.2 to require verification of absence due to illness or injury for a period of five (5) or more consecutive workdays.
7. Amend Section 11.1.2 to require verification of absence due to illness or injury for a period of twelve (12) or more days in any given calendar month.
8. Amend Section 16.3 to provide for both the affected unit member and the exclusive representative to receive written notification of the transfer or reassignment within 10 (ten) workdays.
9. Amend progressive discipline procedures under Section 19.3.2 to extend time line for pre-disciplinary counseling and verbal warning to ten (10) work days from occurrence of inappropriate behavior.
10. Limit total workdays an employee has to progress toward meeting performance standards with regard to substandard job performance under Section 19.3.2 to forty-five (45) work days.
11. Delete the provision under Section 19.3.4 that requires services by certified mail deemed complete only if signed by employee.
12. Salary schedule adjusted to equal any percentage increase given to any other bargaining unit if greater than that agreed to in this agreement.

Fiscal Impact Statement: Total annual cost is approximately \$65,100.00 for FY 2000-2001 and \$153,760.00 for FY 2001-2002. This expense is not part of original budget. This expense is expected to be funded out of anticipated year-end surplus and district reserves for FY 2000-2001 and out COLA for FY2001-2002.

M/S/C Duff/Wong

Resolution No. 12199: **2000-2001 AND 2001-2002 AGREEMENT BETWEEN THE DISTRICT AND CONFIDENTIAL EMPLOYEES**

BE IT RESOLVED that the Board ratifies the Agreement between the District and the IVC Confidential Employees for school year 2000-2001 and 2001-2002, as follows:

1. Two (2)-year contract for the years 2000-2001 and 2001-2002 with no re-openers with the exception of the salary for the fiscal year (FY) 2001-2002 and Golden Handshake for 2001-2002 as noted below.
2. Salary Increase:

FY 2000-2001	1% on schedule retroactive to 7/1/00 (contract wages only)
	1% off schedule retroactive to 7/1/00 (contract wages only)
 FY 2001-2002	 3% on schedule beginning 7/1/01*
	*Amount contingent upon receipt of proposed 3.87% COLA from State; automatic re-opener if 3% or less COLA received
3. Step "K" on longevity scale increased from 2.5% to 5.0% (2.5% increase) beginning July 1, 2001.
4. Golden Handshake for 2000-2001.
5. Maintain total insurance benefits at the 2000-2001 level. Any upgrades to current benefits package to be paid by employee.
6. Amend Section 11.1.2 to require verification of absence due to illness or injury for a period of five (5) or more consecutive workdays.
7. Amend Section 11.1.2 to require verification of absence due to illness or injury for a period of twelve (12) or more days in any given calendar month.
8. Amend progressive discipline procedures under Section 19.3.2 to extend time line for pre-disciplinary counseling and verbal warning to ten (10) work days from occurrence of inappropriate behavior.
9. Limit total workdays an employee has to progress toward meeting performance standards with regard to substandard job performance under Section 19.3.2 to forty-five (45) work days.
10. Delete the provision under Section 19.3.4 that requires services by certified mail deemed complete only if signed by employee.

11. Salary schedule adjusted to equal any percentage increase given to any other bargaining unit if greater than that agreed to in this agreement.

Fiscal Impact Statement: Total annual cost is approximately \$6,400.00 for FY 2000-2001 and \$15,395.00 for FY 2001-2002. This expense is not part of original budget. This expense is expected to be funded out of anticipated year-end surplus and district reserves for FY 2000-2001 and out of COLA for FY 2001-2002.

M/S/C Ramirez/Duff

Resolution No. 12200: **2000-2001 AND 2001-2002 AGREEMENT BETWEEN THE DISTRICT AND CLASSIFIED MANAGERS**

BE IT RESOLVED that the Board ratifies the Agreement between the District and the IVC Classified Managers for school years 2000-2001 and 2001-2002, as follows:

1. Two (2)-year contract for the years 2000-2001 and 2001-2002 with no re-openers with the exception of the salary for the fiscal year (FY) 2001-2002 and Golden Handshake for 2001-2002 as noted below.
2. Salary Increase:

FY 2000-2001	1% on schedule retroactive to 7/1/00 (contract wages only)
	1% off schedule retroactive to 7/1/00 (contract wages only)
FY 2001-2002	3% on schedule beginning 7/1/01*
	*Amount contingent upon receipt of proposed 3.87% COLA from State; automatic re-opener if 3% or less COLA received
3. Golden Handshake for 2000-2001.
4. Maintain total insurance benefits at the 2000-2001 level. Any upgrades to current benefits package to be paid by employee.
5. Amend Section 11.1.2 to require verification of absence due to illness or injury for a period of five (5) or more consecutive workdays.
6. Amend Section 11.1.2 to require verification of absence due to illness or injury for a period of twelve (12) or more days in any given calendar month.
7. Delete the provision under Section 19.3.4 that requires services by certified mail deemed complete only if signed by employee.

M/S/C Duff/Wong

Resolution No. 12204: **ACADEMIC SUMMER SESSION EMPLOYMENT**

BE IT RESOLVED that the following instructors be employed for the 2001 summer session at a salary computed in accordance with Resolution No. 1907. Employment is contingent upon sufficient enrollment.

<u>NAME</u>	<u>ASSIGNMENT</u>
Andres, Benny	History
Archuleta, Joe	Mathematics
Barba, Cecilia	History
Beckley, Jeffrey	Business
Bemis, Roberta	English
Biley, Patti	English
Blek, Craig	Economics
Byrd, Krista	Psychology
Carnes, Dennis	Biology
David, Samuel	Chemistry
Decker, Van	Music
Deyo, Jeff	Health/Physical Education
Drury, Dave	Health/Physical Education
Fitzsimmons, Richard	Nursing
Gage-Mosher, Ron	Psychology
Gehler, Nicolas	Health/Physical Education
Giauque, Gerald	Spanish
Gilbertson, Tom	Art
Guzman, Cesar	Special Studies
Hann, Carol	English
Hann, Richard	Philosophy
Hansink, Todd	Business/Economics/CIS
Harris, Diane	English
Jacklich, Joel	Music
Lenart, Stan	History
Lopez, Jose	Automotive Technology
Marcuson, Bruce	Administration of Justice
McCormick, Michael	English
Mecate, Jim	Health/Physical Education
Meek, Al	VN, RN Nursing, HA
Miner, Jason	Mathematics
Ortega, Alicia	Spanish
Patterson, James	English/Speech/Theatre
Pendley, Jim	Biology
Ponce, Greg	Mathematics
Rapp, Frank	English

Rodgers, Gary	Sociology
Rodgers, Valerie	Business
Ruiz, Angie	Business
Santistevan, Judy	Business
Scheuerell, Edward	English
Shokoufi, Mardjan	Mathematics
Smith, Mel	DSP&S
Staton, Robin	Psychology
Stroud, Jean	Health Technology
Suczek, Peter	Psychology
Torres, Gabriel	Spanish
Tucker, Jill	Physical Education
Welch, Thomas	History/English
Wendell, Josefina	English
Wilhelm, Robert	Geography/PoliSci
Zhao, Lianna	Anatomy/Biology
Zielinski, David	English

M/S/C Duff/Wong

Resolution No. 12205: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed during the 2001 Summer Session, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Case, Frank	English
Minor, Michelle	Human Relations
Niebla, Eduardo	Chemistry
Peters, Wayne	Automotive Technology

M/S/C Duff/Wong

Resolution No. 12206: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that pursuant to Title V 53430, California Education Code 87359, and the District's Hiring Procedures (Resolution No. 11647, dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the disciplines indicated, and are hereby approved to teach subjects under said discipline for the Summer 2001 Semester:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Garay, Jeronimo	Mathematics 2
Moran, Santos	Electronics

M/S/C Duff/Wong

Resolution No. 12207: **ACADEMIC SUMMER EMPLOYMENT**

BE IT RESOLVED that the following instructors be employed for the 2001 Summer at a salary rate computed in accordance with Resolution No. 1907:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>FUNDING</u>	<u>TIME PERIOD</u>
Carlson, Marylynn	Faculty Advisor	State	7/9/01 to 7/26/01 (3 wks at 35 hrs. per wk)
Wendell, Josefina	Faculty Advisor	State	7/2/01 to 8/3/01 (5 wks at 21 hrs per wk)

M/S/C Duff/Wong

Resolution No. 12208: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed as temporarily full-time contract categorically funded employees for the time periods indicated, contingent upon continued funding of the grant designated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>ASSIGNMENT</u>	<u>DATES</u>
Esquer, Maria	Counselor	State	CalWORKS	7/2/01 to 12/21/01
Garcia, Martha	Counselor	State	CalWORKS	7/2/01 to 12/21/01
Ramirez, Arturo	Counselor	State	DSP&S	7/2/01 to 12/21/01

M/S/C Duff/Wong

Resolution No. 12209: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed temporarily, on a part-time hourly basis, for the 2001 Summer Session, in accordance with the hourly rate provided in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING SOURCE</u>
Minor, Michelle	Counselor	District
Rodriguez, Maricela	Recruitment Coordinator	State
Weck, Linda	Counselor	District

M/S/C Duff/Wong

Resolution No. 12210: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the following full-time, tenure track, academic personnel be employed for the 2001-2002 academic year, pending medical and background clearance:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Byrd, Krista	Appropriate Classification and Step Contingent upon Verification of Records	Psychology Instructor
*David, Samuel	"	Biology/Chemistry Instructor
*Davis, Donna	"	Nursing Instructor
Lenart, Stanley	"	History Instructor
Miller, Ivan	"	Agricultural Sciences Instructor
*Simpson, Scott	"	ESL Instructor
*Trax, Daniel	"	English Instructor
*Voldman, Aleksandr	"	Mathematics Instructor
*Pending medical and background clearance		

M/S/C Duff/Wong

Resolution No. 12211: **LEAVE OF ABSENCE**

BE IT RESOLVED that the Board approves the request of Dr. Gregorio A. Ponce, Mathematics Professor, for a leave of absence with health and welfare benefits for the 2001-2002 academic year, which will end on June 30, 2002.

Fiscal Impact Statement: Total annual cost of \$6,847.00 to be paid out of General Fund unrestricted. This expense is not part of 2001-2002 Tentative Budget. SDSU to consider reimbursing IVC for this cost.

M/S/C Duff/Wong

Resolution No. 12212: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Camacho, Rogelio	Lead Custodian	District	24-K	5/14/01
Cital, Mirella	Student Services Representative (Extended Campus)	District	24-A	3/14/01
Crosby, Mickey	Grounds Maintenance Supervisor	District	32-K	6/5/01
Herrejon Avila, Luis	Purchasing Technician	District	27-B	5/14/01
Richmond, Cecile	Preschool Teacher	District	26-B	6/11/01

M/S/C Duff/Wong

Resolution No. 12213: **SHORT-TERM CLASSIFIED EMPLOYMENT**

BE IT RESOLVED that the following individual be employed on a short-term basis, as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Martin, Tracy	Preschool Teacher	District	26-A	6/5/01 to 7/26/01

M/S/C Duff/Wong

Resolution No. 12214: **SUBSTITUTE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed on a substitute basis, as needed:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Parra, Jorge	Custodian	District	21-A	6/5/01
Gallegos, George	Custodian	District	21-A	6/5/01

M/S/C Duff/Wong

Resolution No. 12215: **VOLUNTEER EMPLOYMENT**

BE IT RESOLVED that the Board accepts Claudia Rodriguez as a volunteer Office Assistant beginning May 28, 2001 to June 30, 2001 at the Brawley Extended Campus;

BE IT FURTHER RESOLVED that the Board accepts Jose Rios as a volunteer Office Assistant beginning May 21, 2001 to June 18, 2001 at the Small Business Development Center, and that these volunteers will be covered by Workman's Compensation Insurance.

BE IT FURTHER RESOLVED that thanks is hereby extended to Claudia Rodriguez and Jose Rios for their contribution to Imperial Valley College.

M/S/C Duff/Wong

Resolution No. 12216: **CLASSIFIED RECLASSIFICATION**

BE IT RESOLVED that the following classified employee be reclassified as follows:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Summers, Rosalind	Inventory Control Technician Range 26 50%	Inventory/ Purchasing Technician Range 27 100%	District	7/1/01

M/S/C Ramirez/Wong

ADJOURNMENT - the next regular meeting of the Board of Trustees is scheduled for Wednesday, July 11, 2001, at 6:00 P.M.

Adopted this _____ day of _____, 2001.

ICCD Board President

ICCD Board Secretary