

**ADOPTED MINUTES**

**FOR THE REGULAR MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Wednesday, May 9, 2001**

**Location: IVC Administration Building Board Room**

On Wednesday, May 9, 2001, Board President Kelly Keithly, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M.

TRUSTEES PRESENT: Rudy Cardenas, Jr.  
Claudine Duff  
Kelly Keithly  
Romualdo Medina  
Rebecca Ramirez  
Louis Wong

TRUSTEE ABSENT: Marian Long

REPRESENTATIVES PRESENT: Julie Fernandez, Student Affairs  
Eric Jacobson, Academic Senate  
Gail Parish, Classified  
Dr. James Patterson, Faculty

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President  
John Hunt, Vice President for Academic Services  
Carlos Fletes, Vice President for Business Services  
Dr. Victor Jaime, Vice President for Student Services  
Ruth Montenegro, Interim Director of Human Resources  
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Ted Cesar; Gonzalo Huerta; Tom Remington; Sergio Lopez; Roberta Bemis; David Zielinski; Edward Scheuerell; Classified Employees attending to show support for CSEA Negotiations were: Yolanda Sandoval, Roxanne Olivas, Jodi Kelley, Patricia Robles, Donald Allen, Hope Navarro, Otis Wilson, Rex Robinson, Ruben Aguilar, Monica Bane, Rafael Diaz, Nick Makarchuk Jr., Mario Valenzuela, Isabel Nunez, Anna Vicuna, Chris Mays, Joe Marshall, Mark Horsman.

WRITTEN COMMUNICATIONS

1. 2001-2002 District Board Meeting Schedule
2. Olga de la Fuente Lopez, Administrative Secretary for the Extended Campus (RE: Retirement)

PUBLIC COMMENT

1. CSEA President, Gail Parish stated that the 17 classified staff members present at this meeting were demonstrating support of the CSEA Negotiating Team.
2. Dr. James Patterson noted that on April 5, 2001, the CCA/CTA/NEA membership elected new officers and that he had been chosen Chapter President. The Chapter President is the official spokes person for the faculty.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Student Government Representative Julie Fernandez, reported that this would be her last Board meeting. Julie stated that she had learned a great deal about the Board's decision-making process, and how they impact the students and the community.

Mike Lopez, the new ASG President for 2001-2002, was introduced. Mr. Lopez has been on the Student Senate for the past two years.

The voting student body approved the Student Representation Fee, and the ASG will be consulting with the Administration to determine how to implement the fee policy, which takes effect the Spring 2002.

The two remaining major activities before the end of the semester are the Life's a Beach activity on Friday, May 11, 2001, and the Spring Awards Banquet and the Barbara Worth Country Club on May 18, 2001.

ACADEMIC SENATE UPDATE

Eric Jacobson reported on the following:

1. The Administration and Marian Long were thanked for recognizing the faculty for Day of the Teacher.
2. The Senate will award two \$500.00 scholarships.
3. The recipient of the 2000-2001 Rafael Santos Excellence in Teaching Award will go to Bruce Marcuson, Administration of Justice Professor.

PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

1. The President's Office is conducting a survey of all 107 California Community Colleges to determine in what increments other community colleges offer their credit classes. A five-item questionnaire was distributed by e-mail on Monday, May 7, 2001. As of this date 25 responses have been received, answering questions on length of semester; number of days per week classes are offered; in what number of days they offer 3-unit classes; number of days per week full-time faculty are required to teach classes, and their schedule for most short-term classes. The information will be compiled and analyzed by our Institutional Research/Analyst, and used to provide and offer classes to our students in the future.
2. The California Community Colleges' budget proposal for 2001-2002 is going to the Board of Governors at their May 14, 2001, meeting and includes the following: 3% for growth; 3.91% for COLA; \$62 million for part-time compensation. The priorities are then proposed in tiers (levels): tier one includes at least \$40 million for energy costs; COLA on Partnership for Excellence (\$12 million); 3.5% for growth (\$19 million); tier two includes Ensuring Student Success Statewide (\$16 million); Non-credit Enhancements (\$16 million); Partnership for Excellence (\$35 million); Student Outreach (\$4 million); and Telecommunication and Technology (\$33 million). The Governor's May Revised Budget is scheduled to be published on May 15, 2001, but that remains to be seen.
3. The IVC Commencement will be held on Saturday, May 26, 2001, at 10:00 A.M., in DePaoli Sports Complex, and California Community Colleges Chancellor Tom Nussbaum will be the keynote speaker. IVC will host a reception for Chancellor Nussbaum on Friday evening, May 25, 2001, at 6:00 P.M., at the Pioneer Museum IVC Gallery.
4. At the April Board meeting, the Board directed the Administration to begin the process of conferring and strategizing for a possible General Obligation Bond Measure. The first Taskforce meeting was held on May 8, 2001, to address strategies and brainstorm for this future endeavor, and 11 members of administration and faculty attended. Brainstorming and discussion revolved around ideas such as analyzing options for improving our current science laboratory facilities; the value of assessing/surveying the community; the hiring of consultants; membership on the Bond Measure Committee; and, already existing bond measures in the community. The next meeting was scheduled for Wednesday, June 27, 2001, and will include more lab-oriented faculty, nursing faculty, students, and classified staff.

DISABILITY AWARENESS DAY

Ted Cesar reported on the activities surrounding the annual Disability Awareness Day held on March 27, 2001. The highlight of the day's events were two internationally known performers, comedian David Roche with a facial disfigurement, and physically challenged world-class rock climber Mark Wellman. They spoke to a large audience of children from throughout Imperial County. Many community organizations assisted in making the event a success.

VOCATIONAL PROGRAMS RELATING TO COMMUNITY NEEDS

Gonzalo Huerta reported that the total yearly enrollment (headcount) in vocational education/applied science related programs is approximately 13,500. Initiatives and activities to meet the needs of our students and community is being addressed by participation on more than 20 different advisory committees, commissions, coalitions, associations, and boards. Responding to the needs, certificate programs and courses have been developed and revised in the areas of Early Childhood Education, Business, Nursing, Water/Wastewater, as well as a Vocational ESL Curriculum. Collaboratives and partnerships have been developed in the areas of Automotive Technology, Early Childhood Education, Healthcare, and Workforce Investment One-Stop Consortium to place a One-Stop Satellite at IVC. Accessibility and outreach take place through Career Festivals, Employers and Job Fairs, brochure for Applied Sciences Degrees and Certificate Programs, NAFTA SHO and IV Business Showcase participation, and Early Childhood Education Workshops.

M/S/C Cardenas/Medina to approve the Minutes dated April 11, 2001.

M/S/C Cardenas/Medina

Resolution No. 12157: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 104118 through 104578 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 102133 through 102387, inclusive are approved.

M/S/C Cardenas/Medina

Resolution No. 12158: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 19 in the amount of \$94,899.50, and No. 20 in the amount of \$1,445,108.49, be ratified.

M/S/C Cardenas/Medina

Resolution No. 12159: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

- 37 in the amount of \$271,317.98
- 38 in the amount of \$635,973.74
- 39 in the amount of \$344,040.02

M/S/C Cardenas/Medina

Resolution No. 12160: **QUARTERLY REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending March 31, 2001, and directs that copies be forwarded to the California Community Colleges Chancellor's Office and to the Office of the Imperial County Superintendent of Schools, as required by law.

M/S/C Cardenas/Medina

Resolution No. 12161: **QUARTERLY INVESTMENT REPORT**

WHEREAS effective January 1, 1996, Government Code section 53646 requires schools districts to annually give a statement of investment policy to their governing boards; and

WHEREAS effective January 1, 1996, Government Code section 53646 requires that the chief business officer submit a quarterly report to the governing board including the type of investment, issuer, date of maturity, par and dollar amount invested in all securities, and investments and monies held by the district; and

WHEREAS all investments for the Imperial Community College District are on deposit with the Treasurer of the County of Imperial.

NOW, THEREFORE BE IT RESOLVED that the Board accepts the County of Imperial Statement of Investment Policy as the policy governing investments for the Imperial Community College District.

BE IT FURTHER RESOLVED that the Board accepts the quarterly report dated March 31, 2001, for funds invested with the Imperial County Treasurer.

M/S/C Cardenas/Medina

Resolution No. 12162: **GANN APPROPRIATION LIMIT HEARING**

BE IT RESOLVED that the Board declares its intent to hold a public hearing on the establishment of the Gann Appropriation Limit for 2000-2001, at the June 13, 2001, regular meeting of the Board of Trustees. Notice of said hearing will be posted at least 15 days prior to June 13, 2001.

BE IT FURTHER RESOLVED that the Board approves the Gann Limit recalculation for 2000-2001, 2001-2002 as requested by the Chancellor's Office of the California Community Colleges.

M/S/C Duff/Cardenas

Resolution No. 12163: **NATIONAL GUARD DISTRIBUTIVE TRAINING TECHNOLOGY PROJECT**

BE IT RESOLVED that the Board authorizes Dr. Gilbert M. Dominguez or Carlos Fletes to negotiate an agreement with the California Army National Guard Lt. Col. Jeff Krammer for the partnership and classroom installation of a distance learning teleconference classroom on the Imperial Valley College campus.

BE IT FURTHER RESOLVED that this classroom will contain state of the art equipment that will facilitate computer based learning (CBT), Internet access, interactive video conferencing, servers and switches that will be connected to a nationwide distance-learning network.

M/S/C Duff/Ramirez

Resolution No. 12164: **ADMINISTRATIVE COUNCIL MEMBERSHIP**

BE IT RESOLVED that by mutual agreement between the Imperial Valley College Administration and the Academic Senate, membership of the Administrative Council shall be as follows effective the Fall 2001 Semester:

- |                           |   |
|---------------------------|---|
| Voting Member:            | Superintendent/President<br>Vice President for Academic Services<br>Vice President for Student Services<br>Vice President for Business Services<br>Director of Human Resources<br>Dean of Instruction for Applied Sciences<br>Dean of Financial Aid and State Programs<br>Dean of Instruction for Extended Campus<br>Dean of Admissions<br>Dean of Learning Services<br>Director of Nursing Education<br>Director of Disabled Student Program |
| Ex-Officio Non-Voting     | Academic Senate Member<br>Associated Students Member<br>Classified Staff Member   |
| Other Non-Voting Members: | Director of Student Affairs<br>Public Relations Consultant<br>Foundation Executive Director   |

M/S/C Cardenas/Medina

Resolution No. 12165: **2000-2001 CANDIDATES FOR GRADUATION**

BE IT RESOLVED that the Board approves the following 2000-2001 Candidates for Graduation:

M/S/C Medina/Cardenas

Resolution No. 12166: **DAY OF THE TEACHER**

WHEREAS America's greatest strength has always been an educated citizenry;  
and

WHEREAS that educated citizenry is directly attributable to our system of universal public education that provides an educational opportunity for all students; and

WHEREAS community colleges and their teachers are a vital part of the system of universal public education; and

WHEREAS community college teachers are challenged daily to reach out to every student--regardless of ability, interest in learning, social or economic background, physical, mental, or emotional handicap, race, religion, creed, or ethnic origin--to provide the assistance and guidance necessary for full intellectual development; and

WHEREAS community college teachers hold the key to the intellectual and occupational preparation of individual citizens who, collectively, determine the quality of life in the United States, in California, and in this community; and

WHEREAS community college teachers deserve the deepest respect and admiration of this community for their vital contribution to the well-being of our students;

WHEREAS the official day recognized as the Day of the Teacher is May 9, 2001;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees publicly commends and thanks the teachers of Imperial Valley College for their dedication and hard work.

M/S/C Duff/Medina

Resolution No. 12167: **CLASSIFIED SCHOOL EMPLOYEES WEEK**

WHEREAS California school employees provide valuable services to the schools and the students in the Imperial Community College District; and

WHEREAS Classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS classified school employees employed at the Imperial Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED that the Imperial Community College District hereby recognizes and wishes to honor the contribution of the Classified school employees to quality education in the State of California and Imperial Valley College, and declares the week of May 20-26, 2001, as Classified Employees Week.



M/S/C Medina/Cardenas to go into **CLOSED SESSION**

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT:  
Conference with District Negotiators  
RE: Direction for Negotiations
2. CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION  
Initiation of litigation pursuant to subdivision (c) of Section  
54956.9: Two Cases
3. SUPERINTENDENT/PRESIDENT'S EVALUATION

M/S/C Duff/Cardenas to go back to **OPEN SESSION**

The Board President announced that relating to item #1 direction was given to negotiators; item #2 direction was given to the legal counsel; item #3 the Superintendent/President's Evaluation was reviewed and discussed.

M/S/C Cardenas/Duff

Resolution No. 12168: **DIRECTOR OF HUMAN RESOURCES**

BE IT RESOLVED that the Board approves the appointment of Ruth B. Montenegro as Director of Human Resources effective May 9, 2001.

M/S/C Cardenas/Medina

Resolution No. 12169: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed temporarily, on a part-time hourly basis, for the 2001 Summer Session, in accordance with the hourly rate provided in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

| <u>NAME</u>          | <u>PROJECT POSITION</u> | <u>FUNDING SOURCE</u> |
|----------------------|-------------------------|-----------------------|
| Alvarado, Arturo     | Counselor               | District              |
| Andrade, Maria       | Counselor               | State                 |
| Borjorquez, Maricruz | Counselor               | Federal               |
| Cano, Edmundo        | Counselor               | State                 |
| Carpio, Stacy        | Counselor               | State                 |
| Dorsey, Tanya        | Counselor               | State                 |
| Fristrup, Carey      | Counselor               | State                 |

|                          |                          |          |
|--------------------------|--------------------------|----------|
| Garcia, Maria Rosario    | Counselor                | State    |
| Harmon, Mary             | Counselor                | State    |
| Lopez, Gabriela          | Counselor                | Federal  |
| Marquez, Rumaldo         | Counselor                | District |
| Mazeroll, Lorraine       | Counselor                | State    |
| Mejia, Delfina           | Instructional Specialist | State    |
| Mercado-Cortes, Josefina | Counselor                | State    |
| Miramontes, Abel         | Counselor                | District |
| Ragland, Lisa            | Counselor                | Federal  |
| Rodriguez, Julio         | Counselor                | Federal  |
| Scott, Norma             | Counselor                | Federal  |
| Shipman, Kristen         | Counselor                | Federal  |
| Sigala, Isabel           | Counselor                | State    |
| Silva, Eusebio           | Counselor                | State    |
| Trevino, Elizabeth       | Counselor                | Federal  |
| Trujillo, Harlinda       | Counselor                | District |
| Vega, Olga               | Counselor                | Federal  |

M/S/C Cardenas/Medina

Resolution No. 12170: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed during the 2001 Summer Session, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

| <u>NAME</u>      | <u>POSSIBLE ASSIGNMENT</u>   |
|------------------|------------------------------|
| Baeza, Fred      | Welding                      |
| Bernardi, Roy    | Astronomy/Geography          |
| Cameron, Michael | Computer Information Systems |
| Castillo, Kelly  | Mathematics                  |
| Cook, Steve      | Computer Information Systems |
| Dizon, Milagros  | Sign Language                |
| Duarte, Carlos   | Mathematics                  |
| Garcia, Maria I. | ESL                          |
| Green, Becky     | ECE                          |
| Hernandez, Oscar | Mathematics                  |
| Jaime, Jose      | Computer Information Systems |
| Johnson, Jodi    | Computer Information Systems |
| Khan, John       | Art                          |
| Leptich, Kurt    | Photography                  |
| Marquez, Rumaldo | Speech                       |
| Mays, Chris      | Athletic Training            |
| Norris, Terry    | English                      |
| Palacio, John    | Physical Education           |
| Peck, Judy       | English                      |
| Poore, Sherry    | Disabled Students            |
| Ramirez, Xochitl | English                      |

|                   |                              |
|-------------------|------------------------------|
| Rhoades, Robert   | Mathematics                  |
| Rojas, LeRoy      | History/Social Science       |
| Romo, Lucia       | Spanish                      |
| Ronco, Thomas     | Computer Information Systems |
| Samuels, Stephen  | Mathematics                  |
| Sanchez, Gerardo  | Health/Physical Education    |
| Sanchez, Jose     | Electronics                  |
| Simon, Darren     | English                      |
| Terry, Roy        | Sign Language                |
| Turner, Lisa      | English                      |
| Varela-Ham, Ruben | Mathematics                  |
| Vasquez, Melisa   | Computer Information Systems |
| Vasquez, Salvador | Spanish                      |
| Walther, Kimberly | Mathematics                  |
| Young, Patricia   | Speech                       |

M/S/C Medina/Cardenas

Resolution No. 12171: **RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Olga de la Fuente Lopez, Administrative Secretary for the Extended Campus, effective June 25, 2001.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her sixteen years of devoted service to Imperial Valley College.

M/S/C Cardenas/Medina

Resolution No. 12172: **CLASSIFIED RESIGNATION**

BE IT RESOLVED that the Board accepts the resignation of the following classified employee at the date indicated:

| <u>NAME</u>        | <u>POSITION</u>                | <u>FUNDING</u> | <u>RANGE</u> | <u>EFFECTIVE</u> |
|--------------------|--------------------------------|----------------|--------------|------------------|
| Garcia,<br>Gabriel | Instructional Lab<br>Assistant | District       | 23-F         | 5/11/01          |

M/S/C Cardenas/Medina

Resolution No. 12173: **SHORT-TERM CLASSIFIED EMPLOYMENT**

BE IT RESOLVED that the following individual be employed on a short-term basis, as indicated:

| <u>NAME</u>        | <u>POSITION</u>    | <u>FUNDING</u> | <u>RANGE</u> | <u>EFFECTIVE</u>     |
|--------------------|--------------------|----------------|--------------|----------------------|
| Cardenas,<br>Lucia | Office Assistant I | District       | 19-A         | 3/1/01 to<br>5/31/01 |

M/S/C Duff/Cardenas to **ADJOURN** the meeting at 8:40 P.M. - the next regular meeting of the Board of Trustees is scheduled for Wednesday, June 13, 2001, at 6:00 P.M.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
ICCD Board President

\_\_\_\_\_  
ICCD Board Secretary