

IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

Monday, March 13, 2006

College Council Chair, Ted Ceasar, called the meeting of the College Council to order at 2:30 P.M., on Monday, March 13, 2006.

Council members in attendance were as follows:

Ted Ceasar, Administrative Representative (Chair)
Efrain Silva, Administrative Representative
Marion Boenheim, Administrative Representative

Lincoln Davis, Faculty Representative (Vice Chair)
Patti Biley, Faculty Representative

John Abarca, Classified Staff Representative
Carol C. Ramirez, Classified Staff Representative
Patricia Robles, Classified Representative

Monica Bulong, Student Representative
Rhonda Gomez, Student Representative
Francisco Mariscal, Student Representative

Rick Webster, CMCA Representative
Leonard Fabian, Alternate CMCA Representative

Paul Pai, Ex Officio
Gene Hill, Ex Officio

Council members not in attendance were as follows:

Kathy Berry, Alternate Administrative Representative
Cathy Zazueta, Faculty Representative
James Patterson, Alternate Faculty Representative
Frances Arce-Gomez, Alternate Classified Representative
Claudia Castro, Alternate Student Representative

Others present were:

Dawn Chun; Laurie Franks; Dr. Michael Heumann; Mark Horsman; Dr. Victor Jaime; Dr. Kendra Jeffcoat; Sergio Lopez; Dr. Joe Vogel; Dr. Lianna Zhao

Recorder: Shirley Hofer-Bell

MEMBERSHIP CHANGES

It was announced that Rhonda Gomez will replace Gloria Gomez as Student Representative, and Claudia Castro assume the position of Alternate Student Representative.

PUBLIC COMMENTS

No public comments were made.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

M/S/C L. Davis/E. Silva to approve the minutes of February 27, 2006.

REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- San Diego/Imperial County Community Colleges Association (SDICCCA) which encompasses the Region 10 colleges has decided not to take a position on a community college ballot measure.
- College Council's recommendation to form a Grants Development Committee will be addressed by the Academic Senate at their meeting scheduled for March 15.
- A breakthrough in the budget crisis occurred when the Chancellor's Office agreed to allow the District to defer repayment of the \$1.77 million overpayment from the over estimated FTES in the summer session 2005. The repayment will be \$490,000 for 2005-06, \$280,000 for 2006-07, \$500,000 for 2007-08, and \$500,000 for 2008-09.
- At the March 11 Board Retreat/Study Session the Trustees set goals for the next year. These goals include financial planning, enrollment growth, enrollment trend study, and the bond fund/project.

ACADEMIC SERVICES UPDATE

Dr. Jeffcoat reported the following:

- The Spring Semester is 2,717 FTES, and the goal has been met with a 3.7% increase.
- The summer and fall course schedule is being developed and suggestions are welcome.
- A presentation at the Board Retreat/Study Session reviewed the Accreditation process with the Trustees. It was also stated that co-chairs are beginning to use the documentation gathered to write drafts responding to the Accreditation standards criteria. Dr. Ying has developed an online repository to access documentation electronically. The first draft of the self-study will be reviewed by the steering committee by the end of May. Deidre Rowley will make sure the document flows, and the self-study should be ready for everyone to review by the fall.

BUSINESS SERVICES UPDATE

Dr. Vogel presented a comprehensive overview of the unrestricted general fund budget for 2005-06 and 2006-07 as of March 11, 2006. This presentation was an effort to bring understanding to the college community.

The 2005-2006 budget includes the following:

- COLA 4.28% - \$1,064,994
- Equalization funding - \$198,197
- Growth factor 5.26% - \$1,173,204
- Property taxes - \$3,793,744
- Enrollment fee revenue - \$1,380,299
- State Apportionment - \$21,755,102
- 2005-2006 Projected Reserves - \$3,509,665 (The Reserves total 11% of the total unrestricted budget of \$31,694,963, and includes the Chancellor's Office loan).

The 2005-2006 expenditures for certificated salaries, classified salaries, benefits, supplies, services, capital outlay and other outgo total \$31,694,963.

The 2006-2007 budget is being built on the following assumptions:

- Salaries are projected with step increases only and no additional salary increase.
- Both overload and per-session rates will remain at \$40 per hour.
- No increase to any of the fringe benefits including health insurance.
- Supplies and services will remain at the 2005-06 level.
- Child development fund has paid back the General Fund.
- Second loan payment of \$280,000 to the Chancellor's Office.
- Hiring freeze remains.

Other possible revenue generating items for 2006-07 may be equalization funding, retirements/resignations, additional COLA, and additional growth.

Things to remember for fiscal years 2007-08 and 2008-09 are:

- Repayment of the Chancellor's Office loan at \$500,000 per year.
- Future salary agreements to be negotiated.
- Impact on categorical programs.
- GASB 43 & 45 (future funding for retirement benefits)
- Positions currently funded by grants which will eventually have to be funded by the District.

STUDENT SERVICES UPDATE

Dr. Jaime submitted a written report for the month of February. The major emphasis in the Student Services area is outreach to local high school seniors.

ACCESO PROJECT UPDATE

Dawn Chun, ACCESO Project Director, stated the following:

- The next Technology Camp will embrace ESL instructors.
- ACCESO is working on recommending courses for online instruction to the Instructional Council and the Curriculum and Instruction Committee.
- This summer 15 more instructors will be trained in online instruction.

TITLE V COOPERATIVE GRANT UPDATE

Dr. Lianna Zhao, Title V Cooperative (2+2 Computer Science and Nursing Programs) Grant Director stated the following:

- It has been five months since the grant was awarded. An Internal Monitoring Team has been formed. They are scheduled to meet on March 23, to give feedback about implementation of program activities.
- A Community Leaders Advisory Board of business, industry, and healthcare leaders has been formed. The group met on March 2, 2006 for the purpose of gaining input from the public and private sector.
- The District has approved the hiring of a tenure-track Computer Science instructor, a tenure-track Nursing Instructor, a Title V Program Specialist, and a Clerical Assistant. Caterina Pentcheva was selected as the Computer Science Instructor, and Jack Williams was selected as the Title V Nursing Instructor.
- An External Evaluator, David Trujillo, Dean of Planning and Development for Northern New Mexico College, has been hired. He will provide expert evaluation and suggestions for improvement of the project. His first on-site visit is scheduled for March 23, 2006.
- Title V consultants have been hired for developing the new BS in Computer Science Program and RN-BSN Program at SDSU-IV. There will be joint use of facilities and an exchange of curricula.
- The Title V Student Services Team is Kristen Shipmen-Gomez as IVC Transfer Counselor and SDSU-IV Assistant Dean Miguel Rahiotis. Outreach materials have been developed and disseminated at local high school campuses through visits and job fairs. The Title V counselor has met with faculty to discuss curricula and class requirements.
- Dr. Samuel David has developed the course outlines and forms to be submitted to the Curriculum and Instruction Committee for the Integrated Chemistry Course, which has been identified as a course needed for AND students to transfer to the BSN program.
- A web page is in development.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Monica Bulong, Associated Student Body President, stated the following:

- A Gold Nugget Hunt will take place on March 17 for St. Patrick's Day.
- On March 31 the ASG will host the Region 10 meeting.
- In response to comments made at the last College Council meeting, students had to leave the meeting because of conflicts with classes and job obligations.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were reviewed with no questions:

- a. Academic Senate Minutes: December 7, 2006
- b. Administrative Council Minutes: January 24, 2006
- c. Campus Operations Committee Minutes: February 16, 2006
- d. Student Affairs Committee Minutes: January 24 and February 1, 2006

WITHDRAWAL (DROP) DEADLINE

Monica Bulong, Associated Student Senate President, distributed the results of a survey of 21 California community colleges and their drop date policies. Of the colleges 16 had a drop deadline of 75%, 1 at 60% and 3 at 50%. It was noted that the ASG has not received empirical data from the Academic Senate to support changing the drop deadline.

It was the consensus of the College Council members that evidence or a rational from the Academic Senate to warrant the change of the drop deadline to 62% of the semester. After lengthy discussion the following action was taken:

M/S/C R. Webster/J. Abarca (Opposed: L. Davis, E. Silva, M. Boenheim; Abstain: P. Biley) that the College Council recommends that the Superintendent/President advises the Board not to change the drop deadline of 75% of the semester for the 2006-07 academic year..

SCIENCE, TECHNOLOGY AND CAREER TECHNICAL BUILDINGS SITE PLANS AND EXTERIOR ELEVATIONS

Dr. Vogel introduced Jimmy Sanders, Bond Project Architect, who gave an impressive visual presentation of the designs of the Science, Career Technical and Technology buildings, and overall master site plan of the campus. Parking will be increased by 670 spaces with two additional entrances, relocation of the bus drop off area, softball field and track, and the addition of 150,000 square feet of building space to the campus.

After answering questions the following action was taken:

M/S/C C. Ramirez/J. Abarca that the College Council recommends to the Superintendent/President the he advise the Board to approve the Site Master Plan, and the Bond Measure "L" Site Plan for the Science, Career Technical, and Technology Buildings.

NURSING GRANTS

Dr. Jeffcoat informed the group that Kathy Berry has submitted two grant proposals. One was submitted to the Chancellors Office in the amount of \$401,687 for the purpose of renovating and updating the nursing skills labs and classrooms, purchasing of equipment, and for training staff. The second grant is in the amount of \$125,000 for the purpose targeting the needs of nurses trained in Mexico that are migrating to Imperial County.

INSTITUTIONAL STUDENT LEARNING OUTCOME PRINCIPLES

Dr. Jeffcoat stated that the general Institutional Learning Outcomes (demonstration of communication skills, critical thinking skills, personal responsibility, information literacy, and global awareness) will be submitted to the Board for approval in April. The measurement of these learning outcomes will be left up to each division to determine.

OTHER INFORMATION

Dr. Boenheim stated that she investigated the feasibility and cost savings of a work furlough program. She stated that there is no problem with PERS, but there is a problem under STRS.

M/S/C M. Boenheim/J. Abarca to adjourn the meeting at 4:11 p.m.

2005-2006 College Council Meeting Schedule at 2:30 P.M. in the Board Room

March 27
April 10
May 8 and 22
June 26