

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, February 14, 2001

**Location: IVC Administration Building Board Room
380 East Ira Aten Road, Imperial, CA 92251**

Board President Kelly Keithly called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., on Wednesday, February 14, 2001.

TRUSTEES PRESENT: Rudy Cardenas, Jr.
Claudine Duff
Marian Long
Romualdo Medina
Rebecca Ramirez
Louis Wong

TRUSTEE ABSENT: Kelly Keithly

REPRESENTATIVES PRESENT: Julie Fernandez, Student Affairs
Eric Jacobson, Academic Senate
Richard Hann, Faculty
Gail Parish, Classified

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President
John Hunt, Vice President for Academic Services
Carlos Fletes, Vice President for Business Services
Dr. Victor Jaime, Vice President for Student Services
Ruth Montenegro, Interim Director of Human Resources
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Gonzalo Huerta; Kathy Berry; Ben Solomon; Jose Lopez; Olga Artechy; Frank Rapp; James Patterson; Bill Gay; Tom Remington; ACCESS Reporter Rosalio Ahumada.

WRITTEN COMMUNICATIONS

1. Opening District Negotiating Proposal for 2000-2001 with IVC CCA/CTA/NEA
2. Rubeen O. Lopez, Dean of Instruction for Extended Campus (RE: Retirement

PUBLIC COMMENTS

1. Gail Parish announced that she was elected to another term as CSEA President.
2. Equivalency Committee Chairperson, Frank Rapp, reviewed the Board Policy relating to the Equivalency process. Mr. Rapp voiced his objection to the Administration overriding the majority vote of the Committee's approval of an equivalency application.

PUBLIC HEARING

A public hearing was held for the District Negotiating Proposal for 2000-2001 submitted to CSEA Chapter 472 on January 17, 2001, and no comments were made.

ACADEMIC SENATE UPDATE

Eric Jacobson reported on the following:

1. Senator Olga Artechci attended the Board Retreat, and she found it to be very productive. She received a better perspective of the Board's role.
2. Various recommendations outlined in the Technical Assistance Visit Report were discussed with the Board.

ASSOCIATED STUDENTS GOVERNMENT UPDATE

Student Government Representative, Julie Fernandez, reported the following:

1. The Associated Student Government hosted a Sweetheart Dance on February 14, 2001, where they presented the three finalists for IVC Sweetheart. The coronation will take place at half time at the Men's Basketball Game.
2. In recognition of Black History month, videos will be shown on famous African Americans in history on February 22, 27, and 28, 2001.
3. On February 21, 2001, at 12:00 Noon in Room 2131, the ASG will be sponsoring "Biologues: Women in History" written and performed by Melissa Stevenson.
4. On February 21 and 23, 2001, from 12:00 Noon to 3:00 P.M., the ASG is sponsoring a billiard tournament.

5. On March 2, 2001, the ASG is sponsoring "The Battle of the Bands," and nine bands have committed to play in the event.
6. The ASG thanked Carlos Fletes and Rick Webster for remodeling the Casbah Room. The ASG has purchased a television with a surround sound DVD system that will be linked to a satellite dish.

PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

1. Transfer Report Update: On February 2, 2001, representatives of 10 of the 14 colleges named in the Chancellor's Office Transfer Report released on November 6, 2000, met at Rio Hondo College to discuss the impact of the report on their respective institutions, share damage control strategies, assess the short and long term impact of the report, and to suggest recommendations for future action. The group discovered the following: (1) the report had broad range implications that must be shared system-wide. (2) Even though the report surfaced locally, statewide and nationwide publications had reproduced it. (3) There is concern that the report will surface in future discussions related to Partnership for Excellence and federal funding. (4) There is concern that the mission of community colleges has been overlooked at a time when we are supposed to be working as one system-not competing against each other for outcome measures. This group of CEO's are meeting with the following groups to point out these facts and to avoid any additional damage to our colleges: CCCCEO Executive Board on February 9, 2001; CCCCEO Statewide Meeting in San Francisco on February 21, 2001; CCCCEO Board in San Francisco on March 16, 2001, and; Board of Governors on March 12-13, 2001.
2. Congratulations are in order for Tina Ramsey, English faculty member, who has been elected as Director of the San Diego Region (Region 10) of English Council of California for a two-year term. This is a professional organization devoted to the advancement of the English discipline, and has a major role in establishing national policies pertaining to the teaching of English in the United States, especially in matters affecting the first two years of the college curriculum.
3. On February 15, 2001, from 2:00 to 4:00 P.M., in Room 2131, there will be a live interactive videoconference, "Energy Reliability Summit.". Participating in the summit will be representatives from the California State Legislature, California Energy Commission, CCC Chancellor's Office, and the UC and CSU systems. Statewide information will be presented on the California energy crisis and how to help ourselves for projected energy shortages.

4. Everyone was reminded that our Accreditation Team Visit is scheduled for March 6-7-8, 2001. Everyone is invited to a welcoming reception on Tuesday, March 6, at 8:30 A.M., in the College Center. The Exit Report will be given on Thursday, March 8, at 1:30 P.M., in the Assembly Room 2131.
5. The Inland Valley Trustees will be meeting at Victor Valley College, and their Board of Trustees is hosting a dinner on March 16, 2001, at 6:00 P.M.
6. The IVC Emergency Medical Technician Program underwent an accreditation review on December 7 and 8, 2000. Since that visit there have been several questions and concerns expressed about whether we were considering the termination of the program. John Hunt stated that the EMT Program would not be cancelled.

CCLC LEGISLATIVE CONFERENCE REPORTS

Marian Long, Rebecca Ramirez and Louis Wong reported on the sessions they attended at the Legislative Conference. The legislators were not available to meet with the Trustees because of the energy crisis. The most valuable segment of the conference was networking with other Trustees, sharing concerns, and to be supportive of each other. The Inland Valley Trustees had a meeting to discuss recent actions by the Board of Governors.

HEALTH AND WELFARE BENEFIT PROGRAM

Carlos Fletes reported that IVC's present Health Benefits Program was a diverse plan for maximized savings. The Insurance Committee is working on addressing the areas of concerns, which are: (1) Crossing over from the old booklet to new booklet; (2) Providing coverage while maintaining competitive industry standards; (3) Overall success of the program. The current plan has provided cost containment and savings, with better service.

SMALL BUSINESS DEVELOPMENT CENTER

Small Business Development Center Director, Ben Solomon, reported on the progress that he has been made by the SBDC since being hired six months ago. The purpose of the SBDC is to provide free management assistance for local businesses, to those wanting to relocate, or those wanting to start a business in our local area. In six months they have worked with 177 clients and have assisted in establishing four new businesses.

EOPS PROGRAM

EOPS Director, Olga Artech, shared the benefits of the Extended Opportunity Programs and Services (EOPS) to nearly 1,050 students served this academic year. The EOPS Program is designed to provide services to assist low-income students that are not academically prepared to succeed in their personal and educational goals. The services provide counseling, seminars, priority registration, tutoring, field trips, grants, loans, and workstudy benefits. The student profile of the EOPS students are those eligible for the Board of Governors Grant (BOGG), median age is 24, and 70% are female. EOPS students represent approximately 25% of the total graduating class at any given semester, and approximately 22% to 27% are on the Honor Roll.

M/S/C Medina/Duff to approval of Minutes dated January 17 and 27, 2001

M/S/C Medina/Duff

Resolution No. 12102: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 102559 through 103012 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 101387 through 101605, inclusive are approved.

M/S/C Medina/Duff

Resolution No. 12103: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 13 in the amount of \$82,885.52, and No. 14 in the amount of \$1,188,570.86, be ratified.

M/S/C Medina/Duff

Resolution No. 12104: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

25 in the amount of \$307,399.87
26 in the amount of \$2,019,257.49
27 in the amount of \$370,623.14
28 in the amount of \$160,625.27

M/S/C Medina/Wong to go into **CLOSED SESSION**

- 1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations
- 2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

M/S/C Medina/Wong to go back to **OPEN SESSION**

The Board President stated that direction was given to the administrative staff regarding negotiations in Item 1; Item 2 was postponed to a Special Board Meeting to be held on February 28, 2001, at 6:00 P.M.

M/S/C Medina/Duff

Resolution No. 12105: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that following full-time temporary academic personnel be employed for the Spring Semester 2001:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
*Ramirez, Xochitl	Appropriate Classification and Step Contingent Upon Verification of Records	English as a Second Language Instructor

* Partnership for Excellence Funding

M/S/C Medina/Duff

Resolution No. 12106: **OVERLOAD ASSIGNMENT**

BE IT RESOLVED that the following academic personnel be paid for their overload assignments in excess of six hours per week for the 2001 Spring Semester in accordance with the rate established in Resolution No. 11354 (April 8, 1998):

<u>NAME</u>	<u>ASSIGNMENT</u>
Bemis, Roberta	English/Reading Lab
Borchard, Mary Kay	Administration of Justice
Carlson, Marylynn	Nursing/Health Education
Craven, Julie	ESL
Cypher, Jackilyn	EMT
Deyo, Jeff	Physical Education/Health Education
Fitzsimmons, Richard	Nursing
Gehler, Nicolas	Physical Education
Giauque, Gerald	French/Spanish/Individual Studies
Guzman, Cesar	Special Studies/Spanish

Hann, Richard	Humanities/CTA President
Hansink, Todd	Business/CIS
Jacobson, Eric	Behavioral Science/Academic Senate
Kelsoe, Leon	History/Physical Education
Lopez, Jose	Automotive Technology
Luoma, Craig	Nursing
Marcuson, Bruce	Administration of Justice/CIS
Meek, Al	Nursing/Health Technologies
Patterson, James	Speech/Theatre/English
Pollock, Diedre	Nursing/ECE
Ponce, Gregorio	Math
Ruiz, Angelica	Business
Santistevan, Judy	Business/WEGEN
Scheuerell, Ed	ESL
Stroud, Jean	Nursing/Health Technology/ADS
Tucker, Jill	Physical Education/Health Education
Valentine, Martin	ESL/Spanish
Welch, Larry	History/English
Wendell, Josefina	ESL/Individual Studies
Wilhelm, Robert	Political Science/Geography
Zielinski, David	English/Writing Lab

M/S/C Medina/Duff

Resolution No. 12107: **PER-SESSION EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed during the 2000-2001 academic year, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment or whether the class is essential to a full-time instructor's load.

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Deyo, Valerie	Physical Education
Fifer, Elizabeth	First Aid
Monge, Antonio	Correctional Science
Pegues, Ronald	Administration of Justice
Ragland, Lisa	Computer Systems
Rivera, Alfred	Welding
Sanchez, Gerardo	Physical Education
Sanchez, Mario	Administration of Justice
Tapiceria, Roger	Art
Vasquez, Melisa	Business, Computer Systems
Vintz, Roger	Environmental Technology
Watte, LeaAnne	Administration of Justice

M/S/C Medina/Duff

Resolution No. 12108: **TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following personnel be employed temporarily, on a part-time hourly basis, during the 2000-2001 academic year, in accordance with the hourly rate provided fro in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING SOURCE</u>
Cano, Edmundo	Counselor	State
Carpio, Stacy	Counselor	State

M/S/C Medina/Duff

Resolution No. 12109: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the following personnel be employed under an Emergency Determination of Equivalency as per Sections 3.5.7.1 and 3.5.7.2 of the Full-time Academic Hiring Procedures for the Spring 2001 Semester:

<u>NAME</u>	<u>ASSIGNMENT</u>
Bradshaw, David	Agriculture (Soils)
Burch, Steven	Agriculture (Soils)
Poore, Sherry	DSP&S 15 ABCD
Santillan, Samuel	Accounting
Suarez, Velarmino	Mathematics 51

M/S/C Medina/Duff

Resolution No. 12110: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that pursuant to Title V 53430, California Education Code 87359, and the District's Hiring Procedures (Resolution No. 11647, dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the disciplines indicated, and are hereby approved to teach subjects under said discipline:

<u>NAME</u>	<u>ASSIGNMENT</u>
Gratianne, Odette	ECE 28
Maddala, Nagavally	Philosophy
Sadorra, Augustine	Business 10
Vazquez, Salvador	Spanish

M/S/C Medina/Duff

Resolution No. 12111: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the Board approves amending Resolution No. 12101, dated January 17, 2001, to reflect the following change in position and range:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Garber, Peggy	Staff Secretary I 50% (Behavioral Science/POST)	District	23-B	1/16/01

M/S/C Medina/Duff

Resolution No. 12112: **SHORT-TERM EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed on a short-term basis, as needed:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Cardenas, Lucia	Office Assistant I	District	19-A	1/23/01 to 2/28/01

M/S/C Medina/Duff

Resolution No. 12113: **SUBSTITUTE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed on a substitute basis, as needed:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Medina, Elvia	Custodian	District	21-A	1/1/01 to 6/30/01

M/S/C Ramirez/Long to **ADJOURN** - there will be a SPECIAL MEETING OF THE BOARD on FEBRUARY 28, 2001, at 6:00 P.M. The next regular meeting of the Board of Trustees is scheduled for Wednesday, March 14, 2001, at 6:00 P.M.

Adopted this _____ day of _____, 2001.

ICCD Board President

ICCD Board Secretary