

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, February 9, 2000

**Location: IVC Administration Building Board Room
380 East Ira Aten Road, Imperial, CA 92251**

Board President Rebecca Ramirez called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., on Wednesday, February 9, 2000.

TRUSTEES PRESENT: Claudine Duff
Kelly Keithly
Marian Long
Romualdo Medina
Rebecca Ramirez
Louis Wong

TRUSTEE ABSENT: Rudy Cardenas, Jr.

REPRESENTATIVES PRESENT: Armando Ayala, Associated Students
Eric Jacobson, Academic Senate
Richard Hann, Faculty
Gail Parish, Classified Staff

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President
John Hunt, Vice President for Academic Services
Carlos Fletes, Interim Vice President for Business Services
Dr. Victor Jaime, Vice President for Student Services
Dr. Jon Tyler, Director of Human Resources
Ruth Montenegro, Legal Counsel

VISITORS PRESENT:

Olga Artech; Hector Banda; Roberta Bemis; Kathy Berry; Patti Biley; Mary Kay Borchard; David Drury; Jack Duff; Lenny Fabian; Fred Fischer; Eileen Ford; Laurie Franks; Bill Gay; Gerry Giauque; Becky Green; Carol Hann; Janell Hodgkin; Rashaell Hodgkinson; Saul Hom; Mark Horsman; Gonzalo Huerta; Laurie Korner; Sergio Lopez; Access Reporter Alex Malcomb; Jim Mecate; Jason Minor; Jan Magno; Chris Mays; Linda McMullin; Jason Minor; Norma Nava; Diana Newton; Alicia Ortega; James Patterson; Rosie Pechtl; Greg Ponce; Frank Rapp; Tiffany Register; Tom Remington; Harold Richwine; Sandra Standiford; Jean Stroud; Rick Webster; Jay von Werlhof; David Zielinski.

WRITTEN COMMUNICATIONS

1. Imperial Community College District (RE: CSEA Negotiations Proposal for 1999-2000)
2. Dr. Betty Marks (RE: Retirement)
3. Laurie Korner (RE: Staff Development Policy)

PUBLIC COMMENTS

The Board President invited members of the public to comments on any agenda item, or any item not on the agenda. The following comments were made:

1. Eric Jacobson enlisted Board and Administration support for Proposition 26, which gives approval by majority vote of the jurisdiction's voters to school bond issues.
2. Laurie Korner requested the Board's support for the Academic Senate's recommendation to the changes being made to the Staff Development Policy.
3. Frank Rapp spoke on behalf of a large group of concerned staff members voicing praise for the positive difference the Dean of Learning Services, Eileen Ford has made, especially in the improvement of technology in the Library. He requested that the Board rescind the letter of reprimand that was placed Mrs. Ford's personnel file.

INVESTIGATIVE PANEL ON ATHLETICS

Rebecca Ramirez stated that the investigative panel consisting of Dianna Newton, Romualdo Medina and herself, had met several times to research allegations relating to IVC's Athletic Program. She stated that 13 individuals had been interviewed, and they reviewed information that was received from Dr. Dominguez and John Hunt. There are other individuals that must be interviewed, as well as additional documents to review before a final report can be submitted.

Tentative recommendations are: (1) Administration should convene a general meeting with all the athletic coaches to go over the nature of regulations regarding athletics programs, including recruitment, fundraisers, etc. (2) The coaches should be informed that any problems or questions that they have concerning the rules and regulations should be addressed to the Administration.

The Panel will report to the Board in Closed Session regarding matters that concern privacy and individual rights of personnel.

ACADEMIC SENATE UPDATE

Eric Jacobson reported on the following:

1. Mr. Jacobson voiced support of Eileen Ford and the letter published in the IV Press, and disagreed with the letter of reprimand. He questioned whether the faculty could speak out without the fear of retribution.
2. Mr. Jacobson enlisted Board support for the Senate version of the amendment to the Staff Development Policy.
3. Dr. Dominguez, Gregorio Ponce and Eric Jacobson have been meeting to develop Administrative Hiring Procedures.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Armando Ayala, Vice President of the Associated Student Government reported on the following:

1. The Associated Students' held a welcome back dance on January 28, 2000, which was well received.
2. The three IVC Arab Sweetheart candidates were announced at the Valentine Dance held on February 9, 2000. The crowning will take place at half-time during the basketball game scheduled for February 12, 2000.
3. The Associated Students' are hosting guest speaker, Dr. Michael Mathes, a noted historian on the history of Baja California and Colonial Mexico on February 29, at 5:30 P.M., and on March 1, at 3:30 P.M. in the College Center.

PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

1. Los Angeles Times reporter Jill Leovy interviewed Dr. Dominguez on the impact of Partnership for Excellence on IVC and on other community colleges throughout the State.
2. The NAFTA SHO will take place on Thursday, February 10, 2000, from 9:00 A.M. to 5:00 P.M., at the Mexport Business Center, in Calexico. Mr. Huerta and his staff will be coordinating the IVC display booth.

3. Proposition 26 has qualified for the March 7, 2000, Primary Ballot. Senator Jack O'Connell has requested endorsement in the form of a resolution. Proposition 26 is the majority vote for school and community colleges facilities bonds. More information may be accessed through "letsfixourschools.com" website.
4. The annual SDICCCA Trustees Dinner will take place at Southwestern College on February 17, 2000. Featured speakers are Mary Ann McCarthy, District Representative for Senator Deidre Alpert, and David Viar, Executive Director for the Community College League.
5. Dr. Dominguez will be chairing an Accreditation Team at Barstow College from February 28 through March 2, 2000. Shirley will be assisting the team of 10 other administrators and faculty from throughout California.

CCLC LEGISLATIVE CONFERENCE REPORTS

Trustees Marian Long, Rebecca Ramirez, Romualdo Medina, and Louis Wong attended the CCLC Legislative Conference in Sacramento on February 4 through 7, 2000. This issues discussed were (1) the future for Partnership for Excellence Funding and accountability; (2) proposed 2000-01 state budget; (3) policy issues for community colleges; (4) Proposition 98; (4) encouraged community colleges to adapt to the Governor's vision, even though it is not your district's priorities; (5) meeting with the Inland Desert Trustees and their request for two IVC Board members to attend the March 17, 2000, meeting at Riverside Community College.

PUBLIC SAFETY JOINT POWERS TRAINING FACILITY BOARD UPDATE

Dean of Vocational Education, Gonzalo Huerta, reported the that he and Rudy Cardenas has attended the Public Safety Joint Powers Training Facility Board meeting at the Brawley Chamber of Commerce on January 27, 2000. The different city entities are preparing letters to be sent to the County requesting that land be designated for the construction of this training facility.

1999-2000 BOARD RETREAT

Dr. Dominguez distributed copies of the proposed agenda for the Board Retreat that is scheduled for Saturday, February 19, 2000, at 8:30 A.M. in the College Center. The suggestion was made to add a resolution in support of Proposition 26.

M/S/C Keithly/Duff
Approval of Minutes dated January 19, 2000

M/S/C Keithly/Duff
Resolution No. 11828: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of Purchase Order Nos. 0012351 through 0012732 inclusive be approved.

BE IT RESOLVED that the issuance of Dummy Purchase Order Nos. 0001117 through 0001262, inclusive be approved.

M/S/C Keithly/Duff
Resolution No. 11829: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 14 in the amount of \$84,157.49 and No. 15 in the amount of \$1,131,013.29, be ratified.

M/S/C Keithly/Duff
Resolution No. 11830: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

25 in the amount of \$ 115,312.47
26 in the amount of \$1,380,048.26
27 in the amount of \$ 379,438.87

M/S/C Keithly/Duff
Resolution No. 11831: **CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending December 31, 1999, and directs that copies be forwarded to the Chancellor's Office of the California Community Colleges and to the Office of the Imperial County Superintendent of schools, as required by law.

BE IT FURTHER RESOLVED that this policy be administered in accordance with Education Code Sections 68050-68134 and 76140-76160.

M/S/C Keithly/Medina

Resolution No. 11832: **CAFETERIA FUND**

WHEREAS Fine Host Corporation took over the operation of the IVC Cafeteria effective July 1, 1999; and

WHEREAS the cash balance of the Cafeteria Fund was \$40,500.16 as of June 30, 1999; and

WHEREAS the total Cafeteria Fund liabilities amounted to \$69,899.76 as June 30, 1999.

NOW, THEREFORE, BE IT RESOLVED that the District forgives accounts receivable incurred by the IVC Cafeteria in fiscal year 1998-99 in the amount of \$29,399.60.

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services be authorized to close the IVC Cafeteria checking account #0001505882 at Valley Independent Bank.

M/S/C Duff/Long

Resolution No. 11833: **IVC DESERT MUSEUM FUNDING**

WHEREAS, for the past three years the district has spent between \$55,000 and \$60,000 per year for the IVC Desert Museum for staff, supplies and services; and

WHEREAS, the Board recognizes the use of paid consulting services of several personnel at the IVC Desert Museum, most of which (according to the Memorandum of Understanding) were not to be utilized until the completion of the building project.

THEREFORE, BE IT RESOLVED that the Board approves the recommendation of the Director of the IVC Desert Museum to establish and employ the following positions and services, at an annual expenditure not to exceed \$55,000, ending with fiscal year 2000-2001, and that the Director must report to the Chief Instructional Officer or his designee:

Museum Director (Consultant)	\$ 12,600
Acting Coordinator of Museum Operations	26,080
Short-term Grounds Person/Custodian	7,000
Fringe Benefits	4,479
Supplies	1,350
Services/Utilities	3,420
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Total Amount Budgeted 1999-2000	\$ 54,929

M/S/C Keithly/Medina to TABLE

Resolution No. 11834: **IVC DESERT MUSEUM PLANS**

BE IT RESOLVED that the Board approves and accepts the construction plans submitted by Duggins Construction, Inc., for the construction of the Imperial Valley College Desert Museum and Information Center in Ocotillo.

M/S/C Keithly/Medina

Resolution No. 11835: **REVISION TO THE STAFF DEVELOPMENT POLICY**

WHEREAS, there have been a number of meetings conducted to develop changes to the Imperial Valley College Staff Development/Flex Policy, and attending these meetings were members from the Academic Senate, Classified Staff, and Administrators; and

WHEREAS, agreement has been reached in all portions of the revised policy with the exception of the membership of the Staff Development Committee; and

WHEREAS, the Administration feels the campus-wide Staff Development Committee actions may affect all classified staff, faculty, as well as administrators, therefore, an equitable number from each group must be represented in its membership; and

WHEREAS, the Academic Senate prefers the membership consist of an indefinite number of faculty, classified, and administrative members;

NOW, BE IT RESOLVED that the Board approves the following revision to the Staff Development/Flex Policy:

STAFF DEVELOPMENT/FLEX POLICY

Philosophy

The Imperial Community College District Board of Trustees has voted to adopt a calendar, which provides for staff service days, designated as "flex" days, devoted to professional development.

Activities presented by the Staff Development Community College District Board of Trustees has voted to adopt a calendar and promote the mission and goals of Imperial Valley College. Specific objectives are staff improvement, student improvement and instructional improvement.

The functions of the Staff Development Committee and the Flex Committee are interdependent yet distinct. *The membership of the Staff Development Committee shall consist of: faculty, staff, and administrators.*

Functions

The Staff Development Committee will plan, schedule and present activities during specific designated days in the flexible calendar and throughout the year. All such institutionally sponsored activities may be used by faculty to meet their flex obligation. In addition, the Staff Development Committee will review and approve all applications for staff development funds and complete and submit documentation required by districts or state regulations.

Structure

The Staff Development Committee will be comprised of faculty, staff, and administrators. A Committee chair will be elected by the committee and receive compensation. The Staff Development Coordinator will have the following responsibilities:

1. Convene the staff Development Committee on a regular basis.
2. Distribute, collect and maintain sign-in sheets for all institutionally sponsored staff development activities for the purpose of verifying attendance.
3. Provide for and maintain activity evaluations.
4. Develop maintain and be accountable for the Staff Development budget.
5. Submit all state and institutional reports as required.

The Staff Development Committee and Coordinator(s) will conduct business in accordance with parliamentary procedures and comply with the Brown Act and all other institutional and state requirements governing open meetings.

Procedures

Requests for Staff Development sponsorship of an activity must be submitted to the Committee at least ten working days prior to the date of the activity. All activities are subject to review by the Vice President that supervises the employee submitting the activity. The Vice President has the authority to grant or deny final approval, including appeals of committee decisions.

Single presenters of institutionally sponsored activities will earn two hours flex credit for every one-hour of presentation. (Example: 3 hour activity w/single presenter; $2 \times 3 = 6$ hours credit)

Multiple presenters of institutionally sponsored activities will receive one hour planning and one hour presentation credit, in addition to their attendance credit. (Example: 3 hour activity w/multiple presenters; each presenter will receive 1 hour planning, 1 hour presentation, 3 hours attendance = 5 hours credit)

Review & Revision

This policy is subject to review and revision annually.

FLEX COMMITTEE

Philosophy

The Imperial Community College District Board of Trustees has voted to adopt a calendar, which provides for staff services days, designated at "flex" days, devoted to professional development.

Activities presented by the Staff Development Committee will accommodate the flexible calendar and promote the missions and goals of Imperial Valley College. Specific objectives are staff improvement, student improvement and instructional improvement.

The functions of the Staff Development Committee and the Flex Committee are interdependent yet distinct. This committee reports to the Chief Instructional Officer.

Functions

The Flex Committee will meet as necessary to assist the Flex Committee Coordinator and to review appeals from faculty members regarding approval of flex hours and will make recommendations to the Chief Instructional Officer.

The Flex Committee will maintain a process for the documenting and reporting of individual and/or institutional staff development hours used to meet the contractual obligation of each faculty member, as required by the flex calendar.

Structure

The Flex Committee will be comprised of full-time academic personnel, headed by an elected coordinator. The Coordinator will receive 3 hours of release time per week, paid at the lecture rate. The Flex Coordinator will have the following responsibilities:

1. Convene the Flex Committee as needed, but no less than twice per semester, the schedule of which will be disseminated to all faculties.
2. Maintain a record of the sign-in sheets for all institutionally sponsored Staff Development activities for the purpose of verifying faculty attendance.
3. Review for approval all Flex Obligation Contract by the published deadline.
4. Review all completed Flex Obligation Contracts.
5. Submit a final accounting of flex hours completed by each faculty member to Chief Instructional Officer by the last day of the Spring semester.

The Flex Committee and the Flex Coordinator will conduct business in accordance with parliamentary procedures and comply with the Brown Act and all other institutional and state requirements governing open meetings.

Procedures

All Contract faculty members are responsible for completing and submitting a Flex Obligation Contract to the Flex Coordinator by May 1st.

Credit for institutional Staff Development activities will be awarded when an activity roster which has been signed by the faculty member is received by the Flex Coordinator. Signing the activity roster is the responsibility of the faculty member and no other form of confirmation of attendance will be accepted.

Individual activities must be pre-approved by the Division Chair/Director and credit will be awarded when the Flex Obligation Contract is completed with the appropriate signatures.

Flex Obligation Regulations:

- I. All full-time faculty members have a contractual obligation to complete 30 hours of professional development activities each contract year.
- II. Part-time contract faculty has a contractual obligation to complete a number of flex hours proportional to their percentage of a full-time contract.
- III. Adjunct faculty are eligible to participate in and be paid for flex hours equal to the number of units taught per semester.
- IV. Staff development activities scheduled on instructional days will occur before or after contractual hours for the individual.
- V. To receive flex credit for a staff development activity, presenters as well as attendees must be present for the entire activity. All faculty must sign the attendance roster to receive flex credit for that activity.
- VI. By September 1 of each year, all full-time faculty must submit a Flex Obligation Contract stating their intent to complete 30 hours of flex activities. By May 1, all activities used to meet that 30 hour obligation must be listed on the contract. By June 30th, all activities listed on the contract and being used to meet the 30-hour flex obligation must be completed. Failure to complete the contract will result in the reduction of sick leave or the deduction of pay in a proportionate amount.
- VII. Travel time is not included in the calculation of flex credit.
- VIII. Flex hours will not be granted for performing duties within one's job description nor for attending university course work.
- IX. Faculty members may appeal all directions of the Flex Coordinator to the Flex Committee. The Flex Committee must respond to any appeal within 10 working days.

Review & Revision

The Flex Policy is subject to review and revision as agreed upon by the Academic Senate and the Chief Instructional Officer, or appropriate Board designee.

M/S/C Medina/Keithly to go into **CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Dean of Learning Services
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

M/S/C Medina/Keithly to go back to **OPEN SESSION**

Board President Rebecca Ramirez stated that the Board gave direction on how to proceed to the CEO on all three items.

M/S/C Duff/Medina

Resolution No. 11836: **ADMINISTRATIVE RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Dr. Betty Marks, Director of Nursing Education, effective March 1, 2000.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her fifteen years of devoted service to Imperial Valley College.

M/S/C Medina/Keithly

Resolution No. 11837: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following External Campus academic personnel be employed for the Spring Semester 2000, as temporary pro-rata hourly contract personnel under California Education Code Provision 87482 (additional enrollment):

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Lopez, Teresa	Appropriate Classification and Step Contingent upon Verification of Records	ESL Instructor

M/S/C Medina/Keithly

Resolution No. 11838: **TRANSFER/REASSIGNMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that a transfer/reassignment be implemented for the following employee effective February 1, 2000:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Nunez, Norma	Appropriate Classification and Step Contingent upon Verification of Records	Matriculation Director

M/S/C Medina/Keithly

Resolution No. 11839: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following academic personnel be employed for the spring semester 2000, as temporary pro-rata, daily contract personnel, under California Education Code Provision 87482 (additional enrollment):

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Higgins, Brenda	Appropriate Classification and Step Contingent upon Verification of Records	Nursing Instructor
Hughes, Merrlyn	"	Nursing Instructor

M/S/C Medina/Keithly

Resolution No. 11840: **OVERLOAD ASSIGNMENT**

BE IT RESOLVED that the following academic personnel be paid for their overload assignments in excess of six hours per week for the 2000 Spring Semester in accordance with the rate established in Resolution No. 11354 (April 8, 1998):

<u>NAME</u>	<u>ASSIGNMENT</u>
Bemis, Roberta	English/Reading Lab
Biley, Patti	ESL/English
Brashear, Ed	Automotive Technology
Carlson, Marylynn	Nursing/HE
Cypher, Jacki	EMT
Deyo, Jeff	Health Education/PE
Drury, David	Health Education/PE
Guzman, Cesar	Special Studies
Hansink, Todd	Business
Lopez, Jose	Automotive Technology
Kelsoe, Leon	History/PE
Luoma, Craig	Nursing
McMullin, Linda	ESL
Marcuson, Bruce	Administration of Justice
Mecate, Jim	PE
Meek, Al	Anatomy/Nursing/Health Technologies
Montenegro, Jean	English/PE
Patterson, James	Journalism/Philosophy/Speech
Santistevan, Judy	Business/Work Experience
Scheuerell, Ed	ESL/English
Stroud, Jean	Nursing/Health Technologies
Valentine, Martin	ESL/Spanish
Welch, Larry	History/Library
Wendell, Josefina	ESL/Individual Studies
Wilhelm, Robert	Geography/Political Science
Zielinski, David	Writing Lab

M/S/C Medina/Keithly

Resolution No. 11841: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following academic personnel be employed for the balance of the 1999-2000 fiscal year, for the dates indicated, as temporary full-time contract personnel, contingent upon continued funding of the state grant designated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>ASSIGNMENT</u>
Alvarado, Arturo	DSP&S Counselor	State	Full-time Contract 1/24/2000 to 6/30/2000
Avila, Beatriz	Student Support Services Counselor	State	Full-time Contract 1/10/2000 to 6/30/2000
Felix, Mireya	CalWORKS Counselor	State	Full-time Contract 1/18/2000 to 6/30/2000

M/S/C Medina/Keithly

Resolution No. 11842: **PER-SESSION INSTRUCTORS**

BE IT RESOLVED that the following personnel be employed during the 1999-2000 academic year, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment or whether the class is essential to a full-time instructor's load.

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Arguelles, Trinidad	Human Relations
Bachner, Gretchen	ESL
Cisneros, Ann	Human Relations
Cook, Steve	Computer Systems
Godwin, Kevin	Psychology
Hamilton, Judith	Nursing
Herbert, Robert	Social Science
Ibarra, Fabiola	Human Relations
Loper, Jackie	Water Treatment
Macias, Claudia	Sociology
Mason, Jeffrey	Administration of Justice
Miller, Gregory	History

Pantle, Rosa	Spanish
Pegues, Ronald	Administration of Justice
Sanchez, Javier	Auto Body
Tapiceria, Roger	Art
Taylor, Terry	Sociology
Trujillo, Harlinda	Sociology

M/S/C Medina/Keithly

Resolution No. 11843: **PER-SESSION LIBRARIAN**

BE IT RESOLVED that Rosa Pitones be employed as a per-session librarian for the 1999-2000 academic year at the hourly rate provided for in Resolution No. 11354-4.

M/S/C Medina/Keithly

Resolution No. 11844: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed temporarily, on a part-time hourly basis, during the 1999-2000 academic year, in accordance with the hourly rate provided in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING SOURCE</u>
Dolf, Paula	Counselor	State
Guptan, David	Instructional Specialist	Federal
Rodriguez, Julio	Counselor	Federal

M/S/C Medina/Keithly

Resolution No. 11845: **SHORT-TERM CLASSIFIED EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed on a short-term basis, as needed:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Fregoso, Hugo	Grounds Maintenance Worker	District	24-A	1/11/2000 to 3/31/2000
Garcia, Gabriela	Office Assistant I	District	19-A	12/1/99 to 1/31/2000

Gutierrez, Eduardo	Student Services Representative	District	24-A	1/10/2000 to 2/29/2000
Lucas, Lency	Office Assistant I	District	19-A	12/20/99 to 2/29/2000
Manriquez, Julio	Library Technician I	District	21-A	1/18/2000 to 6/30/2000
Pflaum, John	Custodian	State	21-A	12/18/99 to 6/30/2000
Quintero, Brenda	Office Assistant II	District	21-A	01/19/2000 to 6/30/2000
Tapia, Herlinda	Office Assistant II	District	21-A	12/1/99 to 2/29/2000

M/S/C Medina/Keithly

Resolution No. 11846: **VOLUNTEERS**

BE IT RESOLVED that approval is given to the following volunteers for coverage under the District's Workman's Compensation Insurance Policy:

Sanchez, Gloria	Office Assistant	Auto Tech/Welding	1/19/2000
Preciado, Arturo	Maintenance Worker	Auto Tech	1/19/2000
Tapia, Salvador	Maintenance Worker	Welding	1/19/2000
Leal, Ruben	Tool Room Worker	Auto Body	1/19/2000
Barroso, Herman	Office Assistant I	Counseling	1/27/2000
Hong, Lisa	Counseling Intern	EOPS	1/10/2000
Padilla, Roberto	Counseling Intern	Counseling	1/19/2000

BE IT FURTHER RESOLVED that sincere appreciation be expressed to these individuals for their contribution to Imperial Valley College

M/S/C Keithly/Medina to **ADJOURN** the meeting at 9:02 P.M. - The next regular meeting of the Board of Trustees is scheduled for Wednesday, March 15, 2000, at 6:00 P.M.

Adopted this _____ day of _____, 2000.

ICCD Board President

ICCD Board Secretary