

IMPERIAL VALLEY COLLEGE COUNCIL

MEETING SUMMARY

Monday, January 23, 2006

College Council Chair, Ted Ceasar, called the meeting of the College Council to order at 2:10 P.M., on Monday, January 23, 2006. Not enough Council members were present for a quorum, so no action was taken but informational items were presented.

Council members in attendance were as follows:

Ted Ceasar, Administrative Representative (Chair)
Efrain Silva, Administrative Representative
Marion Boenheim, Administrative Representative

Patricia Robles, Classified Representative
Carol C. Ramirez, Classified Staff Representative

Claudia Castro for Monica Bulong, Student Representative
Tanya Booth for Nancy Ramirez, Student Representative

Leonard Fabian, Alternate CMCA Representative
Rick Webster, CMCA Representative

Paul Pai, Ex Officio

Council members not in attendance were as follows:

Kathy Berry, Alternate Administrative Representative
Lincoln Davis, Faculty Representative (Vice Chair)
Cathy Zazueta, Faculty Representative
Patti Biley, Faculty Representative
James Patterson, Alternate Faculty Representative
John Abarca, Classified Staff Representative
Frances Arce-Gomez, Alternate Classified Representative
Herman Quintanilla, Student Representative
Francisco Mariscal, Alternate Student Representative
Gene Hill, Ex Officio

Others present were:

Frances Beope; Saul Hom; Dr. Victor Jaime; Dr. Kendra Jeffcoat; Sergio Lopez; Dr. Joe Vogel.

Recorder: Shirley Hofer-Bell

PUBLIC COMMENTS

No public comments were heard.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

The January 9, 2006 minutes will be approved at the February 13 meeting.

REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- A telephone survey was conducted of students that dropped classes from the winter intersession. Of the 184 students that dropped, 41 students were contacted. The major reasons for dropping classes were 17 indicated that they had work conflicts, and 7 dropped for personal reasons. Of those students contacted 38 stated that they were registered for the spring semester. The winter intersession FTES was 470, and at the census date the FTES dropped to 406.
- As of this date the spring semester FTES is 2,465 and the goal is 2,600. Dr. Jeffcoat stated that a postcard is being sent out to remind students to register. Dr. Jaime stated that students seem to be deferring their enrollment. Frances Beope suggested that in the next course schedule advertising for the summer and fall terms should be on separate pages.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were reviewed:

- a. Administrative Council Minutes: December 13, 2005
- b. Campus Operations Committee Minutes: November 17, 2005
- c. Construction Advisory Committee Minutes: December 16, 2005
- d. Information Technology Executive Committee Minutes: November 14, 2005
- d. Planning and Budget Committee Minutes: December 14, 2005

PURCHASING PROCEDURES

Dr. Vogel stated that Administrative Council had given their approval to the Purchasing Procedures that were revised on January 10, 2006. The cut off date for the issuance of purchase orders will be consistent with last year and has been changed to April 14, 2006. All purchase orders will continue to receive electronic approval from the Director of Fiscal Services for the purpose of monitoring fund balances and to make sure transactions are being charged to the appropriate account.

WITHDRAWAL (DROP) DEADLINE

Ted Ceasar stated that at the January 17 meeting of the Board of Trustees they considered the Academic Senates request to change the withdrawal deadline to 62% of the semester. After discussion the Board tabled action, and asked for internal and external data on the effect that this change would have on students. Dr. Pai distributed data from research from Educational Resources Information Center (ERIC) as follows:

- *Student Withdrawal Survey* from Cuesta College dated April 1999
- California Community Colleges Academic Senate Survey Report from Spring 1997 titled *Toward Accurate Student Performance Evaluation: Symbol for Unofficial Withdrawal*
- College of the Canyons/Santa Clarita Community College District dated April 1994 titled *Examining the Earlier Drop Deadline*
- *Comparison of Three Methods to Reduce Student Procrastination in PSI* dated August 1985

Sergio Lopez stated that the ASG will be conducting a survey of withdrawal deadlines for all California Community Colleges.

Ted Ceasar stated that further discussion and action on this issue will take place at the February 13 meeting of the College Council.

The meeting Adjourned at 2:38 P.M.

2005-2006 College Council Meeting Schedule at 2:00 P.M. in the Board Room

February 13 and 27
March 13 and 27
April 10
May 8 and 22
June 26