



**AGENDA
FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, January 16, 2008 – 4:00 P.M.

**Location: Administration Building – Board Room
380 East Aten Road
Imperial, CA 92251**

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña
Rudy Cardenas, Jr.
Norma Sierra Galindo
Jerry D. Hart

Romualdo J. Medina
Rebecca L. Ramirez
Louis Wong
Student Representative – David Lopez
Academic Senate Representative – Dr. Bruce Seivertson

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

If you wish to be heard, please stand and identify yourself to the Board President.

III. CLOSED SESSION

1. PUBLIC EMPLOYMENT
Title: Superintendent/President

IV. OPEN SESSION

1. Announcement of final action taken

V. WRITTEN COMMUNICATION

1. Community College League of California (RE: CCCT Board Call for Candidate Nomination 2007, Letter dated December 1, 2007).
2. Jackilyn E. Cypher, RN, MSN, Emergency Medical Services Training Coordinator (RE: Leave of Absence, Letter dated January 4, 2008).

VI. INFORMATION REPORTS

1. Employee of the Month (December) – Kathy Berry
2. Board Member Reports
3. Associated Student Government Senate Update – David Lopez
4. Academic Senate Update – Dr. Bruce Seivertson
5. Monthly Financial Report – John Lau
6. President’s Update – Gary Rodgers
7. Bond Sale Presentation – John Lau
8. District Audit Presentation – John Lau

VII. DISCUSSION

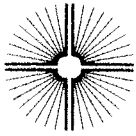
1. Annual Board Retreat Date – Gary Rodgers

February 2008

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17	18	19	20	21	22	23
24	25	26	27	28	29	

March 2008

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30	31					



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

Date: December 1, 2007
To: California Community College Trustees
California Community College Chancellors/Superintendents
From: Scott Lay
Subject: CCCT Board Election - 2008

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy **must** accompany the Nominating Ballot mailed to the League office, and please use only these forms. Nomination materials should be sent by certified mail – return receipt requested. Faxed materials will **not** be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. Ten persons will be elected to the board this year. Nine incumbents are eligible to run for re-election. Per CCCT Governing Policy II. A. 5, Rebecca Garcia will remain on the board for one additional year in order to serve as Immediate Past-president. This will not impact the election and the two-year CCCT board seat she has termed out of will be filled during this election cycle.

Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 4.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents)

- Official Nominating Form
- Official Biographical Sketch Form
- Official Statement of Candidacy
- CCCT Board Terms of Office
- CCCT Board Roster

January 4, 2008

To: Gary R. Rodgers
Interim Superintendent/President

Re: Leave of Absence Request

Dear Mr. Rodgers,

I am respectfully requesting a leave of absence with health and welfare benefits per CTA Contract 2007-2010 (Article 6.10) to begin on February 11, 2008 and to extend until the end of the summer session 2008. I am requesting an unpaid leave of absence due to an extreme family medical emergency that requires me to travel to Oregon for an extended length of time. I hope to resolve the medical issues and return to my regular duties no later than July 31, 2008.

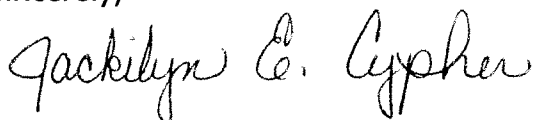
The didactic and skill lab portions of the paramedic program will be finished on February 5, 2008. During the Spring and Summer 2008 sessions, the paramedic students are in the hospital clinical areas and on the ambulances with assigned preceptors. My duties during this time do not include lecture or "classroom" time.

I will leave the paramedic students with completed hospital clinical and ambulance field schedules with assigned preceptors for both portions.

Due to my position and responsibilities as Emergency Medical Services Coordinator and Paramedic Program Director, I may be available to the college for limited administrative duties to the Paramedic Program via e-mail and phone.

Thank you for time and consideration. Please contact me for further information or explanations as needed.

Sincerely,



Jackilyn E. Cypher, RN, MSN
Emergency Medical Services Training

cc: Kathy Berry, Vice President For Academic Services
Diedre Pollock-Blevins, Interim Associate Dean of Nursing Education & Allied Health Technologies
Travis Gregory, Associate Dean of Human Resources

VIII. CONSENT AGENDA – BUSINESS

1. Approval of Minutes dated December 12, 2007, Regular Board Meeting
2. Resolution No. 14013: Purchase Orders
3. Resolution No. 14014: Payroll Warrant Orders
4. Resolution No. 14015: Commercial Warrant Orders
5. Resolution No. 14016: Budget Transfers
6. Resolution No. 14017: Nonresident Tuition Fee for 2008-2009
7. Resolution No. 14018: District Audit for 2006-2007

IX. CLOSED SESSION

1. PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: CSEA Chapter 472
RE: Negotiations Update and Direction
3. PUBLIC EMPLOYMENT
Title: Superintendent/President

X. OPEN SESSION

1. Announcement of final action taken

XI. CONSENT AGENDA – HUMAN RESOURCES

1. Resolution No. 14019: Athletic Assignment
2. Resolution No. 14020: Dismissal of Classified Employee

XII. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, FEBRUARY 20, 2008, AT 6 P.M.** in the Administration Building Board Room.

VIII. CONSENT AGENDA – BUSINESS

VIII.1 Approval of Minutes dated December 12, 2007, Regular Board Meeting

VIII.2 Resolution No. 14013: Purchase Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of Purchase Orders in the amount of \$429,443.65 and Direct Payments in the amount of \$6,043.02 for the month of December, 2007.

VIII.3 Resolution No. 14014: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Interim Superintendent/President to approve the following Payroll Warrants for the month of December 2007:

2007-08 Payroll Warrant	#	Fund 10 General Fund	Fund 45 Child Development	Fund 80 Bond Fund	Warrant Total
12/10/2007	11	279,494.55	1,108.41		280,602.96
12/14/2007	12	2,312,265.39	27,874.63	9,471.82	2,349,611.84
		2,591,759.94	28,983.04	9,471.82	2,630,214.80

VIII.4 Resolution No. 14015: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Interim Superintendent/President to approve the following Commercial Warrant Orders for the month of December 2007:

2007-08 Commercial Warrant	#	Fund 10 General Fund	Financial Aid	Fund 20 Building Fund	Fund 45 Child Development	Fund 50 Cert. of Participation	Fund 80 Bond Fund	Warrant Total
12/6/07	23	153,440.34	2,138,505.40		140.00		72,695.41	2,364,781.15
12/11/07	24	689,060.29		10,000.00	18,754.57	13,358.31	48,486.48	779,659.65
12/13/07	25		206,029.03					206,029.03
		842,500.63	2,344,534.43	10,000.00	18,894.57	13,358.31	121,181.89	3,350,469.83

VIII.5 Resolution No. 14016: Budget Transfers

BE IT RESOLVED that the Board approves the following transfers between major object codes: J4055878, J4056008 and J4056009.

VIII.6 Resolution No. 14017: Nonresident Tuition Fees for 2008-2009

WHEREAS, Education Code section 76140 requires each district's governing board to establish the non-resident tuition fee no later than February 1st for the succeeding fiscal year on the basis of its current cost of education or based on the statewide average of the current cost of education.

NOW, THEREFORE, BE IT RESOLVED that based on the statewide average of the current cost of education, the Board of Trustees establishes a non-resident tuition fee of \$181.00 per unit for fiscal year 2008-09.

VIII.7 Resolution No. 14018: District Audit for 2006-2007

BE IT RESOLVED that the Board accepts the audit report for the year ending June 30, 2007, as submitted by Wilkinson and Hadley, Certified Public Accountants.

IX. CLOSED SESSION

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2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
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Employee Organization: CSEA Chapter 472
RE: Negotiations Update and Direction
3. PUBLIC EMPLOYMENT
Title: Superintendent/President

X. OPEN SESSION

1. Announcement of final action taken

XI. CONSENT AGENDA – HUMAN RESOURCES

XI.1 Resolution No. 14019: Athletic Assignment

BE IT RESOLVED that the Board approves the following individual to be designated to the following athletic assignment for the 2007-2008 academic year:

Assistant Coach Women's Softball: Jessica Conway

XI.2 Resolution No. 14020: Dismissal of Classified Employee

BE IT RESOLVED that the Board approves the dismissal of the Staff Secretary II in Child, Family & Consumer Science Department effective January 4, 2008.

XII. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, FEBRUARY 20, 2008, AT 6 P.M.** in the Administration Building Board Room.