



**AGENDA
FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Tuesday, November 21, 2006 – 6:00 P.M.

**Location: Administration Building – Board Room
380 East Aten Road
Imperial, CA 92251**

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña
Rudy Cardenas, Jr.
Norma Sierra Galindo
Marian A. Long

Romualdo J. Medina
Rebecca L. Ramirez
Louis Wong
Student Representative
Academic Senate Representative

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

If you wish to be heard, please stand and identify yourself to the Board President.

III. WRITTEN COMMUNICATIONS

1. Mark Horsman, Student Affairs Specialist (RE: Resignation)
2. Jodi Kelley, Pre-School Teacher, (RE: Additional Leave of Absence, Letter dated November 9, 2006)
3. District Response to IVC CCA/CTA/NEA and District 2007-2010 Contract Negotiations presented on September 13, 2006 (Letter dated November 13, 2006).



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251
(760) 352-8320 FAX (760) 355-2663

November 1, 2006

Board of Trustees
Imperial Community College District/Imperial Valley College

Dear Board Members:

I am writing to notify you of a significant change in my life and circumstances that will involve my leaving the college. I have been presented with an opportunity to further my education, and to pursue a graduate degree. This is something that I have often thought about and wished for, however the opportunity and circumstances have not presented themselves until now.

This new adventure will present me with many challenges and many opportunities. But there are many things I will miss as well. After having spent many years helping organize and put on hundreds of events, large and small, I will miss the daily interaction with many of the students here at IVC, particularly those involved in the Associated Student Government and the campus clubs; I will miss being part of a team of the many dedicated, hard-working classified staff, who really are the (often "invisible" or overlooked) "gears" and "grease" that keep this big "machine" called IVC operating; and I will miss the engaging and stimulating conversations with the many wonderful faculty we have here. I have also enjoyed chatting with many of you from time to time – thank you for the service you provide to the district.

My resignation will be effective at the end of the business day on Tuesday, January 2, 2007 (my 17th anniversary with the college district). I wish the college much success in managing all of the growth and changes that will continue to challenge IVC. And I offer my best wishes to all of the good-hearted individuals associated with the college in each of their own endeavors in the years to come.

Sincerely,

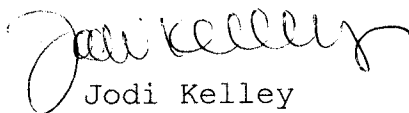
Mark Horsman
Student Affairs Specialist

xc: Paul Pai, Superintendent/President
Victor Jaime, Vice-president for Student Services
Sergio A. Lopez, Associate Dean of Student Affairs
Richard Fragale, Interim Associate Dean of Human Resources
John Abarca, President CSEA Chapter 472

To: Imperial Valley College
Attn: Director of Human Resources
Date: November 9, 2006
Re: Additional Leave of Absence

I have submitted my doctor's instructions along with a letter to the Board of Trustees requesting a medical leave of absence from September 21, 2006 through January 1, 2007. I am in receipt of the denial of my medical leave of absence stating that I will be terminated if a response is not received. I am receiving state disability and am not ready to terminate my career with the Imperial Valley College. I am requesting Additional Leave of Absence for Nonindustrial Accident or Illness (Education Code Section 88195), as listed in the agreement between Imperial Community College District and California School Employees Association.

Thank you,


Jodi Kelley
Pre-School Teacher

Imperial Valley College

Serving Imperial County

380 East Aten Road
Post Office Box 158
Imperial, CA 92251-0158
760.355.6219
FAX: 760.355.6461
www.imperial.edu

Imperial Community College District Board of Trustees

Carlos R. Acuña , President
Romualdo J. Medina, Clerk
Rudy Cardenas, Jr.
Norma Sierra Galindo
Marian A. Long
Rebecca Ramirez
Louis Wong

Paul Pai, Ed.D.
Superintendent/President
paul.pai@imperial.edu

November 13, 2006

Suzanne Gretz, President
IVC CCA/CTA/NEA
P.O. Box 158
Imperial, CA 92251

Dear Ms. Gretz:

Please accept this letter as our official response to your letter regarding IVC CCA/CTA/NEA and District 2007-2010 Contract Negotiations presented to the Board on September 13, 2006.

The District proposes the following items during negotiations:

- Introduce the concept of a formula for salary increases.
- Discuss health benefits.
- Discuss the proposals that are stated in the Association's proposal.

We are also looking forward to productive and pleasant negotiations this year.

Thank you,



Paul P. Pai, Ed.D.
Superintendent/President

IV. INFORMATION REPORTS

1. Employee of the Month Presentation – Gary Rodgers
2. Board Member Reports
3. Associated Student Government Senate Update – Frank Fernandez
4. Academic Senate Update – Dr. Dennis Carnes
5. Monthly Financial Report – Carlos Fletes
6. President's Update – Dr. Paul Pai
7. Annual Board Self-Evaluation – Dr. Paul Pai

V. ELECTION OF BOARD OFFICERS

1. Election of Board Officers for 2006-2007

Resolution No. 13689: Election of Board Officers for 2006-2007

BE IT RESOLVED that the Imperial Community College District Board of Trustees approves the following slate of officers for 2006-2007:

President of the Board	-	
Clerk of the Board	-	
Secretary of the Board	-	Dr. Paul Pai

IMPERIAL COMMUNITY COLLEGE DISTRICT
Presidents and Clerks of the Board of Trustees

	<u>President</u>	<u>Clerks</u>
1960-61	William Anderson, Calexico	Victor Veysey, Brawley
1961-62	William Thornburg, Holtville	Don Lydick, Imperial
1962-63	Don Lydick, Imperial	Milton Carr, Calipatria
1963-64	Milton Carr, Calipatria	Carolyn Wallace, San Pasqual
1964-65	Carolyn Wallace, San Pasqual	T. E. Paxson, Brawley
1965-66	T. E. Paxson, Brawley	Tom Daniels, Calexico
1966-67	Dorothy Torrence, El Centro	William Brandenburg, Calexico
1967-68	William Brandenburg, Calexico	Ed Wiest, Brawley
1968-69	Ed Wiest, Brawley	Tom Daniels, Holtville
1969-70	Milton Carr, Calipatria	William Cole, El Centro
1970-71	Tom Daniels, Holtville	Howard Worthington, Imperial
1971-72	Bill Cole, El Centro	Walt Anderson, Calexico
1972-73	Howard Worthington, Imperial	Walt Anderson, Calexico
1973-74	Walt Anderson, Calexico	Caroline Winder, San Pasqual
1974-75	Caroline Winder, San Pasqual	Annie Gutierrez, Holtville
1975	Annie Gutierrez, Holtville	Milton Carr, Calipatria
1975-76	Milton Carr, Calipatria	Walt Anderson, Calexico
1976-77	Walt Anderson, Calexico	Clem Muller, Jr., Holtville
1977-78	Clem Muller, Jr., Holtville	Howard Worthington, Imperial
1978-79	Howard Worthington, Imperial	Robert Noble, Calexico
1979	Robert Noble, Calexico	Victor Calderon, Brawley
1979-80	Victor Calderon, Brawley	William Cole, El Centro
1980-81	William Cole, El Centro	Milton Carr, Calipatria
1981-82	Milton Carr, Calipatria	Clem Muller, Jr., Holtville
1982-83	Clem Muller, Jr., Holtville	Howard Worthington, Imperial
1983-84	Howard Worthington, Imperial	Robert Noble, Calexico
1984-85	Robert Noble, Calexico	Victor Calderon, Brawley
1985-86	Victor Calderon, Brawley	William Cole, El Centro
1986-87	Milton Carr, Calipatria	William Cole, El Centro
1987-88	William Cole, El Centro	John R. Lemon, San Pasqual
1988-89	John R. Lemon, San Pasqual	Clem Muller, Jr., Holtville
1989-90	Howard Worthington, Imperial	Robert Noble, Calexico
1990-91	Robert Noble, Calexico	Rudy Cardenas, Jr., Brawley
1991-92	Rudy Cardenas, Jr., Brawley	Claudine Duff, El Centro
1992-93	Claudine Duff, El Centro	E. J. Mellinger, Holtville
1993-94	Rudy Cardenas, Jr., Brawley	Marian A. Long, Imperial
1994-95	Marian A. Long, Imperial	Robert Noble, Calexico
1995-96	Kelly Keithly, Holtville	Robert Noble, Calexico
1996-97	Claudine Duff, El Centro	Rudy Cardenas, Jr., Brawley
1997-98	Rudy Cardenas, Jr., Brawley	Romualdo Medina, Calipatria
1998-99	Romualdo Medina, Calipatria	Rebecca Ramirez, San Pasqual
1999-00	Rebecca Ramirez, San Pasqual	Kelly Keithly, Holtville
2000-01	Kelly Keithly, Holtville	Rudy Cardenas, Jr., Brawley
2001-02	Rudy Cardenas, Jr., Brawley	Romualdo Medina, Calipatria
2002-03	Romualdo Medina, Calipatria	Rebecca Ramirez, San Pasqual
2003-04	Rebecca Ramirez, San Pasqual	Marian A. Long, Imperial
2004-05	Marian A. Long, Imperial	Carlos Acuña, El Centro
2005-06	Carlos R. Acuña, El Centro	Romualdo Medina, Calipatria

VI. CONSENT AGENDA - BUSINESS

1. Approval of Minutes dated October 17, 2006
2. Resolution No. 13690: Purchase Orders
3. Resolution No. 13691: Payroll Warrant Orders
4. Resolution No. 13692: Commercial Warrant Orders
5. Resolution No. 13693: Quarterly Investment Report
6. Resolution No. 13694: Contract for Mandated Cost Claim Services
7. Resolution No. 13695: Budget Transfers

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

1. Resolution No. 13696: Approval to enter into transaction CCAP – 6083 Project Number 13-6315-00-6 for the Fiscal Year 2006-2007 with the California State Department of Education in the amount of \$4,537.
2. Resolution No. 13697: Approval to enter into transaction CIMS-6124 Project Number 13-6315-00-6 for the Fiscal Year 2006-2007 with the California State Department of Education in the amount of \$1,905.

VIII. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations
2. PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA - HUMAN RESOURCES

1. Resolution No. 13698: Classified Resignation
2. Resolution No. 13699: Employment of Temporary Academic Personnel
3. Resolution No. 13700: Employment of Full-Time Temporary Academic Instructor
4. Resolution No. 13701: Volunteer for Men's Basketball
5. Resolution No. 13702: Volunteer for Music Department
6. Resolution No. 13703: Employment of Classified Service Personnel
7. Resolution No. 13704: Classified Service Personnel Reinstatement
8. Resolution No. 13705: Chief Business Officer Upgrade
9. Resolution No. 13706: Job Description for Vice President for Business Services
10. Resolution No. 13707: Additional Leave of Absence

XI. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **SECOND WEDNESDAY, DECEMBER 13, 2006 AT 6 P.M.** in the Administration Building Board Room.

VI. CONSENT AGENDA – BUSINESS

VI.1 Approval of Minutes dated October 17, 2006

VI.2 Resolution No. 13690: Purchase Orders

BE IT RESOLVED that the Board approves the issuance of current year Purchase Orders for October 2006 in the amount of \$ \$782,758.39 and Direct Payments in the amount of \$183,669.17, according to the Purchase Order Listing submitted by the Purchasing Department.

VI.3 Resolution No. 13691: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the following Payroll Warrants:

2006-07			Fund 80	Fund 50	Fund 45	Fund 40	
Payroll		General	BOND	Certificates of	Child	Lease Rev. Bond	Warrant
Warrant	#	Fund	FUND	Participation	Development		Total
10/10/2006	7	197,157.88			955.82		198,113.70
10/31/2006	8	2,256,727.28	9,040.42		37,027.98		2,302,795.68
		2,453,885.16	9,040.42	0.00	37,983.80	0.00	2,500,909.38

VI.4 Resolution No. 13692: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the following Commercial Warrant Orders:

2006-07			Fund 80	Fund 50	Fund 45	Fund 40	
Commercial		General	BOND	Certificates of	Child	Lease Rev. Bond	Warrant
Warrant	#	Fund	FUND	Participation	Development		Total
10/5/06	14	1,314,032.16	34,045.31		44.99		1,348,122.46
10/12/06	15	118,538.34			155.00		118,693.34
10/19/06	16	203,260.60	3,254.69		540.84		207,056.13
10/26/06	17	2,110,540.19	4,319.71				2,114,859.90
		3,746,371.29	41,619.71	0.00	740.83	0.00	3,788,731.83

VI.5 Resolution No. 13693: Quarterly Investment Report

WHEREAS effective January 1, 1996, Government Code section 53646 requires that the chief business officer submit a quarterly report to the governing board including the type of investment, issuer, date of maturity, par and dollar amount invested in all securities, and investments and monies held by the district, and

WHEREAS all investments for the Imperial Community College District are on deposit with the Treasurer of the County of Imperial;

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the quarterly report dated September 30, 2006, for funds invested with the Imperial County Treasurer.

VI.6 Resolution No. 13694: Contract for Mandated Cost Claim Services

WHEREAS the District has the authority to seek reimbursement for certain costs from the State of California pursuant to California Government Code Section 17550 et seq.; and

WHEREAS the District has the authority to contract for the preparation of said claims through a designated individual or entity.

THEREFORE, BE IT RESOLVED that the District enter into a contract with Nichols Consulting to prepare all mandated cost claims for reimbursement from the State of California for Fiscal Year 2006-07.

BE IT FURTHER RESOLVED that the Superintendent/President and or the Interim Dean of Business Services be hereby authorized to sign the contract on behalf of the District.

FISCAL IMPACT STATEMENT: \$4,800 fee reimbursable under State Mandated Cost Program

VI.7 Resolution No. 13695: Budget Transfers

BE IT RESOLVED that the Board approves the following budget transfers between major object classifications:

J4054155, J4054247, J4054266, J4054271, J4054276, and J4054277

BE IT FURTHER RESOLVED that the Board approves the following budget transfers from Board Reserve:

J4054233: Transfer of \$3,000 from Board Reserve to 11201-902-5110-6220, Admissions and Records Department for temporary staff

J4054286: Transfer of \$80,373 from Board Reserve to ACCESO Title V Grant (Fund 11901) for District match

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

VII.1 Resolution No. 13696: Approval to enter into transaction CCAP – 6083 Project Number 13-6315-00-6 for the Fiscal Year 2006-2007 with the California State Department of Education in the amount of \$4,537

BE IT RESOLVED that the Governing Board of Imperial Community College District authorizes entering into local agreement numbers CCAP-6083 project number 13-6315-00-6, for the fiscal year 2006-2007, with the California State Department of Education in the amount of \$4,537;

BE IT FURTHER RESOLVED that the Superintendent/President and the Vice President for Academic Services are authorized to sign the transaction for a one time contract titled “Funding for the Child Development Division’s Infant-Toddler Resource Awards for Fiscal Year 2006-2007,” for the Governing Board.

VII.2 Resolution No. 13697: Approval to enter into transaction CIMS-6124 Project Number 13-6315-00-6 for the Fiscal Year 2006-2007 with the California State Department of Education in the amount of \$1,905

BE IT RESOLVED that the Governing Board of Imperial Community College District authorizes entering into local agreement numbers CIMS-3124 Project Number 13-6315-00-6 for the Fiscal Year 2006-2007 with the California State Department of Education in the amount of \$1,905;

BE IT FURTHER RESOLVED that the Superintendent/President and the Vice President for Academic Services are authorized to sign the transaction for a new contract titled “Instructional Materials and Supplies” for the Governing Board.

VIII. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations
2. PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA - HUMAN RESOURCES

X.1 Resolution No. 13698: Classified Resignation

BE IT RESOLVED that the resignation of the following classified employee be accepted as of the date indicated:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
HORSMAN, Mark	Student Services Specialist	Student Affairs	District	17-9	January 2, 2007

X.2 Resolution No. 13699: Employment of Temporary Academic Personnel

BE IT RESOLVED that the following academic personnel be employed for the balance of 2006-2007 fiscal year, effective dates as indicated below, as temporary full-time contract personnel contingent upon continued funding of the grant designated:

NAME	POSITION	FUNDING	EFFECTIVE
VEGA, Olga	CalWorks Assessment Counselor	State	10/23/06-6/29/07
DORSEY, Tanya	Matriculation Counselor	State	10/23/06-6/29/07
TREVINO, Elizabeth	Matriculation Counselor	State	10/30/06-6/29/07

X.3 Resolution No. 13700: Employment of Full-Time Temporary Academic Instructor

BE IT RESOLVED that the Board approves the following full-time temporary, academic personnel, effective October 26, 2006 to December 8, 2006:

NAME	CLASSIFICATION/STEP	ASSIGNMENT
Swiadon, Glenn	Appropriate Classification and Step Contingent Upon Verification of Records	English as a Second Language Instructor

X.4 Resolution No. 13701: Volunteer for Men's Basketball

BE IT RESOLVED that the Board approves Kenneth Hollins, as Assistant Men's Basketball Coach who shall be covered by Workman's Compensation Insurance October 15, 2006, through March 31, 2007.

BE IT FURTHER RESOLVED that thanks are hereby extended to Kenneth Hollins for his contribution to Imperial Valley College.

X.5 Resolution No. 13702: Volunteer for Music Department

BE IT RESOLVED that the Board approves Joel Jacklich, as a part time volunteer music instructor who shall be covered by Workman's Compensation Insurance for winter intersession 2006 and spring 2007 semester.

BE IT FURTHER RESOLVED that thanks are hereby extended to Joel Jacklich for his volunteering in the music program and for his contribution to Imperial Valley College.

X.6 Resolution No. 13703: Employment of Classified Service Personnel

BE IT RESOLVED that the Board approve the following classified service employee:

<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
TREJO, Miriam	Office Assistant II	Parking Control	Categorical/ State	8-1 50%	10/23/06
ZENDEJAS, Jesse	Custodian	Maintenance	District	8-1	11/06/06

X.7 Resolution No. 13704: Classified Service Personnel Reinstatement

WHEREAS, CSEA Chapter 472 contract states the following:

6.12 Reinstatement of Permanent Employees After Resignation

Any permanent classified employee who voluntarily resigns from his/her permanent classified position may be reinstated or re-employed by the governing board of the District, within thirty-nine (39) months after his/her last day of paid service and without further competitive examination, to a position in his/her former classification as a permanent or limited-term employee, or as a permanent or limited-term employee in a related lower class or a lower class in which the employee formerly had a permanent status.

BE IT RESOLVED that the following individual be reinstated to the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
REYES, Marcia A.	Science Laboratory Technician	Science Math and Engineering	District	16-2	01/02/07

X.8 Resolution No. 13705: Chief Business Officer Upgrade

WHEREAS, it is the recommendation of the Administrative Council, College Council, Planning and Budget Committee and the Selection Committee for the Chief Business Officer, that the position of Dean of Business Services be upgraded to Vice President for Business Services and that the job description be revised and updated.

NOW, THEREFORE, BE IT RESOLVED that the position of Dean of Business Services be changed to Vice President for Business Services, effective November 21, 2006.

FISCAL IMPACT STATEMENT: The fiscal impact to the District is \$9,000.
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X.9 Resolution No. 13706: Job Description for Vice President for Business Services

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President for the following job description of Vice President for Business Services as follows:

Vice President for Business Services

Under the direction of the President, serve as the chief business and operations officer of the District.

Overview of Required Experience

The successful candidate will have a working knowledge of and/or experience in the technical organization and management of fiscal services and operations, including budget development and control, accounting, employee benefits, payroll, purchasing, contract and facility grant management, facilities development, maintenance and operations and/or related functions.

A successful candidate shall possess integrity, credibility, and high standards of professional conduct.

QUALIFICATIONS

Minimum Education:

A Master's Degree from an accredited college or university with emphasis in business administration, finance management or related fields, OR, a Bachelor's Degree, CPA License AND at least five years of experience in financial management.

Required Experience:

- Fiscal services experience of increasing responsibility, transferable to a complex public institution and an educational institution.
- Knowledge of public policy issues as they relate to California Community Colleges.
- Demonstrated knowledge of and skill in finance and fund accounting, and the ability to apply both to California Community Colleges.
- Demonstrated success in developing financial strategies to support capital improvement projects and to fulfill institutional long-range planning goals.

- Ability to provide service to the educational operations of the District, developing and using the District's resources in an effective and prudent manner.
- Demonstrated experience in employee supervision.
- Experience to develop administrative operating procedures and regulations.
- Demonstrated skills in sensitive, respectful and effective communication with people who are diverse in their cultures, language groups and abilities
- Demonstrated skills in working successfully with a team of employees to establish goals, motivate, evaluate, and meet deadlines.
- Demonstrated experience with computerized information and financial systems and their use in analysis and reporting.
- Demonstrated skills in managing general obligations, bond fund and construction projects.

Desirable Skills and Abilities

- A collaborative management style compatible with California Community Colleges shared governance processes that can be applicable to staff at all organizational levels and to students.
- Increasingly responsible experience in the financial operations of a California Community College.
- Graduate level preparation in finance, accounting, and/or business management.
- Ability to develop positive and effective working relationships with such groups as a faculty senate, President, Administration, staff, students, governmental and community representatives.
- Knowledge of integrated planning and development of resources and facilities.
- Knowledge of and experience with the Banner computer information system.
- A leadership style that is creative, collaborative, productive and outcome oriented.
- Demonstrated written and oral communication skills, including public speaking and presentations.

PRINCIPLE DUTIES & RESPONSIBILITIES

- Is responsible for strategic financial plan development that sustains the fiscal health and stability of the District
- Is primarily responsible for revenue forecasting, budget development, planning, and allocation of District financial resources.
- Is responsible for investment management activities.

- Directs the administration of District business services office, maintenance and operations, and purchasing.
- Is responsible for all general obligation bonds and its implementation.
- Directs implementation of computerized financial application systems that include effective and accurate accounting and reporting systems for all District controlled funds.
- Monitors District expenditures to assure that fiscal activities comply with federal, state and local agency requirements.
- Makes recommendations to and assists the President in the formation and implementation of procedures and programs relating to business and general services.
- Reviews and has signature authority for District contracts and grants.
- Is responsible for annual audit and special audits for all areas related to fiscal and business affairs.
- Serves on District negotiation team.
- Coordinates cooperative intergovernmental fiscal projects.
- Serves as liaison between President, architects and contractors.
- Serves as the chairperson for the Planning & Budget Committee and communicates fiscal policies with other shared governance bodies.
- Performs other duties as assigned by the President.

X.10 Resolution No. 13707: Additional Leave of Absence

BE IT RESOLVED that the Board approves or denies an Additional Leave of Absence for Non-industrial Accident or Illness for Jodi Kelley, Pre-School Teacher, effective September 21, 2006 through January 1, 2007.

IX. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **SECOND WEDNESDAY, DECEMBER 13, 2006 AT 6 P.M.** in the Administration Building Board Room.