

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Tuesday, June 20, 2006

On Tuesday, June 20, 2006, Board President Carlos Acuña called the regular meeting of the Imperial Community College District Board of Trustees to order on Tuesday, June 20, 2006, at 6:00 P.M., in the Administration Building Board Room.

BOARD MEMBERS PRESENT: Carlos Acuña, Rudy Cardenas, Jr., Norma Sierra Galindo, Marian Long; Rebecca Ramirez, Louis Wong

BOARD MEMBER ABSENT: Romualdo Medina

REPRESENTATIVES PRESENT: Frank Fernandez, Associated Students
Dr. Dennis Carnes, Academic Senate
Suzanne Gretz, Faculty
Gail Parish, Classified

CONSULTANTS PRESENT:

Dr. Paul Pai, Superintendent/President
Dr. Joe Vogel, Interim Dean for Business Services
Dr. Kendra Jeffcoat, Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Dr. Marion Boenheim, Associate Dean of Human Resources

VISITORS PRESENT:

Kathy Berry; Jose Castaneda; Ted Ceasar; Isabel Contreras; Carlos Fletes; Kelli Florman; Dick Fragale; Bill Gay; Rosalie Lopez; Sergio Lopez; Gary Rodgers; Efrain Silva; Mary Jo Wainwright; Rick Webster; Kathie Westerfield; Dr. Robin Ying; Dr. Lianna Zhao.

WRITTEN COMMUNICATIONS

1. Joel Jacklich, Professor of Music (RE: Retirement)
2. Mary Kay Borchard, Professor of Administration of Justice/P.O.S.T Programs Coordinator (RE: Retirement)
3. Connie Smith, Mail Room Office Assistant (RE: Retirement)
4. Isabel Nunez, Financial Aid Assistant/Receptionist (RE: Retirement)
5. Shirley Hofer-Bell, Executive Assistant (RE: Retirement)
6. Jaime J. Astacio-Rivera, Mathematics Instructor (RE: Resignation)
7. Ken Eaves, Building Construction Instructor (RE: Resignation)
8. Christopher Roberts, History Instructor (RE: Resignation)
9. Diane E. Woods, ESL Instructor (RE: Resignation)
10. Wayne T. Wright, Micro-Computer Media Technician (RE: Request for an Extended Leave of Absence)
11. Dr. Joe Vogel, Interim Dean of Business Services (RE: End of Contract)
12. 2006-2007 Board Meeting/Agenda Development Schedule

1904 Johnson Lane
El Centro, CA 92243-9547
Tel.: (760) 352-8791
joel.jacklich@imperial.edu
joel.jacklich@earthlink.net

May 1, 2005

Dr. Paul Pai, President/Superintendent
and the Board of Trustees
Imperial Valley College
P. O. Box 158
Imperial, CA 92251

Dear Sirs:

I wish to thank the Board of Trustees for the opportunity to retire under the STRS "2+2" Incentive Program as per Board Resolution 13168, dated December 14, 2004. Following my final service at the IVC Graduation Ceremony on Saturday, June 10, 2006, I will begin my retirement on Sunday, June 11, 2006.*

It has been my great privilege and pleasure to serve Imperial Valley College for the past thirty-one and a half years, the first fourteen and a half as an adjunct music instructor in the Evening College, and the past seventeen years as an instructor, assistant professor, associate professor, and finally professor of music and music department head, and, for ten of those years, serving as a member of the Academic Senate.

During my tenure here, I have cherished the comradeship of fellow teachers, administration, and support staff. With the encouragement and support of the administration and board in the open arena of academic freedom offered by Imperial Valley College, I have enjoyed adapting existing courses, and designing, scheduling, and implementing new courses (such as the first course ever offered by Imperial Valley College over the Internet – Mus 102: Introduction to Music Literature and Listening).

On a personal note, I have taken pride in seeing the larger community served through the musical performance organizations sheltered by Imperial Valley College. Thirty-one and a half years ago, when I first came to IVC bringing with me the fledgling Imperial Valley Chamber Orchestra (now the Imperial Valley Symphony) at the request of then Humanities Chairman, James Stone, a college/community partnership was founded between the college and the Imperial Valley Symphony Association, in which both partners contributed to the development and growth of the Imperial Valley Symphony, the oldest continually functioning performing arts organization in the county. Since that first college/community partnership, I have seen the same community relationships build between the college and the Imperial Valley Master Chorale, Valley Jazz, and the Imperial College/Community Band. I thank you for your vision and support in helping to

build these partnerships for the greater cultural good of the community, and for your overall support for the arts.

Under the joint sponsorship of Imperial Valley College and the Imperial Valley Symphony, I am proud to have brought to this community such world-class artists as Sir Pepe Romero, Sir Celin Romero, Sherry Kloss, Enrique Flores, Alina Kiryayeva, and Nadia Shpachenko, and to have presented the world premieres of Phillip Buttall's *The Lone Arranger*, Barry Stronge's *Overture to a Lost Opera*, Micah Levy's *The Probably Untrue Story of Mary (Who) Had a Little Lamb*, and the U.S. premiere of Salvador Bacarisse's *Concertino in a minor for Guitar and Orchestra*.

I leave the music department in the very capable hands of Dr. Van Decker. I wish every success to IVC as it continues on its academic path without me.

Sincerely,



Joel Jacklich, M.F.A.
Professor of Music

*NOTE: As of the writing of this letter, I have not yet received confirmation of the granting of the STRS "2 Plus 2" retirement incentive. This letter of resignation is conditional upon the receiving the STRS "2 Plus 2" retirement incentive. If a "2 Plus 2" retirement incentive is not granted, this resignation may be rescinded, as per Board Resolution 13168, dated December 14, 2004.



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251

(760) 352-8320 • FAX (760) 355-2663

June 6, 2006

Dr. Pai and Imperial Valley College Board of Trustees
380 East Aten Road
Imperial, California 92251

Dear Dr. Pai and Imperial Valley College Board of Trustees:

Please accept this letter as formalized notification of my retirement from Imperial Valley College effective June 12, 2006.

Personally and professionally, my life has been profoundly enriched throughout my career at Imperial Valley College. It has been a privilege to teach and learn at IVC. Individually and collectively I will miss the institutional collegiality. Thank you for the opportunities afforded me, and I look forward to continued lifelong learning.

Sincerely,

Mary Kay Borchard
Professor of Administration of Justice
P.O.S.T. Programs Coordinator

May 24, 2006

Imperial Valley College
P.O. Box 158
Imperial, CA 92251

Dear Board Members

RE: Letter of Resignation, Effective July 14th, 2006

The purpose of this letter is to inform you that I will be retiring from Imperial Valley College effective Jul 14th, 2006 in conjunction with the Golden Handshake and Serp. My years with IVC have been wonderful. I will miss each of the people who have made IVC such a great place to work. Thank you for giving me the opportunity to work at IVC

Sincerely:



Connie A. Smith

Cc: Rick Webster
Zula Hartfield
John Abarca

June 1, 2006

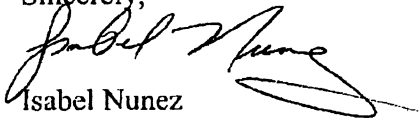
Board of Trustees
Imperial Valley College

Dear Sirs and Madams:

Please accept this letter of request for retirement effective July 28, 2006, which will be my last day of work. I request to be included in the Golden Hand Shake and any other benefits offered.

After 22 and a half years of working at Imperial Valley College it is sad and joyful at the same time, to retire from such a wonderful place. I love my job and enjoyed the people I work with. I will miss the students and everyone that I had contact with all this years. I want to thank you for the opportunity I have had here at Imperial Valley College to make my life fulfilling.

Sincerely,



Isabel Nunez
Financial Aid Assistant/Receptionist

cc: Dean of Admissions
Vice President for Student Services
Human Resources

**SHIRLEY HOFER-BELL
1739 Sandalwood Drive
El Centro, CA 92243**

June 11, 2006

Dr. Paul Pai
Superintendent/President

Board of Trustees
Imperial Community College District

Dear Dr. Pai and Board Members:


On July 21, 2006, I will complete 26 years of service in the Imperial Valley College President's Office. At age 55, I have accumulated more than 31 years of service credit under the Public Employees Retirement System (PERS). The District is also offering me a gift of two years additional service credit under the Golden Handshake, along with the additional retirement incentive under the Supplemental Employee Retirement Plan (SERP). These factors have prompted my decision to retire from my position. My last day of employment will be Friday, July 28, 2006.

My career at IVC has been the passion of my life! I have watched and supported four presidents work through their individual battles. Each president has challenged Imperial Valley College to progress forward into what is now one of the best community colleges in California.

Since July 1980, I have worked with 18 Board Members. I have admired each Board Member for their caring spirit, unselfishness and dedication to providing the opportunity of education to the students of Imperial Valley College. Also, my life has been blessed with the countless friendships of colleagues and students. The multitude of experiences in this community college environment has enriched my life.

Retirement is not the end, but an exciting beginning of a new chapter in my life! I intend to continue my close association with Imperial Valley College.

Gratefully,



Shirley Hofer-Bell
Executive Assistant to the President and Board
Imperial Valley College

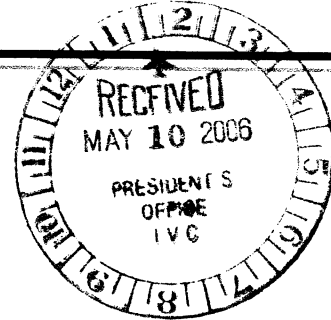


IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251

(760) 352-8320 • FAX (760) 355-2663

May 9, 2006



Dear Imperial Valley College Board of Trustees:

This letter is to thank you for the opportunity that you have given me for being part of the family of the Imperial Valley College. However, I have been offered another position at another California Community College. Therefore, I will be resigning my position of Mathematics Instructor effective the end of the 2006 Spring semester. This decision is not related to any event occurred this semester. I just want to be closer to the area where many of my friends and associates are. My best wishes to all of you as leaders of this community and this college.

Sincerely,

Jaime J. Astacio-Rivera

May 15, 2006

This letter is to inform you that I will not be returning to Imperial Valley College for the 2006-2007 academic year.

I have accepted the position of Director of Vocational Programs at Barstow Community College.

Thank you for giving the opportunity to work here. I enjoyed my time at Imperial Valley College.

Respectfully,

A handwritten signature in cursive script that reads "Ken Eaves".

Ken Eaves

Christopher Roberts

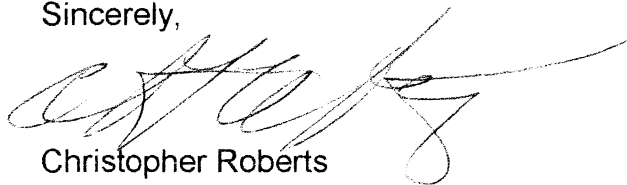
Imperial Valley College
380 East Aten Road
Imperial, CA 92251

June 5, 2006

Dear Dr. Pai,

Please accept this as my letter of intent to resign from Imperial Valley College, effective at the conclusion of the Spring, 2006 semester.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Roberts', with a long horizontal flourish extending to the right.

Christopher Roberts

Diane E. Woods
1340 Barbara Worth Drive
Holtville, CA
May 24, 2006



Dr. Paul Pai
President
Imperial Valley College
380 E. Aten Road
Imperial, CA

Dear Dr. Pai,

Please accept my resignation as ESL Instructor effective at the end of this current spring term of 2006.

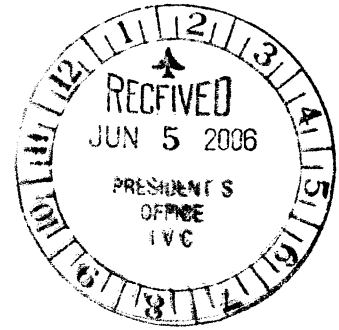
I feel very fortunate to have been associated with Imperial Valley College over the past year and a half. My experiences and training have been invaluable, and I leave with many pleasant memories.

Sincerely,

Handwritten signature of Diane E. Woods.

Diane E. Woods
ESL Instructor

Wayne T. Wright
961 Calle Estrella
Brawley, CA 92227
(760) 344-4050



Imperial Valley College
Board of Trustees and President Paul Pai
PO Box 158
Imperial, CA 92251

May 29, 2006

Subject: Extended Medical Leave

This letter serves as my request for an extended leave of absence. I am currently under my doctor's care and he has recommended that I not return to work until my condition improves.

I am requesting that the board grant me an extended medical leave of absence with continued benefits from July 14 through November 11, 2006. Continuing my medical insurance would prevent a great financial hardship on my family. I have submitted the necessary documentation along with my doctors recommendation to Marion Boenheim in Human Resources and have applied for state disability. If you are unable to approve the leave with benefits, I would appreciate your support in granting the leave without benefits.

Thank you in advance for your kind consideration.

Sincerely,

A handwritten signature in cursive that reads "Wayne T. Wright".

Wayne T. Wright
Micro-computer Media Technician
Library



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251

(760) 352-8320 • FAX (760) 355-2663

June 7, 2006

Members of the Board:

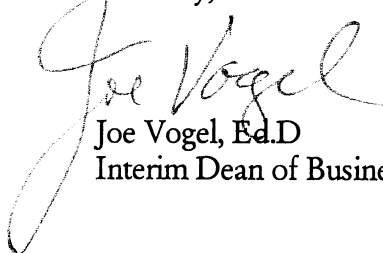
I wish to take this opportunity to thank the Board and Dr. Pai for having the confidence to hire me as the Interim Dean of Business Services. The past ten months have certainly been challenging. It was essential that the College have a balanced budget for 2006-07, and we were able to achieve that goal due to a tremendous amount of support from the entire college community. Now, the College will have time to plan carefully for the future.

This year, I have had the support of a great many people at Imperial Valley College and in the community. I have enjoyed working with the members of the Executive Council and Administrative Council. I want to extend a special thank you to the staff in the Business Office, and to my administrative assistant, Mary Carter, for all of her help in preparing me for a multitude of meetings. In addition, I would like to thank Carlos Fletes for always being willing to crunch numbers and answer endless questions on very short notice. Rick Webster has proven to be a good right-hand person in assisting me with the building program and in solving maintenance issues.

I feel that my replacement, Richard Fragale, has a wealth of experience in budgetary and education-related issues that will put him in a position to serve the college very well until the position of Dean of Business Services is filled.

In conclusion, I want to thank the Board for its support during the past year, and I look forward to working with IVC in the future.

Sincerely,



Joe Vogel, Ed.D
Interim Dean of Business Services

IMPERIAL VALLEY COLLEGE
Office of the Superintendent/President

DATE: June 20, 2006

TO: District Board Members, Administrators, Academic Senate, College Council, CCA/CTA, CSEA, Student Representatives, CMCA, and Clerical Support Staff

FROM: Paul Pai, Ed.D.
Superintendent/President

SUBJECT: 2006-2007 Imperial Community College District
Regular Monthly Board Meeting/Agenda Development Schedule

Please make a notation on your calendar of the dates that relate to your area.

BOARD MEETING DATES 6:00 P.M.	AGENDA ITEM DEADLINE 12:00 NOON	PRESIDENT'S CABINET/ AGENDA REVIEW 2:00 P.M.	AGENDA MAILING 12:00 NOON
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2006

July 18	July 3	July 11	July 12
August 15	July 31	August 8	August 9
September 13*	August 28	September 5	September 6
October 17	October 2	October 10	October 11
November 21	November 6	November 14	November 15
December 13*	November 27	December 5	December 6

2007

January 16	January 2	January 9	January 10
February 20	February 5	February 13	February 14
March 20	March 5	March 13	March 14
April 17	March 26**	April 5**	April 6**
May 15	April 30	May 8	May 9
June 19	June 4	June 12	June 13
July 17	July 2	July 10	July 11

*2nd Wednesday of the Month

** Earlier date due to Spring Recess, April 9-14, 2006

Administrative Council Meetings are scheduled for the second and fourth Tuesdays of every month at 8:30 A.M., in the Administrative Building Board Room, unless notified otherwise.

Executive Council Meetings are scheduled for the first, third and fifth Tuesdays of every month at 8:30 A.M., in the Administrative Building Board Room, unless notified otherwise.

College Council Meetings are scheduled for the second and fourth Mondays of every month at 2:30 P.M., in the Administrative Building Board Room.

PUBLIC COMMENTS

Rick Webster and Carlos Fletes publicly thanked Dr. Joe Vogel for demonstrating support for the Business Services and Maintenance Departments. They shared comments of gratitude for Dr. Vogel's efforts in helping IVC through the difficult financial crisis.

EMPLOYEE OF THE YEAR RECOGNITION

Dr. Victor Jaime congratulated Isabel Contreras, Student Services Assistant, for being chosen as Employee of the Year, and the following comments were made:

Isabel works in the Admissions Office and is one of two individuals who greet the public as they come into the Administration Building. She is a very caring and helpful individual to students and staff alike. She always has a smile on her face and is ready to provide assistance no matter how busy she is. We are proud to have Isabel represent Imperial Valley College and the Admissions Office and congratulate her for being recognized as the "Employee of the Year".

BOARD MEMBER REPORTS

Trustee Galindo commented on the following items:

- Sergio Lopez and staff were praised for organizing a beautiful, orderly and respectful Commencement Ceremony for IVC graduates on June 10, 2006.
- The Dean of Instruction for Applied Sciences was asked to provide the Board with a report of the specific distribution of VATEA funds.

Trustee Long presented information received from the SDICCCA Board Alliance meeting held on June 5, as follows:

- The latest information indicates that the California Community College Budget will receive full funding of the SB 361 including equalization funding at the 90th percentile (\$159.4 million) and \$19.7 million to ease the transition for districts that would have received more funding under the 2003-04 budget formula and calculations. SB 361 includes one-time two-year transition funds called Foundation Grant, which means \$3 million for IVC.
- The new career and college preparation noncredit program will receive \$30 million to increase the per-FTES rate toward the credit rate.

- The Student Enrollment Fee will be lowered to \$20 per unit effective January 1, 2007.

ASSOCIATED STUDENT GOVERNMENT SENATE UPDATE

Frank Fernandez, ASG President, reported the following:

- The Student Awards Banquet held on June 2, 2006, was well attended. The Students for Political Awareness (SPA) was honored as "Club of the Year."
- The ASG has conducted a survey of students, faculty and staff to determine if a change in the smoking policies should be changed. A survey of other community colleges in our Region is also being conducted. Results of the surveys are being tabulated and will be shared with the Board and other shared governance groups.
- The ASG has also conducted a survey of students' satisfaction of the Health Services Program.

ACADEMIC SENATE UPDATE

Academic Senate President, Dr. Dennis Carnes, stated that the Senate met for a special session on June 7, 2006, to discuss with Dr. Pai and other administrators the criteria used in forming the published list for program elimination. The list was formed but never activated.

The Academic Senate also acted on some committee membership issues and approved the list of replacement priorities issued by the Curriculum and Instruction Committee.

MONTHLY FINANCIAL REPORT

Dr. Joe Vogel reviewed the budget report for the month ending May 31, 2006, which is on target with 92% spent of the current budget. Dr. Jeffcoat commented that the instructional supply and equipment budgets have not been adequate.

PRESIDENT'S UPDATE

Dr. Pai shared the following information:

- The California Strategic Plan will address the issue of student readiness and success. Incoming students are not being prepared for college-level work, including at the CSU and UC levels. Last year 40% of the students taking the ACT did not clear the "college ready" hurdle. The California Community Colleges Board of Governors is addressing the situation, and is ready to take whatever action is required to help community college students.

- The statistics of IVC transfer students to the University of California, San Diego has increased as follows:
 - Fall 2004: 15 applied and 9 were admitted (60% admit rate)
 - Fall 2005: 15 applied and 11 were admitted (73.3% admit rate)
 - Fall 2006: 20 applied and 15 will be admitted (75% admit rate)

We need to work on increasing these numbers.

- The ACCESO Technology Camp took place on June 12 to 16. Nineteen faculty members and one administrator learned how to develop online courses. Mary Jo Wainwright, History Instructor, was complimented for her leadership in encouraging and mentoring faculty in online instruction.
- Efrain Silva facilitated a meeting of local restaurant managers to develop new courses in restaurant management which will be part of the Hospitality Program.
- Summer Session enrollment is at 456 FTES. The projected number on the Chancellor's Office 320 Report was 480 FTES. It was predicted that the enrollment will be down from the projected number.

TECHNOLOGY UPDATE

Dr. Robin Ying, Dean of Technology and Learning Services, reviewed the following accomplishments of the Information Technology area during the last year:

- An accurate, up-to-the-minute FTES report capability was developed.
- Installed a process for generating an accurate 320 Report.
- Developed and implemented a data analyst report application for real-time enrollment information, classroom assignment for use by the Instruction Office, Counseling, and academic divisions.
- Assisted in the process to streamline the course catalog and course schedule to produce an accurate and up-to-date document.
- Set up the Tutor Track and Lab Track software to meet apportionment data requirements of the Chancellor's Office. This software was purchased through Title V ACCESO funding.
- Designated wireless hot points for instructional use.
- Initiated the subscription to eBooks for the Library. There are 2,700 titles for accessing reference materials.

- Proposed the restructuring of the three technology committees into a Technology Council. The purpose of the Technology Council is to coordinate campus technology activities, address technology needs and issues, and take action upon recommendation of subcommittees. The Council will have four broad categories of responsibility: (1) campus technology policy and procedure planning; (2) instructional technology; (3) administrative computer system (SCT Banner); (4) system architecture and network services. Subcommittees will be appointed by the Council on an as-needed basis. The Council will follow the shared governance process.
- Banner Version 7 Conversion Plan is moving forward and is projected to take 12 weeks.

UPWARD BOUND RESIDENTIAL PROGRAM

Rosalie Lopez, Director of the Upward Bound Program, along with peer counselor Jose Castaneda presented a video presentation giving an overview of the history and benefits of the Upward Bound Program.

The 2006 Summer Residential Program will be held at the University of California, San Diego in La Jolla from July 9 through August 3, 2006. The purpose of the program is to motivate 50 local Upward Bound high school students by exposing them to the following:

- Students will live in a residential collegiate environment;
- Students earn 10 high school credits by taking English, math, science, social studies, foreign language, study skills, computer science, career planning, drama, art, leadership and others;
- Students will gain awareness to career opportunities;
- Students will be exposed to a variety of cultural activities;
- Their experiences help them gain self-confidence.

The Board was invited to attend the awards ceremony and banquet on August 2 at 6:00 p.m.

Ms. Lopez conveyed the need for computers for the Summer Residential Program students. Trustee Galindo stated that she would check with a casino and the IVC Foundation to remedy the need.

TRAFFIC STUDY RESULTS

Dr. Joe Vogel reviewed the findings, conclusions, and recommendations of the Focused Traffic Analysis for the expansion of the College received from Urban Crossroads. Some of the study's findings are:

- In the next seven years the campus will expand by 158,978 square feet of building area and 3,134 more students.

- The expansion is expected to generate an additional 358 vehicles per hour during the morning peak hours and 247 vehicles per hour in the evening peak hours.
- The recommendation was the installation of traffic signals at the existing and proposed entrances on Aten Road.

M/S/C Cardenas/Ramirez to approve the Minutes dated May 16, 2006 with the following correction on page 11:

M/S/C Medina/Ramirez ~~(ABSTAIN: Galindo)~~
Resolution No. 13534: **CLASSIFIED SCHOOL EMPLOYEES WEEK:**
MAY 21-27, 2006

M/S/C Ramirez/Wong
Resolution No. 13553: **TENTATIVE BUDGET**

BE IT RESOLVED that the Tentative General Fund budget be approved for the 2006-2007 fiscal year and filed with the Imperial County Superintendent of Schools.

BE IT FURTHER RESOLVED that the date of the public hearing on the 2006-2007 budget, prior to its adoption, be and is hereby set for Wednesday, September 13, 2006, at 6:00 P.M., in the Administration Building Board Room.

M/S/C Cardenas/Ramirez
Resolution No. 13554: **PUBLIC HEARING ON THE ESTABLISHMENT OF THE GANN APPROPRIATION LIMIT**

WHEREAS on November 1979, the people of California passed Proposition 4, a Constitutional Amendment establishing appropriation limits for State and local government units; and

WHEREAS, the State of California has enacted AB 1352 (1980 Session) to implement these provisions; and

WHEREAS, the District's 2006-2007 budget appears to be in conformance with the requirements of Proposition 4 and AB 1352;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees finds that the 2006-2007 tentative budget, to be adopted, is within the limits established by Proposition 4.

M/S/C Cardenas/Ramirez

Resolution No. 13555: **PURCHASE ORDERS**

BE IT RESOLVED that the Board approves the issuance of current year Purchase Orders for May 2006 in the amount of \$404,520.71 and Direct Payments in the amount of \$14,400.90, according to the Purchase Order Listing submitted by the Purchasing Department.

M/S/C Cardenas/Ramirez

Resolution No. 13556: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that the Board approves the following Payroll Warrants:

Payroll Warrant	#	General Fund	BOND FUND	Certificates of Participation	Child Development	Lease Rev. Bond	Warrant Total
5/10/2006	21	152,689.83					152,689.83
5/31/2006	22	2,197,349.68	8,590.64		21,437.12		2,227,377.44
		2,350,039.51	8,590.64	0.00	21,437.12	0.00	2,380,067.27

M/S/C Cardenas/Ramirez

Resolution No. 13557: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that the Board approves the following Commercial Warrant Orders:

Commercial Warrant	#	General Fund	BOND FUND	Certificates of Participation	Child Development	Lease Rev. Bond	Warrant Total
5/4/06	39	426,586.55	233,312.48		60.00		659,959.03
5/11/06	40	138,196.52		9,964.97	4,808.20		152,969.69
5/18/06	41	135,191.67	785.93				135,977.60
5/25/06	42	2,766,985.45	748.86		1,230.00		2,768,964.31
		3,466,960.19	234,847.27	9,964.97	6,098.20	0.00	3,717,870.63

M/S/C Cardenas/Ramirez

Resolution No. 13558: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that the Board approves the following budget changes:

	<u>Fund</u>	<u>Org</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund – Unrestricted</u>					
Reading/Writing Lab	11001	503	Increase non-student tutorial salaries	375.00	
J5043454	11001	503	Decrease faculty overload salaries		375.00
Public Relations/Marketing	11001	104	Increase advertising expense	2,698.49	
J4053458	11001	104	Decrease copy/print, travel, facility/equip rental		2,698.49
Child, Family and Consumer Studies	11001	312	Increase travel-mileage	104.97	
J4053509	11001	312	Decrease magazines/periodicals, phone, postage		104.97
Vice Pres Student Services	11001	901	Increase non-instructional supplies	205.00	
J4053517	11001	901	Decrease memberships		205.00
Science/Math/Engineering	11001	271	Increase equipment	2,876.28	
J4053452	11001	271	Decrease instructional supplies		2,876.28
<u>Local Funds – Restricted</u>					
Customer Service Academy	17316	443	Increase instructional supplies	320.00	
J4053456	17316	443	Budget augmentation -- additional revenue		
Parking Control	173028	838	Increase equip repair, student salaries, w/c	12,500.00	
J4053473	173028	838	Decrease site improvement		12,500.00
EMT Community Classes	17315	374	Increase faculty overload, adjunct salaries	1,347.00	
J4053546	17315	374	Budget augmentation -- additional revenue		
Parking Fees	173028	838	Increase conference travel	1,000.00	
J4053549	173028	838	Decrease site improvement		1,000.00
Voc Ed - Region X	17307	304	Decrease travel		160.10
J4053577	17307	304	Budget reduction		
<u>State Funds – Restricted</u>					
Foster Care	16202	314	Increase instructional supplies	6,486.29	
J4053430	16202	314	Decrease conference travel		6,486.29
Foster Care	16202	314	Increase Instructional supplies	480.13	
J4053431	16202	314	Decrease postage		480.13

Cal Works	15501	301	Increase office supplies	393.38	
J4053435	15501	301	Decrease conference travel		393.38
Financial Aid – BFAP	15201	931	Increase student salaries, copy/print, mileage, postage	5,496.88	
J4053490	15201	931	Decrease financial aid salaries and benefits		5,496.88
Cal Works - Work Study	15504	301	Increase student salaries	20,000.00	
J4053538	15504	301	Budget augmentation -- additional revenue		
EOPS	15305	933	Increase bus passes	14,835.00	
J4053550	15305	933	Decrease 1411 salaries, benefits, copy print, grants		14,835.00
Matriculation	16004	905	Increase non-instr supply, student salaries, benefits	15,406.67	
J4053551	16004	905	Decrease 1411,1211,1220 salaries, equipment, phone		15,406.67
Independent Living	16203	315	Increase consultant	4,475.00	
J4053559	16203	315	Decrease secretary/clerical salary		4,475.00
<u>Federal Funds – Restricted</u>					
VATEA	12101	333	Auto Body and Painting Increase equipment, supplies	2,851.21	
J4053445	12101	333	Auto Body - Decrease equip repair		105.00
	12101	334	Automotive Tech - decrease stipends		150.00
	12101	336	Electronics - decrease equipment		2,661.64
	12101	391	Workforce Development Center - increase other exp, advertising expense	65.43	
VATEA	12101	353	Computer Information Systems - increase travel	700.00	
J4053461	12101	334	Automotive Tech - increase advertising	247.93	
	12101	334	Automotive Tech - decrease other expense		500.00
	12101	339	Welding - decrease equipment		447.93
VATEA	12101	334	Automotive Tech - increase stipends, 2211, 2120, 2103, 2115 salaries	2,359.54	
J4053465	12101	336	Electronics - decrease equipment		259.54
	12101	334	Automotive Tech - decrease other expense		2,100.00
VATEA	12101	336	Electronics - increase travel	208.00	
J4053512	12101	336	Electronics - decrease equipment		409.70
	12101	353	Computer Information Systems - increase travel	201.70	
<u>Lease Revenue Bond Fund</u>					
Banner Implementation	42001	811	Information Systems - increase capital equip	11,000.00	
J4053464	42001	801	Decrease Consulting		11,000.00

M/S/C Cardenas/Ramirez

Resolution No. 13559: **EQUIPMENT PURCHASE**

BE IT RESOLVED that the Board approves the purchase of human patient simulation mannequins and other equipment under the Title V 2+2 Cooperative Grant in the amounts of \$26,689.00, \$49,983.00, \$27,153.00, and \$2,441.00.

M/S/C Cardenas/Ramirez

Resolution No. 13560: **DISTRICT PURCHASES**

WHEREAS, procurement is one of the major functions of the administration of school business; and

WHEREAS, Education Code Section 81656 authorizes delegation of purchasing and contract authority;

NOW THEREFORE BE IT RESOLVED that the Dean for Business Services under the guidance of the Superintendent/President, is hereby authorized and directed to contract for all supplies, materials, apparatus, equipment and services for the District; and

BE IT FURTHER RESOLVED that contracts or purchases exceeding the current bid threshold amount as specified in Section 20651(a) of the Public Contract Code shall be approved by the Board of Trustees in advance of execution; and

BE IT FURTHER RESOLVED that administrative rules and regulations shall be implemented pursuant to the Education Code, Budget and Accounting Manual of the California Community Colleges, and other codes and directives as applicable; and

BE IT FINALLY RESOLVED that this policy shall be reviewed annually.

M/S/C Cardenas/Ramirez

Resolution No. 13561: **INITIAL PROJECT PROPOSAL—LIBRARY
REMODEL/ADDITION**

BE IT RESOLVED that the Board approves the submission to the California Community Colleges Chancellor's Office of an Initial Project Proposal for Library Remodel/Addition, for possible state funding in 2008-09.

M/S/C Cardenas/Ramirez

Resolution No. 13562: **PROJECT PRIORITY LIST FOR 2008-2012 FIVE-YEAR CONSTRUCTION PLAN**

WHEREAS, in accordance with Section 81820 of the California Education Code, each year community college districts are required to submit a Five-Year Construction Plan to the Chancellor the California Community Colleges; and

WHEREAS, the Five-year Plan communicates to the State Chancellor's Office and other State agencies the anticipated capital outlay needs of the district for the next five years; and

WHEREAS, the Five-year Plan includes information on current enrollment, projected enrollment, and instructional staff. This information, together with actual college space utilization, is analyzed by the Chancellor's Office to develop load-capacity ratios, which are measures of a college's need in certain areas. The load-capacity ratio is one factor that is considered in State funding of a capital project; and

WHEREAS, one component to the Five-year Plan is the project priority list for the five-year period. The priority list includes all facility needs of the District based on the Education Master Plan, regardless of whether State funding will be requested. The 2008-12 Project Priority List includes projects that are under way, projects that have been approved by the District for bond or other funding, and projects for which State funding will be requested.

Priority Number	Project Description	Funding Source	Project Est. Costs	Estimated Starting Date	Estimated Occupancy Date
1	Science Building	100% Local	\$21,977,000	2006/07	2007/08
2	Career Technical Building	100% Local	\$18,000,000	2007/08	2009/10
3	Building 400 Modernization	50% State/50% Local	\$3,342,000	2008/09	2010/11
4	Technology Building	100% Local	\$13,990,000	2008/09	2010/11
5	Library Remodel/Addition	90% State/10% Local	\$12,186,000	2009/10	2012/13

NOW, THEREFORE, BE IT RESOLVED that the Board approves the 2008-12 Project Priority List and approves the submission of the 2008-12 Five Year Construction Plan to the California Community Colleges Chancellor's Office.

M/S/C Cardenas/Ramirez

Resolution No. 13563: **BUILDING 400 MODERNIZATION**

WHEREAS, under provisions of Education Code Section 81800 of the California Community College Construction Act of 1980, Imperial Community College District is required to submit a Final Project Proposal for consideration for 2008-09 fiscal year funding; and

WHEREAS, the requested project is part of the District's 2008-2012 Five-Year Construction Plan.

NOW, THEREFORE, BE IT RESOLVED that the President and Secretary of the Board of Trustees be, and they are hereby, authorized to submit the proposed project, as directed by the Chancellor's Office, California Community Colleges, under said Act, and to execute the necessary application, assurance, and authentication forms for the following project:

Building 400 Modernization

M/S/C Cardenas/Ramirez

Resolution No. 13564: **IVC DESERT MUSEUM**

WHEREAS the Imperial Valley College Desert Museum has agreed to provide funding in the amount of \$34,000, payable to the District in four equal quarterly installments, for operational expenses of the Desert Museum and Southeast Information Center; and

WHEREAS the District will provide funding in the amount of \$10,000 for Desert Museum operating expenses.

NOW, THEREFORE, BE IT RESOLVED that the Board approves an agreement between the District and the Imperial Valley College Desert Museum Society, for fiscal year 2006-07, and authorizes the Superintendent/President to sign the agreement on behalf of the District.

M/S/C Cardenas/Ramirez

Resolution No. 13565: **CONTRACT FOR PUBLIC RELATIONS AND MARKETING SERVICES**

WHEREAS the Accreditation Commission mandates that: "*The Institution uses information from its evaluation and planning activities to communicate matters of quality assurance to the public,*" and to insure that IVC complies with this standard;

BE IT NOW RESOLVED that the Board approves renewing an agreement with Reliance Communications for the purpose of providing public relations and marketing services for Imperial Valley College as outlined in a work plan for the 2006-2007 fiscal year.

BE IT FURTHER RESOLVED that the Superintendent/President is authorized to negotiate the terms of this contract.

<p>Fiscal Impact Statement: Total monthly cost of \$4,200.00, total annual cost of \$50,400.00 to be paid out of the General Fund unrestricted. This expense is part of the 2006-2007 Tentative Budget.</p>
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M/S/C Cardenas/Wong

Resolution No. 13566: **LIMIT FOR GRADE CHALLENGES**

BE IT RESOLVED that the Board approves the following recommendation of the Academic Senate (5/17/06), with the consent of the Superintendent/President, with acknowledgement from the College Council (5/8/06) and the Associated Student Government (5/8/06):

Whereas, IVC students have the right of due process; and

Whereas, the concept of due process implies certain limits to the process; and

Whereas, there is currently no limit to the time in which a student can challenge a final grade (A, B, C, D, F, Cr, or No-Cr.); and

Whereas, while not specifically a "grade," the W (Withdrawal) is a final mark which can be challenged by a student; and

Whereas, a review of other California community college districts found a range of limits for student final grade/final mark challenges (from one-half of one semester up to seven years);

Therefore, the Imperial Valley College Academic Senate hereby recommends (5/17/06) to the Board of Trustees that, effective Fall 2006, "No grade or "W" symbol will be changed for any reason or any circumstances after three years from the end of the term in which the grade was assigned."

M/S/C Cardenas/Wong

Resolution No. 13567: **EMPLOYEE EMERITAE STATUS**

BE IT RESOLVED that the Board approves the following recommendation of the Academic Senate (4/5/06), with the consent of the Superintendent/President, and the acknowledgement from the College Council (5/22/06):

Whereas, the Imperial Valley College governing board approved the new and current Board Policy Manual in the summer of 2004; and

Whereas, the former materials in the Old Board Policy Manual have continued in a state of "procedure" status without the full weight of board policy; and

Whereas, Old Board Policy 3.28 designated all retiring employees as Emeritae employees, a clear statement of institutional policy;

Therefore, the Imperial Valley College Academic Senate hereby recommends that the Board of Trustees reaffirm and update Old Board Policy 3.28/New BP 7375: "All retiring employees shall be designated as Emeritae employees, such as Professor Emeritus, and shall be entitled to the same general privileges they were accorded during their employment, including use of the library and lounges, permanent IVC email account, participation in college meetings, staff parking, and admission at employee rate to various athletic contests and other activities."

M/S/C Cardenas/Wong to go into **CLOSED SESSION**

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President

M/S/C Galindo/Wong to go back to **OPEN SESSION**

Board President Acuña stated that information was presented to the Board by the District Negotiators.

M/S/C Cardenas/Wong

Resolution No. 13568: **RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Joel Jacklich, Professor of Music, effective June 12, 2006.

BE IT FURTHER RESOLVED that sincere appreciation is expressed for his 17 years of dedicated service to Imperial Valley College.

M/S/C Wong/Ramirez

Resolution No. 13569: **RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Mary Kay Borchard, Administration of Justice Professor and P. O. S. T. Coordinator, effective June 12, 2006.

BE IT FURTHER RESOLVED that sincere appreciation is expressed for her 23 years of dedicated service to Imperial Valley College.

M/S/C Wong/Ramirez

Resolution No. 13570: **RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Carol Hann, English Professor, effective June 12, 2006.

BE IT FURTHER RESOLVED that sincere appreciation is expressed for her 31 years of dedicated service to Imperial Valley College.

M/S/C Cardenas/Wong

Resolution No. 13571: **END OF CONTRACT FOR INTERIM DEAN FOR BUSINESS SERVICES**

BE IT RESOLVED that the Board accepts the end of contract for Joe Vogel, Interim Dean of Business Services, effective June 30, 2006.

BE IT FURTHER RESOLVED that Board and Campus Community expresses its sincere appreciation for his contribution to Imperial Valley College.

M/S/C Cardenas/Galindo

Resolution No. 13572: **INTERIM DEAN OF BUSINESS SERVICES**

BE IT RESOLVED that the Board approves the appointment of Richard P. Fragale, to fill the position of Interim Dean of Business Services effective June 21, 2006 through November 30, 2006, or until the permanent full-time position is filled.

BE IT FURTHER RESOLVED that the Superintendent/President is authorized to negotiate the terms of the contract.

FISCAL IMPACT STATEMENT: Total Annual Cost of \$107,500 ÷ 244 = \$440.57 per day x 112 estimated days = \$49,343.84.

M/S/C Cardenas/Wong

Resolution No. 13573: **INTERIM VICE PRESIDENT FOR ACADEMIC SERVICES**

BE IT RESOLVED that the Board approves the appointment of Gary Rodgers, a full-time academic faculty member, to the position of Interim Vice President for Academic Services, with compensation to be based on a 12-month contract (244 service days effective July 1, 2006 through June 30, 2007).

BE IT FURTHER RESOLVED that the Board allows the Superintendent/President to act in place of this Interim Vice President for Academic Services in making personnel decisions in regards to Valerie Rodgers, Division Chair of Business, who reports to Gonzalo Huerta, Dean of Applied Sciences, who will report to the Interim Vice President for Academic Services.

FISCAL IMPACT STATEMENT: Step 1 Vice President Position \$113,500.00 per year.

M/S/C Cardenas/Wong

Resolution No. 13574: **REPLACEMENT OF VICE PRESIDENT FOR ACADEMIC SERVICES**

BE IT RESOLVED that the Board approves the Superintendent/President's request to replace the administrative vacancy of the Vice President for Academic Services.

M/S/C Cardenas/Wong

Resolution No. 13575: **FACULTY RESIGNATIONS**

BE IT RESOLVED that the Board accepts the resignations of the following faculty members effective June 10, 2006:

Jaime J. Astacio-Rivera	Mathematics Instructor
Ken Eaves	Building Construction Instructor
Gregory Marshall	Political Science Instructor
Christopher Roberts	History Instructor
Diane E. Woods	ESL Instructor

M/S/C Cardenas/Wong

Resolution No. 13576: **2006-2007 COACHING ASSIGNMENTS**

BE IT RESOLVED that the following individuals have been designated to the following athletic assignments for the 2006-2007 academic year:

Athletic Director: Jim Mecate
 Head Coach Men's Soccer: Rafael Contreras
 Assistant Coach Men's Soccer: Roberto Guerrero
 Head Coach Women's Soccer: Angelica Ramos
 Assistant Coach Women's Soccer: Diana Mendez
 Volunteer Asst. Coach Women's Soccer: Jesus Ramos
 Head Coach Women's Volleyball: Jill Tucker
 Assistant Coach Women's Volleyball: Gerardo Casarez
 *Assistant Coach Women's Volleyball: Patsy Enders
 Head Coach Men's Basketball: TBA
 Assistant Coach Men's Basketball: TBA
 Head Coach Women's Basketball: Jill Tucker
 Assistant Coach Women's Basketball: Jeff Deyo
 *Assistant Coach Women's Basketball: Joe Garcia
 Volunteer Assistant Coach Women's Basketball: Kevin McFadden
 Head Coach Men's Baseball: Jim Mecate
 Assistant Coach Men's Baseball: Enrique Lechuga
 *Assistant Coach Men's Baseball: Brian Martin
 Volunteer Assistant Coach Men's Baseball: David Drury
 Head Coach Women's Softball: Jill Lerno
 Assistant Coach Women's Softball: Amber Cardenas
 Head Coach Men's Tennis: Mike Palacio
 Assistant Coach Men's Tennis: Gerardo Casarez
 Head Coach Women's Tennis: Ana Garcia
 Assistant Coach Women's Tennis: Alfonso Mateus
 Cheer Advisor: Jill Lerno

*Paid from IVC Foundation

M/S/C Cardenas/Wong

Resolution No. 13577: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following full-time temporary pro-rata daily academic personnel be employed for the period of May 8, 2006 through June 10, 2006:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Fisher, Raenelle	Appropriate Classification and Step Contingent Upon Verification of Records	History Instructor

M/S/C Cardenas/Wong

Resolution No. 13578: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following full-time temporary academic personnel be employed for the 2006-2007 Academic Year, pending medical and background checks:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Norris, Terry	Appropriate Classification and Step Contingent Upon Verification of Records	English (Basic Composition) Instructor

M/S/C Cardenas/Wong

Resolution No. 13579: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following full-time temporary academic personnel be employed for the Fall 2006 Semester, pending medical and background checks:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Montenegro, Jean	Appropriate Classification and Step Contingent Upon Verification of Records	English (Reading) Instructor

M/S/C Cardenas/Wong

Resolution No. 13581: **CLASSIFIED STAFF MEMBER RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Connie Smith, Mailroom Office Assistant, effective July 14, 2006.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her fifteen years of service to Imperial Valley College.

M/S/C Cardenas/Wong

Resolution No. 13582: **CLASSIFIED STAFF MEMBER RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Isabel Nunez, Financial Aid Assistant/Receptionist, effective July 28, 2006.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her twenty-two years of service to Imperial Valley College.

M/S/C Wong/Ramirez

Resolution No. 13583: **CONFIDENTIAL STAFF MEMBER RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Shirley Hofer-Bell, Executive Assistant to the President and Board, effective July 28, 2006.

BE IT FURTHER RESOLVED that sincere appreciation is expressed for her twenty-six years of dedicated service to Imperial Valley College.

M/S/C Cardenas/Wong

Resolution No. 13584: **ELIMINATION OF CLASSIFIED MANAGEMENT CLASSIFICATION**

BE IT RESOLVED that the Board approves the elimination of a Categorical funded Classified Management Position titled Director of Workforce Development, effective July 1, 2006.

M/S/C Cardenas/Wong

Resolution No. 13585: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed in the Classified Service as indicated:

<u>NAME</u>	<u>POSITION/DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Steincamp, Joan M.	Staff Secretary III 12 months/ Part-time 25% Science/Math Division (Position is 100% categorically funded through September 2010)	Title V 2+2 Cooperative Grant	16-1	5/25/06
Boyle, Marilyn M.	Grant Program Specialist 12 months/Full-Time Science/Math Division (Position is funded 66% categorically funded/34% District funded through September 2010 and beyond 2010 100% District funded.)	Title V 2+2 Cooperative Grant	35-3	6/19/06

M/S/C Wong/Ramirez (OPPOSED: Galindo)

Resolution No. 13586: **MEDICAL LEAVE OF ABSENCE**

BE IT RESOLVED that the Board approves granting a six month medical leave of absence to Wayne T. Wright, Micro-computer Technician, without medical benefits effective July 14, 2006.

[Trustee Galindo commented, "To grant a medical leave and suspend the medical benefits is a lack of consciousness and good will towards IVC's employees by the Governing Board.]

M/S/C Ramirez/Wong to **ADJOURN** at 8:08 p.m. - The next regular meeting of the Board of Trustees is scheduled for **TUESDAY, JULY 18, 2006**, at 6:00 p.m. in the Administration Building Board Room.

Adopted this _____ day of _____, 2006.

ICCD Board President

ICCD Board Secretary