



ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Wednesday, March 21, 2007

CALL TO ORDER/ROLL CALL

On Wednesday, March 21, 2007, at 6:02 p.m., Board Clerk Rebecca Ramirez called the regular meeting of the Imperial Community College District Board of Trustees to order in the Administration Building Room.

BOARD MEMBERS PRESENT:

Carlos R. Acuña
Rudy Cardenas, Jr.
Norma Sierra Galindo
Marian Long
Rebecca L. Ramirez
Louis Wong

BOARD MEMBERS ABSENT:

Romualdo Medina

REPRESENTATIVES PRESENT:

Dr. Dennis Carnes, Academic Senate
Frank Fernandez, Student Representative
Gaylla Finnell, Faculty Representative
Gail Parish, Classified Representative

CONSULTANTS PRESENT:

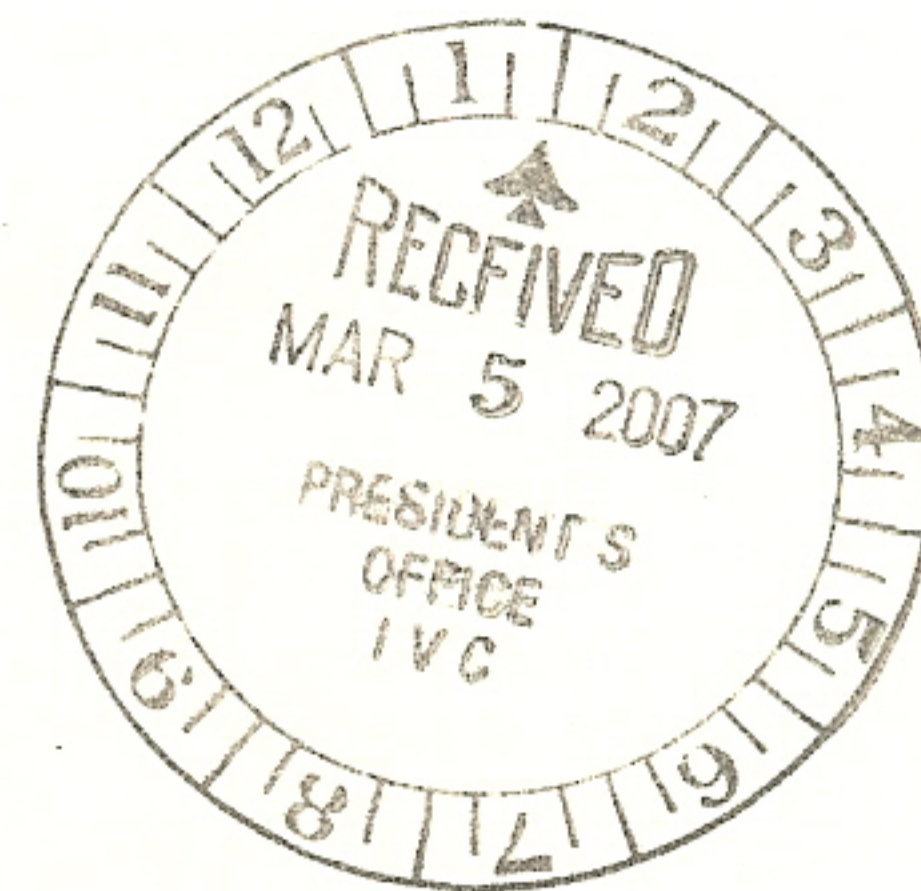
Dr. Paul Pai, Superintendent/President
Gary Rodgers, Interim Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Dick Fragale, Interim Vice President for Business Services
Frank Oswald, Legal Counsel [6:30 p.m.]

PLEDGE OF ALLEGIANCE

Trustee Cardenas led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

Veteran Affairs Coordinator Gail Parish thanked Instructor and Students for Political Awareness (SPA) Coordinator Gaylla Finnell, SPA members, and ASG for the Field of Flags event that honored our Fallen Heroes that was held on Tuesday, March 20th, at the IVC Amphitheatre. She stated that the event was wonderful.



DATE: March 1, 2007

TO: California Community College Trustees
California Community College District Chancellors/Superintendents

FROM: Jody Ansell

SUBJECT: CCCT BOARD ELECTION — 2007

The election of members of the CCCT board of the League will take place between March 10 and April 25. There are ten two-year vacancies and one one-year vacancy on the board.

Each member community college district board of the League shall have one vote for each of the eleven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The ten candidates who receive the most votes will serve two-year terms. The eleventh highest vote getter will serve a one-year term. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The 18 trustees who have been nominated for election to the board are listed on the attached sheet, in the Secretary of State's random drawing order. This year the League is posting candidate bios and statements, along with submitted candidate videos to the League's website. Please access www.ccleague.org/ccctelection/ to view the materials on-line.

Each community college district chancellor/superintendent will be mailed an official ballot for the election. In addition, chancellors/superintendents will receive copies of the biographic sketch form and statement of candidacy of each of the 18 candidates.

Ballots must be signed by the board secretary and board president or vice-president. **Do not add** identifying information or signatures to the ballot return envelopes. Official ballots must be signed and returned to the League office, **postmarked no later than April 25**. Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements

March 6, 2007

**Board of Trustees
Imperial Valley College
P.O. Box 158
Imperial, CA 92251**

**RE: Letter of Intent to Retire
Effective June 10, 2007**

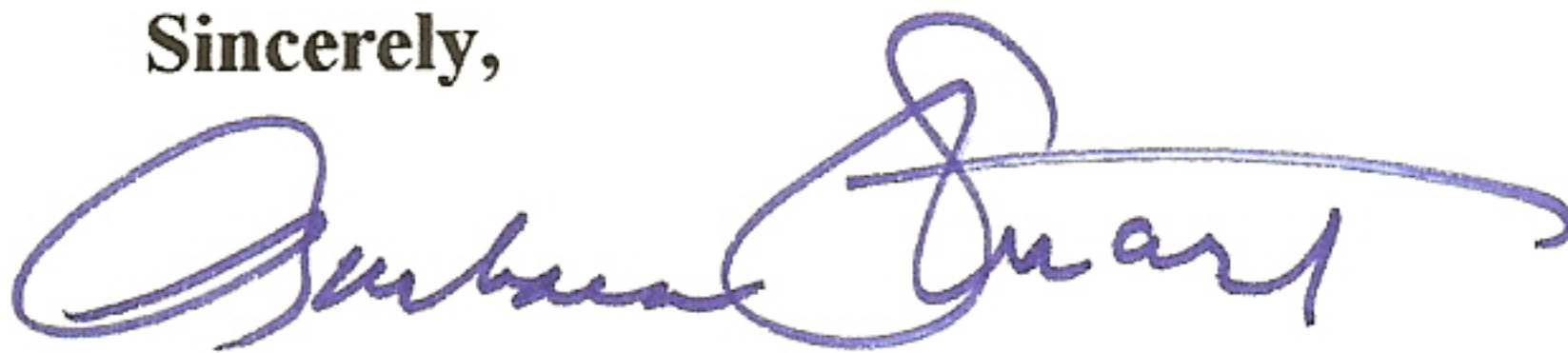
Dear Members of the Board:

Please accept this letter as notice of my intent to retire from Imperial Valley College effective June 11, 2007, subject to Board approval of my request for retirement under the 2+2 Retirement Incentive Program (Board Resolution No. 13168) as applicable to my 17.5 years of service.

It is with ambivalent feelings that I take this action. Although I have thoroughly enjoyed teaching at IVC and working with such dedicated and distinguished faculty members, I feel it is time to enter a new phase of life. I can only hope that it will be as rewarding as the last seventeen years have been. I will certainly miss the entire IVC community.

Thank you for the opportunity to serve this institution and best wishes for the future of IVC.

Sincerely,



**Barbara Stuart
Professor
English Division**

**cc: Dr. Paul Pai, Superintendent/President
Travis Gregory, Associate Dean of Human Resources
Gary Rodgers, Vice President for Academic Services
Mary Bell, Payroll/Benefit Coordinator**

CHANGES TO AGENDA

Board Clerk Ramirez announced the following amendments to the February 21, 2007, minutes:

Board President Medina stated that three cases were discussed during closed session:

1. Action was taken for Non renewal of faculty. **The vote was 4 ayes, 1 nay, 1 abstention, and 1 absent.**
2. Direction given to counsel.
3. Received information from counsel.

WRITTEN COMMUNICATIONS

Board Clerk Ramirez announced that the Board received letters from the California Community College Trustees (CCCT) Board regarding the Election 2007, and a letter from English Professor Barbara Stuart regarding her intent to retire.

INFORMATION REPORTS

Employee of the Month Presentation

Superintendent/President Dr. Paul Pai congratulated Paula Saldaña Office/Evening Resources Assistant on being the February 2007 Employee of the Month. He stated that Paula handles emergencies, evening duty, and administrators' request while exemplifying customer service. He stated that she breaks the gender barrier as a woman by staying as late as 10:00 p.m.

Paula spoke and thanked the Board stating she felt honored for the recognition. She stated she enjoyed working with her IVC family.

At its April 18th Board meeting, Trustee Galindo asked that the following comment be added for the record:

The gender barrier was broken a long time ago by faculty and classified women who have worked long past 10:00 p.m.

Board Member Reports

Trustee Long reported the following:

- She attended the SDICCCA Board Alliance meeting on March 5, 2007.
- In regards to the California Community College Trustees (CCCT) Board Election for 2007, she recommended the Board nominate Nancy Chadwick from Palomar College. She explained that Ms. Chadwick most closely resembles the IVC group and she is an activist and go getter.
- She passed the SDICCCA Board Alliance Legislative Priorities sheet and went over the issues and positions on the issues the SDICCCA Board is taking.
- She discussed Assembly Bill 2248, and stated that although it does not affect IVC, the SDICCCA Board is asking that it be opposed because it affects 104,000 students. She stated that adults enrolled in ROP programs would be removed if this bill passed and the San Diego region would be hard hit as it serves 11,0000 adult students that would not be able to participate in the program.

Trustee Galindo reported the following:

- She asked Dr. Pai if IVC had revisited the policy related to retirement as she recalled there were some issues with it in the past. Dr. Pai said that it is currently being looked at.

- She reported that the Evening with Carol Channing event was well attended but had received emails stating that it was disappointing to only see two Board members. She stated that the event catered to a different group of people and was successful. She encourages Board members to attend events.

Associated Student Government Update

ASG President Frank Fernandez reported the following:

- ASG held the Gold Nugget Hunt which is a type of treasure hunt event that is done by hiding rocks that have been painted in gold for prizes. He stated that two rocks are still out.
- He reported that the Field of Flags event cosponsored by ASG to honor the Fallen Heroes of Operation Iraqi Freedom and Operation Enduring Freedom was successful and thanked Dr Pai for the speech he delivered. He stated that Senator Denise Moreno Ducheney gave SPA recognition and it marks the first time a club at IVC receives such recognition.
- ASG in association with DSPS, are coordinating Disability Awareness Day. He stated that ASG has hired a DJ, will have balloon animals and activities which would take place on Wednesday, March 28, 2007.
- ASG's Health Fair started today and it will go on until Thursday, March 22nd. He stated that there will be different break out times for the Health Fair to allow more students to access the event.
- He reported that ASG is active in several other activities such as the Strategic Plan, Smoking Policy, Constitution, and obtaining wireless internet access at IVC.

Academic Senate Update

Dr. Dennis Carnes reported the following:

- The Academic Senate supports Resolutions 13778 and 13787 regarding majors and certificates, and 13779 regarding the Faculty Code of Ethics.
- The Academic Senate is working on a fundraiser for transfer student scholarships. He stated that it may be a silent auction with a get together that would be done in late April or May.
- The formalization of the Student Learning Outcome Committee is underway and they will soon select a chair.
- The Academic Senate is cooperating with Bill Gay regarding the Strategic Plan formation.
- The Academic Senate supports the ASG in:
 - Text books (open policy on pricing)
 - Efforts in having diplomas showing the major

Monthly Financial Report

Interim Vice President for Business Services Dick Fragale reported the following:

- IVC is two-thirds through its budget and has expended 60-61%. He stated that IVC is in good shape and is 4-5% ahead of the projected budget. He stated that this is a tribute to the entire staff.

President's Update

Dr. Paul Pai reported the following:

- He passed a copy of the letter from the Accrediting Commission for Community and Junior Colleges (ACCJC) in which it stated that they apologize for having to reschedule the Accreditation visit. He stated that staff was prepared and received compliments about the self study from Dr. Fran White who was named chair of the team visit.
- He passed a copy of the Accountability Report for the Community Colleges (ARCC) for 2007. He reviewed the six indicators with the Trustees and advised them that IVC was "middle of the road" when compared to their peer groups.
- He stated he was glad to hear that the Academic Senate is raising funds for the transfer students.

DISCUSSION

Board Retreat for Saturday, March 24, 2007

Dr. Pai announced that the Board Retreat is scheduled for Saturday and that the facilitator would be William "Bill" McGinnis, the same consultant as last year. Dr. Pai distributed a draft agenda and discussed it with the Board.

CONSENT AGENDA – BUSINESS

Trustee Acuña pulled item 8, Resolution No. 13776: School Facility Advisors Contract.

Trustee Long pulled item 9, Resolution No. 13777: California Community College Trustees (CCCT) Board Election – 2007.

Trustee Ramirez pulled item 1, Approval of Minutes dated February 21, 2007

Approval of Minutes dated February 21, 2007

M/S/C Cardenas/Wong and the Board approved the minutes as amended as follows:

Board President Medina stated that three cases were discussed during closed session:

1. Action was taken for Non renewal of faculty. **The vote was 4 ayes, 1 nay, 1 abstention, and 1 absent.**
2. Direction given to counsel.
3. Received information from counsel.

M/S/C Cardenas/Acuña

Resolution No. 13770: Purchase Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of current year Purchase Orders for February 2007, in the amount of \$468,069.07, and Direct Payments in the amount of \$13,248.82, according to the Purchase Order Listing submitted by the Purchasing Department.

**M/S/C Cardenas/Acuña
Resolution No. 13771: Payroll Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following Payroll Warrants for the month of February, 2007:

2006-07			Fund 80	Fund 45	
Payroll		General	BOND	Child	Warrant
Warrant	#	Fund	FUND	Development	Total
2/9/2007	15	120,692.90			120,692.90
2/28/2007	16	2,215,924.19	8,718.17	31,801.33	2,256,443.69
		2,336,617.09	8,718.17	31,801.33	2,377,136.59

**M/S/C Cardenas/Acuña
Resolution No. 13772: Commercial Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following Commercial Warrant Orders for the month of February 2007:

2006-07			Fund 80	Fund 45	
Commercial		General	BOND	Child	Warrant
Warrant	#	Fund	FUND	Development	Total
2/1/07	28	193,622.90	3,977.80		197,600.70
2/8/07	29	151,511.76	5,317.70	78.33	156,907.79
2/15/07	30	498,969.01	74,435.49	96.95	573,501.45
2/22/07	31	118,201.93			118,201.93
		962,305.60	83,730.99	175.28	1,046,211.87

**M/S/C Cardenas/Acuña
Resolution No. 13773: Budget Transfers**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following budget transfer between major object classifications: J4054587

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following budget transfer from Board Reserve:

J4054636 in the amount of \$9,800 from Board Reserve to:

- \$2,000 to Humanities Division, Conference Travel, 11001-261-5220-1000
- \$1,000 to Behavioral/Social Science, Conference Travel, 11001-221-5220-2200
- \$6,800 to Athletics, Overtime, 11001-281-2399-6960
- \$9,800

M/S/C Cardenas/Acuña
Resolution No. 13774: Surplus Property List

BE IT RESOLVED that the Board gives approval to declaring outdated non-functional property of the Imperial Community College District, as surplus property and is no longer being used for educational purposes;

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services, and/or the Purchasing/Receiving Coordinator are hereby authorized and instructed to dispose of the equipment in the best interest of the College as referred to in SURPLUS PROPERTY LIST, Exhibit A.

M/S/C Cardenas/Acuña
Resolution No. 13775: Reserves for Self-Insured Dental and Vision Plans

WHEREAS Imperial Valley Colleges has a Self-Insured Plan for Dental and Vision coverage, and

WHEREAS all Self-insured plans are required to maintain a reserve for Incurred But Not Paid claims (IBNP) in a fund separate from the General Fund, and

WHEREAS Imperial Valley College has maintained appropriate reserves for these Self-insured plans within the General Fund,

NOW THEREFORE BE IT RESOLVED that the IVC Board of Trustees authorizes the Superintendent President and/or the Interim Vice President of Business Services to transfer \$31,299 and \$3,655 for Dental and Vision Self-Insured plans respectively out of General Fund reserves into IVC's Fund 16 with the Imperial County Office of Education.

FISCAL IMPACT STATEMENT: The fiscal impact to the District is \$34,954.00.
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M/S/C Wong/Cardenas
Resolution No. 13776: School Facility Advisors Contract

Motion by Trustee Wong to approve the resolution. Second by Trustee Cardenas.

Discussion. Trustee Acuña asked the benefits to IVC in obtaining an advisor and asked where redevelopment funds come from. Dr. Pai stated that the funds come from the cities in the county and the monies received may only be used for capital improvements. Dick Fragale stated that this contract would allow for the consultant to seek out more funds so that IVC can use those funds in conjunction with the bond monies. Trustee Cardenas asked how much money the college receives. Dick Fragale stated that the college receives between \$150,000 to \$175,000 from the cities. Trustee Wong stated that most of the money comes from Calexico. Dr. Pai stated it was a one year contract and could be canceled with a 30 day notice from either party. Dr. Pai stated that he would ask the consultant to include a monthly memo briefing the Board on the progress.

M/S/C Wong/Cardenas Amended the Motion to include that the contract was effective March 21, 2007. The motion carried unanimously.

WHEREAS, School Facility Advisors (SFA) has certain expertise in performing services for school facility projects and agrees to provide its best skill in furthering the interest of IVC in an expeditious and economical manner; and

WHEREAS, IVC wishes to engage SFA to advise, direct and assist IVC in the planning, application for, and acquisition of funding for facilities from the State of California; and

WHEREAS, IVC wishes to engage SFA to work with other consultants and/or agencies (such as architect or construction manager) to develop cost savings; and

WHEREAS, SFA wishes to be engaged by IVC to perform the services stated above and more fully set forth in the scope of work of this Agreement;

THEREFORE BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President and the Planning and Budget Committee to enter into a twelve month contract with School Facility Advisors (SFA) for consulting services, effective ~~April 1, 2007~~ March 21, 2007, in the amount of \$10,000 per month.

FISCAL IMPACT STATEMENT: \$120,000 to be paid from Redevelopment Funds.

M/S/C Wong/Acuña (Opposed: Galindo)

Resolution No. 13777: California Community College Trustees (CCCT) Board Election – 2007 to vote for all 10 incumbents and Nancy Chadwick as the 11th vote.

Motion by Trustee Wong to approve the resolution. Second by Trustee Acuña.

Discussion. Trustee Long moved to vote for all 10 incumbents and Nancy Chadwick as the 11th vote. Trustee Ramirez stated that Ms. Chadwick was a go getter. Trustee Galindo stated that she called all nominees and none returned her call.

BE IT RESOLVED that the Board nominates the following individuals to fill the ten two-year and one one-year vacancy on the CCCT Board of Directors for 2007:

- *Luis Villegas, Santa Barbara CCD
- *Maria Elena Serna, San Joaquin Delta CCD
- *Donald L. Singer, San Bernardino CCD
- *Georgia L. Mercer, Los Angeles CCD
- *Jeanette Mann, Pasadena Area CCD
- ~~Bill McMillin, Ohlone CCD~~
- ~~Tony Ubalde, Solano CCD~~
- ~~Donald Nelson, Victor Valley CCD~~
- *Rosanne Bader, Mt. San Antonio CCD
- ~~John A. Rodgers, Kern CCD~~
- ~~Mary Figueroa, Riverside CCD~~
- *Tom Clark, Long Beach CCD
- Nancy C. Chadwick, Palomar CCD
- ~~Andrew Walzer, Santa Monica CCD~~
- ~~Bob Hughlett, Cerritos CCD~~
- *Walter G. Howald, Coast CCD
- *Charles H. Hayden, Desert CCD
- *Andre Quintero, Rio Hondo CCD

*Incumbent

CONSENT AGENDA – EDUCATIONAL SERVICES

M/S/C Cardenas/Acuña

Resolution No. 13778: Major, Certificate, Course Additions, Revisions and Deletions

WHEREAS, programs and courses within the programs have been approved by the Curriculum and Instruction Committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations. All provisions of Title 5, Section 55130(b) have been considered. All factors, taken as a whole, support the establishment and maintenance of the proposed instructional program.

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (8/31/06, 11/2/06, 11/30/06, 3/1/07) and the Academic Senate (10/18/06, 3/7/07), with the consent of the Superintendent/President, as follows:

New Majors/Certificates

Court Services Specialist
History Associate of Arts

Revised Majors/Certificates

Building Construction Project Management Certificate

New Credit Courses

BIOL 150 - Human Genetics (3.0)
BIOL 180 - General Biology: Molecules, Cells, and Genetics (4.0)
BIOL 182 - General Biology: Principles of Organismal Biology (4.0)
BLDC 201- Construction Planning and Management (3.0)
CHEM 140 – Integrated Chemistry (4.0)
CS 210 – Object Oriented Programming Using Java (4.0)
CS 260 – Data Structures Using Java (4.0)
CS 280 – Assembly Language & Machine Organization (4.0)
ENGL 040 – Communication Skills for Healthcare (5.0)
PE 143 - Advanced Basketball – Men (1.0)
PE 144 - Advanced Basketball – Women (1.0)

Revised Credit Courses

CHEM 100 – Introduction to Chemistry
CHEM 198 – Integrated Chemistry
CIS 198 – Object Oriented Programming Using Java
CS 260 – Data Structures Using Java
CS 280 – Assembly Language and Machine Organization
ENGL 101 - Reading and Composition - Description Content Upgrade
ENGL 111 - Reading IV: Analytical and Critical Reading
EWIR 110 - Electrical Wiring Principles and Circuit Protection
FREN 100 - Elementary French I
FREN 110 - Elementary French II
FREN 200 - Intermediate French I
FREN 210 - Intermediate French II
FREN 220 - Intermediate French Reading & Writing
FREN 230 - Intermediate Conversational French I
FREN 232 - Intermediate Conversational French II
FREN 297 - French-Honors
HIST 110 - Early Western Civilization
HIST 111 - Modern Western Civilization

HIST 130 - Early Latin America
HIST 131 - Modern Latin America
HIST 132 - History of Mexico
MATH 070 - Basic Mathematics
MATH 080 - Beginning Algebra
MATH 090 - Intermediate Algebra
MATH 120 - Introductory Statistics with Applications
MATH 190 - Advanced Algebra and Trigonometry
MATH 192 - Calculus I
MATH 194 - Calculus II
MATH 210 - Calculus III
MATH 220 - Elementary Differential Equations
MATH 230 - Introduction to Linear Algebra with Applications
MATH 240 - Discrete Mathematics
PHIL 100 – Introduction to Philosophy I
PHIL 102 – Introduction to Philosophy II
PHIL 104 – Ethics
PHIL 106 – Logic
HIST 100 – Early World History
HIST 101 – Modern World History
SPAN 100 - Elementary Spanish I
SPAN 101 - Elementary Spanish IA
SPAN 102 - Elementary Spanish IB
SPAN 110 - Elementary Spanish II
SPAN 111 - Elementary Spanish IIA
SPAN 112 - Elementary Spanish IIB
SPAN 113 - Beginning Conversational Spanish I
SPAN 114 - Beginning Conversational Spanish II
SPAN 200 - Intermediate Spanish I
SPAN 210 - Intermediate Spanish II
SPAN 221 - Bilingual Spanish II
SPAN 222 - Bilingual Oral Spanish
SPAN 223 - Spanish Reading and Writing
SPAN 225 - Introduction to Spanish American Literature
SPAN 262 - Introduction to Mexican American Studies
SPCH 100 - Oral Communication
SPCH 180 - Argumentation and Debate

Deleted Credit Courses

BLDC 200 - Building Construction Project Management
HIST 170 - Oral History

Distance Education Courses

ART 102 - History and Appreciation of Art II (3.0)
CIS 101 - Introduction to Computer Information Systems (3.0)
CIS 104 - Introduction to Telecommunications (3.0)
ENGL 088 - Reading III: Intermediate Development (3.5)
ENGL 089 - Reading IV: Intermediate Development (3.5)
ENGL 101 - Reading and Composition (3.0)
HE 102 - Health Education (3.0)
HIST 120 - United States to 1877 (3.0)
HIST 121 - United States from 1877 (3.0)

New Noncredit/Community Courses

BUS 804 – Computer Basics (27 Hours)
BUS 805 - Computers for ESL Students (36 Hours)
ESL 831 - NC ESL for Beginning Low Fluency (72 Hours)
ESL 832 - NC ESL for Beginning High Fluency (72 Hours)
ESL 833 - NC ESL for Intermediate Low Fluency (72 Hours)
ESL 834 - NC ESL for Intermediate High Fluency (72 Hours)
ESL 835 - NC Grammar for Advanced Fluency (54 Hours)
ESL 845 - NC Conversation for Advanced Fluency (54 Hours)
ESL 855 - NC American Slang in Social Settings 1 (54 Hours)
ESL 856 - NC American Slang in Social Settings 2 (54 Hours)
ESL 857 - NC American Slang in Social Settings 3 (54 Hours)
MUS 801 - NC Community Chorus for Older Adults (54 Hours)

M/S/C Cardenas/Acuña

Resolution No. 13779: Faculty Code of Ethics

BE IT RESOLVED that the Board approves the recommendation of the Academic Senate (Resolution number 0607-02), with the consent of the Superintendent/President to approve the Faculty Code of Ethics below:

Whereas, the faculty of Imperial Valley College does not have a formal code of ethics; and

Whereas, a code of ethics would be a guideline for the conduct of all Imperial Valley College faculty; and

Whereas, a code of ethics is a public statement of the ethical principles, values, and behaviors expected of the faculty; and

Whereas, a code of ethics is based on three fundamental ethical principles which have guided moral codes for centuries: the principle of justice, the principle of respect for others, and the principle of responsible care; and

Whereas, “the mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist student in achieving their educational and career goals; and to be responsive to the greater community”;

*Therefore, the Imperial Valley College Academic Senate hereby recommends to the Board of Trustees that the **Faculty Code of Ethics** will read as follows:*

The faculty, teaching and non-teaching, full and part-time, embraces a code of conduct in which we recognize the value and dignity of each individual within the framework of the campus community. We strive to:

- Respect the opinions, values, and traditions of others
- Be responsible for our own behavior
- Be honest, open, and trustworthy
- Be fair and equitable in our treatment of others
- Promote democratic principles, good citizenship, and the standards of academic freedom
- Perform our duties and responsibilities with integrity and professionalism
- Use effective teaching practices and teach our students with rigor and compassion
- Maintain confidentiality, objectivity, and impartiality in all evaluative activities involving students and colleagues.

M/S/C Cardenas/Acuña
Resolution No. 13780: Standing Committees Flow Chart

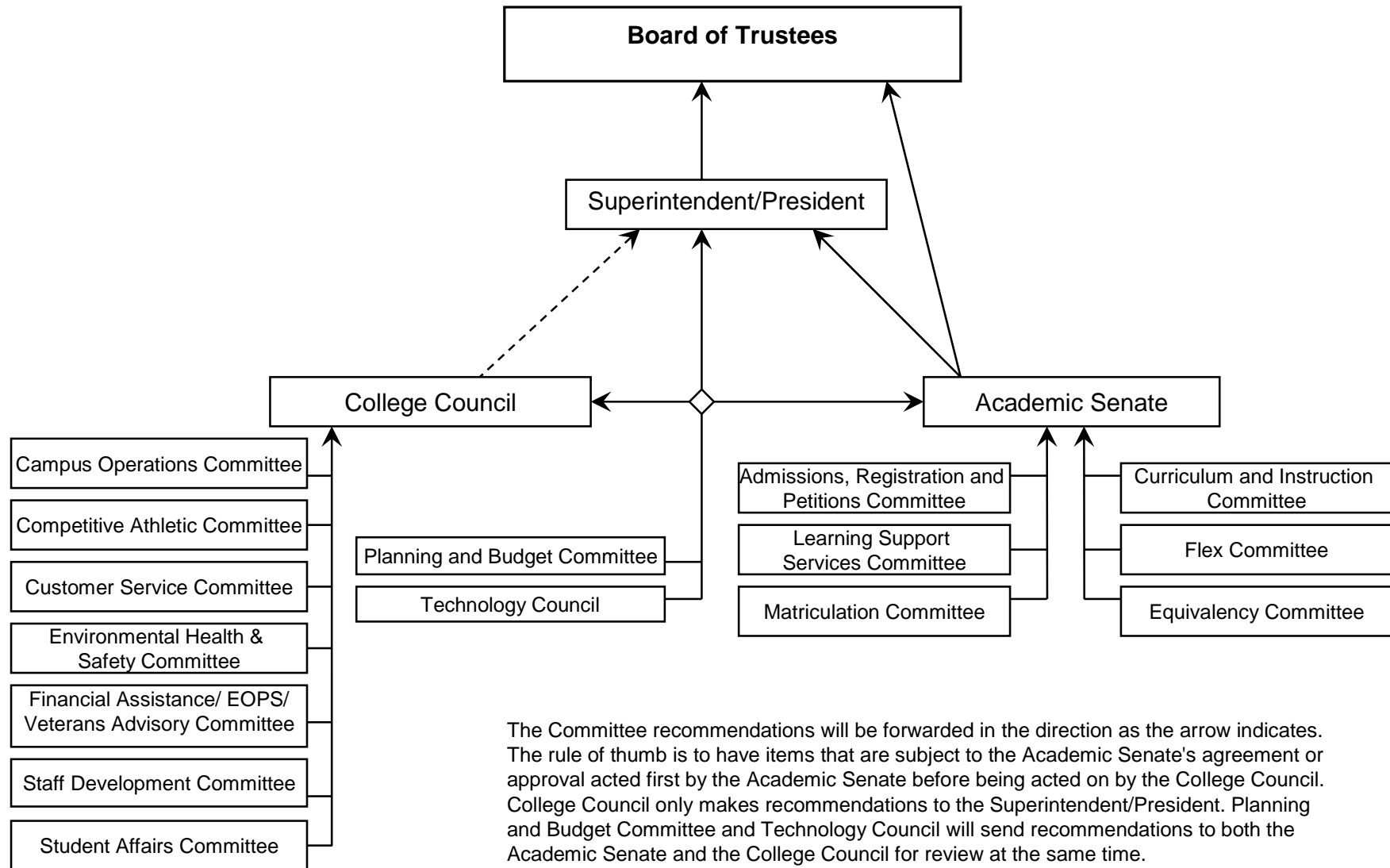
WHEREAS, the Academic Senate and College Council have reviewed and approved the Standing Committees Flow Chart;

NOW, BE IT RESOLVED that the Board approves the Standing Committees Flow Chart.

[INTENTIONALLY LEFT BLANK]

STANDING COMMITTEES

Flow Chart



The Committee recommendations will be forwarded in the direction as the arrow indicates. The rule of thumb is to have items that are subject to the Academic Senate's agreement or approval acted first by the Academic Senate before being acted on by the College Council. College Council only makes recommendations to the Superintendent/President. Planning and Budget Committee and Technology Council will send recommendations to both the Academic Senate and the College Council for review at the same time.

M/S/C Cardenas/Acuña

Resolution No. 13787: Major, Certificate, Course Additions, Revisions and Deletions

WHEREAS, programs and courses within the programs have been approved by the Curriculum and Instruction Committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations. All provisions of Title 5, Section 55130(b) have been considered. All factors, taken as a whole, support the establishment and maintenance of the proposed instructional program.

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (11/16/06, 2/15/07, 3/1/07) and the Academic Senate (3/21/07), with the consent of the Superintendent/President, as follows:

NOVEMBER 16, 2006, C&I MEETING

Revised Major/Certificate

General Science Major
Life Science Major

Revised Credit Courses

AMSL 102 – American Sign Language 2 (4.0)
AMSL 200 – American Sign Language 3 (3.0)
AMSL 202 – American Sign Language 4 (3.0)
ART 100 – History and Appreciation of Art I (3.0)
ART 102 – History and Appreciation of Art II (3.0)
ART 104 – History of Modern Art (3.0)
ART 106 – Women Artists (3.0)
HIST 100 – Early World History (3.0)
HIST 101 – Modern World History (3.0)
SPAN 220 – Bilingual Spanish (5.0)

Deleted Credit Courses

SPAN/ENGL 261 – The Mexican American in Literature

Revised Noncredit Courses

LRNA 800 – Supervised Tutoring - Description

FEBRUARY 15, 2007, C&I MEETING

New Major/Certificate

Liberal Studies Major – SDSU Teacher Preparation Option

Revised Major/Certificate

Administration of Justice Major
Agricultural Business Management Major and Certificate
Agricultural Crop Science Certificate
Agricultural Science Major
Automotive Body Repair and Painting Major and Certificate
Computer Information Systems Major and Certificate
Liberal Studies Major - General Option

Medical Assistant Certificate
Nursing – Associate Degree (R.N.) Major
Welding Technology Major and Certificate

New Credit Courses

AJ 142 - Reserve Officer Level III
AU T 235 - Automotive Electrical/Electronic Instruments
CIS 107 - Computer Networking
DSPA 018 - Educational Assessment and Evaluation
FIRE 211 - Incident Command System 300
GEOG 108 - World Regional Geography
NURS 125 - Nursing Process and Application II
NURS 231 - Nursing Process and Application III
NURS 241 - Nursing Process and Application IV

Deleted Credit Courses

AJ 143 – Reserve Officer Level III
BUS 080 - Customer Service
BUS 081 - Communicating with People
BUS 082 - Team Building
BUS 083 - Basic Time and Space Management
BUS 084 - Stress Management, Job Burnout, and Counseling
BUS 085 - Conflict Resolution Management
BUS 086 - Attitude in the Workplace
BUS 087 - Managing Organizational Change
BUS 088 - Decision Making and Problem Solving
BUS 089 - Foundation Essentials: Values
BUS 090 - Introduction to Supervision
BUS 091 - Leadership Skills for Supervisors
BUS 092 - Hiring and Managing Staff
DSPA 010 - Personal and Social Adjustments for Physically Limited
DSPA 014 - Counseling and Guidance Support Services
DSPA 016 - Living with a Hearing Loss
DSPA 042 - General and Applied Music for Visually Handicapped
HREL 063 - Orientation to Imperial Valley College
NURS 120 - Nursing Process II
NURS 122 - Nursing Applications II
NURS 210 - Nursing Process III
NURS 212 - Nursing Process Application III
NURS 220 - Nursing Process IV
NURS 222 - Nursing Process Application IV

Revised Credit Courses

AG 138 - Computer Applications in Agriculture
AHP 070 - Administrative Medical Assistant I
AHP 074 - Clinical Externship I
AHP 090 - Introduction to Health Science
AHP 072 - Administrative Medical Assistant II
AHP 080 - Specimen Collection and Laboratory Procedures
AHP 082 - Exam Room Procedures
AHP 084 - Pharmacology & Administration of Medications
AHP 086 - Clinical Externship II
AHP 100 - Medical Terminology
AHP 102 - Medical Insurance

PD 061 - Survival Skills for College Success
PD 064 - Orientation to College and Life Skills
PD 100 - Personal and Career Development
AU B 120 - Automotive Collision Repair
CIS 101 - Introduction to Computer Information Systems
ECON 101 - Introduction to Microeconomics
ECON 102 - Introduction to Macroeconomics
AU B 140 - Frame and Undercarriage Repair
AU B 220 - Estimating and Collision Repair
AU B 240 - Custom Refinishing and Shop Management
EWIR 115 - Electrical Wiring and Protection
EWIR 125 - Electrical Feeder Service and Circuits
EWIR 135 - Electrical Equipment and Special Conditions
WT 130 - Wastewater Treatment I
DSPA 040 - Tactile Art for the Disabled
DSPA 030 - Reading and Spelling for Students with Learning Differences
DSPA 032 - Reading and Spelling for Students with Learning Differences
DSPA 034 - Reading and Spelling for Students with Learning Differences
DSPA 036 - Reading and Spelling for Students with Learning Differences
DSPA 020 (3.0) - Math for Students with Learning Differences
DSPA 022 (3.0) - Math for Students with Learning Differences
DSPA 024 (3.0) - Math for Students with Learning Differences
DSPA 026 (3.0) - Math for Students with Learning Differences
DSPA 250 (3.0) - Working with Autistic Children
DSPA 005 (2.0) - Recreation for Special Groups
DSPA 012 (1.0) - Academic Support Services
DSPA 044 (2.0) - Current Issues
DSPA 050 (1.0) - Adapted Keyboarding
DSPA 052 (.5) - Computer Access Evaluation
DSPA 054 (1.0) - Computer Access I
DSPA 056 (2.0) - Computer Access II
DSPA 058 (3.0) - Computer Access Projects
DSPA 240 (3.0) - Understanding Exceptional Students
DSPA 242 (2.0) - Practicum Experience to Work with the Disabled Person

New Noncredit Courses

BUS 820 - Fundamentals of Supervision
BUS 821 - Managing Employee Performance
BUS 822 - Enhancing Employee Performance
BUS 823 - Harassment and Discrimination Prevention
BUS 824 - Business Communication
MUS 802 - Stage Band for Older Adults
MUS 803 - Chamber Orchestra for Older Adults

Revised Noncredit Courses

MUS 801 - Community Chorus for Older Adults - Description and Title

MARCH 1, 2007, C&I MEETING

Revised Majors/Certificate

Building Construction Project Management Certificate

Deleted Credit Courses

BLDC 200 - Building Construction Project Management (4.0)

New Credit Courses

BLDC 201- Construction Planning and Management (3.0)
ENGL 040 – Communication Skills for Healthcare (5.0)
PE 143 - Advanced Basketball – Men (1.0)
PE 144 - Advanced Basketball – Women (1.0)

Revised Credit Courses

PHIL 100 – Introduction to Philosophy I (3.0)
PHIL 102 – Introduction to Philosophy II (3.0)
PHIL 104 – Ethics (3.0)
PHIL 106 – Logic (3.0)

New Noncredit Courses

BUS 804 – Computer Basics (27 Hours)
BUS 805 - Computers for ESL Students (36 Hours)

CLOSED SESSION

M/S/C Acuña/Wong to go into CLOSED SESSION at 6:51 p.m.

1. Public Employee(s) Discipline/Dismissal/Release

OPEN SESSION

M/S/C Acuña/Wong to go into OPEN SESSION at 7:05 p.m.

Board Clerk Rebecca Ramirez reconvened the meeting and stated that information was given on three cases and no action was taken.

CONSENT AGENDA – HUMAN RESOURCES

M/S/C Cardenas/Acuña

Resolution No. 13781: Classified Employee Reclassification

BE IT RESOLVED that the following classified employees be reclassified effective July 1, 2007:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>FUNDING</u>	<u>DEPT</u>
Mays, Christopher	Athletic Trainer Range 22 10 months	Athletic Trainer Range 22 11 months	District	Exercise Science & Wellness
Camillo, Elvia	Staff Secretary I Range 10 10 months	Staff Secretary II Range 12 12 months	District	English/ESL
Lucas, Lency	Staff Secretary I Range 10 10 months	Staff Secretary II Range 12 12 months	District50% State33% CalWorks17%	Child, Family & Consumer Sciences

Widhalm, Denise	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Behavioral Science
Sell, Maria	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Business
Hernandez, Sara	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	English
Mouser, Tammy	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Exercise Science/ Wellness
Cortes-Ramirez, Carolina	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Science/ Math/ Engineering
Arce-Gomez, Frances	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Industrial Technology
*Serna, Joe	Purchasing/ Receiving Coord. Range 19 12 months	Purchasing/ Receiving Coord. Range 19 12 months		
	Director of Fiscal Services	VP for Business Services	District	Purchasing
*Gonzalez, Raquel	Purchasing Technician Range 14 12 months	Purchasing Technician Range 14 12 months		
	Director of Fiscal Services	VP for Business Services	District	Purchasing

****(Change in supervisor only, effective December 13, 2006)***

FISCAL IMPACT STATEMENT: The fiscal impact to the District is \$62,443.00.
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M/S/C Cardenas/Acuña
Resolution No. 13782: Classified Service Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following individual(s) in the classified service as indicated.

<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Widhalm, Denise	Staff Secretary II	Behavioral Science	District 10 month	12-1	02/26/07
Ruiz, Rhonda	Staff Secretary I	Behavioral Science/POST	District 10 month	10-1 50%	02/26/07
Jones, Patricia	Office Assistant III	Student Support Services	*Federal 12 month	9-2	03/07/07
Gomez Raul	Maintenance Worker III/HVAC Maintenance		District 12 month	24-1	03/19/07

*Categorical funding

M/S/C Cardenas/Acuña
Resolution No. 13783: Classified Confidential Service Employment

BE IT RESOLVED that the Board approves the following individual to be employed in the classified/confidential service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Garcia Hernandez, Martha	Administrative Human Assistant	Human Resources	District 12 month	5-1	03/19/07

M/S/C Cardenas/Acuña
Resolution No. 13784: Adjunct Instructor Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President pursuant to Title V 53430, California Education Code 87359, and the District's Hiring Procedures (Resolution No.11647, dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the disciplines indicated, and are hereby approved to teach subjects under said discipline for the Spring Semester 2007:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Shiffer, Richie	English as a Second Language

M/S/C Cardenas/Acuña
Resolution No. 13785: Adjunct Instructor Employment

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President that the following personnel be employed during the 2007 Spring Semester, at the hourly rate provided for in Resolution No. 13257. Employment is contingent upon verification of records, credentials, finger printing clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Montenegro, Jean	English
Olmedo, Mary	Disabled Student Program & Services
Ramirez, Carlos	Nursing

M/S/C Cardenas/Acuña
Resolution No. 13786: Volunteer Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ Marnie Parson as a volunteer High Tech Lab Assistant who shall be covered by Workman's Compensation Insurance effective March 2, 2007, through June 8, 2007; and

BE IT FURTHER RESOLVED that thanks be hereby extended to Marnie Parson for volunteering in the High Tech Lab and for her contribution to Imperial Valley College.

ADJOURNMENT

M/S/C Acuña/Wong to ADJOURN the meeting at 7:09 p.m.

The Board will hold a Retreat/Study Session on **SATURDAY, MARCH 24, 2007, AT 8:00 A.M.** in the Administration Building.

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, APRIL 18, 2007, AT 6 P.M.** in the Administration Building Board Room.

EXHIBIT A

No.	IVC #	Item Description	Comments
1	15407	monitor	Beyond economical repair (surplus)
2	4118	monitor	Beyond economical repair (surplus)
3	12282	monitor	Beyond economical repair (surplus)
4	14660	monitor	Beyond economical repair (surplus)
5	15411	monitor	Beyond economical repair (surplus)
6	15421	monitor	Beyond economical repair (surplus)
7	15416	monitor	Beyond economical repair (surplus)
8	15408	monitor	Beyond economical repair (surplus)
9	12185	monitor	Beyond economical repair (surplus)
10	11274	monitor	Beyond economical repair (surplus)
11	11512	monitor	Beyond economical repair (surplus)
12	13257	monitor	Beyond economical repair (surplus)
13	14334	monitor	Beyond economical repair (surplus)
14	13265	monitor	Beyond economical repair (surplus)
15	12510	monitor	Beyond economical repair (surplus)
16	12931	monitor	Beyond economical repair (surplus)
17	14217	monitor	Beyond economical repair (surplus)
18	14126	monitor	Beyond economical repair (surplus)
19	10884	monitor	Beyond economical repair (surplus)
20	13398	monitor	Beyond economical repair (surplus)
21	14030	monitor	Beyond economical repair (surplus)
22	16109	monitor	Beyond economical repair (surplus)
23	13546	monitor	Beyond economical repair (surplus)
24	13401	monitor	Beyond economical repair (surplus)
25	10878	monitor	Beyond economical repair (surplus)
26	10885	monitor	Beyond economical repair (surplus)
27	12816	monitor	Beyond economical repair (surplus)
28	12802	monitor	Beyond economical repair (surplus)

29	13575	monitor	Beyond economical repair (surplus)
30	15588	monitor	Beyond economical repair (surplus)
31	15627	monitor	Beyond economical repair (surplus)
32	12362	monitor	Beyond economical repair (surplus)
33	14388	monitor	Beyond economical repair (surplus)
34	12826	monitor	Beyond economical repair (surplus)
35	156285	monitor	Beyond economical repair (surplus)
36	11979	monitor	Beyond economical repair (surplus)
37	13377	monitor	Beyond economical repair (surplus)
38	10320	monitor	Beyond economical repair (surplus)
39	14272	monitor	Beyond economical repair (surplus)
40	2529	monitor	Beyond economical repair (surplus)
41	1101900	monitor	Beyond economical repair (surplus)
42	7005366	monitor	Beyond economical repair (surplus)
43	12225	VCR	Beyond economical repair (surplus)
44	12227	VCR	Beyond economical repair (surplus)
45	12388	VCR	Beyond economical repair (surplus)
46	8037	VCR	Beyond economical repair (surplus)
47	9481	VCR	Beyond economical repair (surplus)
48	5381	VCR	Beyond economical repair (surplus)
49	92021	VCR	Beyond economical repair (surplus)
50	10478	VCR	Beyond economical repair (surplus)
51	105N1425	VCR	Beyond economical repair (surplus)
52	13738	printer	Beyond economical repair (surplus)
53	10900	printer	Beyond economical repair (surplus)
54	12956	Printer	Beyond economical repair (surplus)
55	11424	Printer	Beyond economical repair (surplus)
56	12220	Printer	Beyond economical repair (surplus)
57	11953	Printer	Beyond economical repair (surplus)
58	13999	Printer	Beyond economical repair (surplus)

59	13641	Printer	Beyond economical repair (surplus)
60	11186	Printer	Beyond economical repair (surplus)
61	13642	Printer	Beyond economical repair (surplus)
62	11748	Printer	Beyond economical repair (surplus)
63	11184	Printer	Beyond economical repair (surplus)
64	15662	Printer	Beyond economical repair (surplus)
65	12664	Printer	Beyond economical repair (surplus)
66	14590	Printer	Beyond economical repair (surplus)
67	12250	Printer	Beyond economical repair (surplus)
68	10389	Printer	Beyond economical repair (surplus)
69	15594	Printer	Beyond economical repair (surplus)
70	12447	Printer	Beyond economical repair (surplus)
71	128	Printer	Beyond economical repair (surplus)
72	16647	Printer	Beyond economical repair (surplus)
73	BD80018	Printer	Beyond economical repair (surplus)
74	11772	scanner	Beyond economical repair (surplus)
75	13550	scanner	Beyond economical repair (surplus)
76	13155	scanner	Beyond economical repair (surplus)
77	7X053124	scanner	Beyond economical repair (surplus)
78	5040	keyboard	Beyond economical repair (surplus)
79	2000305	keyboard	Beyond economical repair (surplus)
80	265470	keyboard	Beyond economical repair (surplus)
81	4513	keyboard	Beyond economical repair (surplus)
82	F214959	keyboard	Beyond economical repair (surplus)
83	F214316	keyboard	Beyond economical repair (surplus)
84	F212766	keyboard	Beyond economical repair (surplus)
85	146	CPU	Beyond economical repair (surplus)
86	13731	CPU	Beyond economical repair (surplus)
87	13032	CPU	Beyond economical repair (surplus)
88	15255	CPU	Beyond economical repair (surplus)

89	13374	CPU	Beyond economical repair (surplus)
90	11379	CPU	Beyond economical repair (surplus)
91	12799	CPU	Beyond economical repair (surplus)
92	12358	CPU	Beyond economical repair (surplus)
93	11385	CPU	Beyond economical repair (surplus)
94	153851	CPU	Beyond economical repair (surplus)
95	200069522	CPU	Beyond economical repair (surplus)
96	10897	CPU	Beyond economical repair (surplus)
97	12017	CPU	Beyond economical repair (surplus)
98	15248	CPU	Beyond economical repair (surplus)
99	15227	CPU	Beyond economical repair (surplus)
100	13022	CPU	Beyond economical repair (surplus)
101	13738	CPU	Beyond economical repair (surplus)
102	16829	CPU	Beyond economical repair (surplus)
103	11288	CPU	Beyond economical repair (surplus)
104	13639	CPU	Beyond economical repair (surplus)
105	12359	CPU	Beyond economical repair (surplus)
106	14046	CPU	Beyond economical repair (surplus)
107	13733	CPU	Beyond economical repair (surplus)
108	6923B155	CPU	Beyond economical repair (surplus)
109	13720	CPU	Beyond economical repair (surplus)
110	16046	CPU	Beyond economical repair (surplus)
111	12118	CPU	Beyond economical repair (surplus)
112	121105	CPU	Beyond economical repair (surplus)
113	11286	CPU	Beyond economical repair (surplus)
114	12356	CPU	Beyond economical repair (surplus)
115	12010	CPU	Beyond economical repair (surplus)
116	9491	TV	Broken
117	12960	Typewriter	Beyond economical repair (surplus)
118	11721	Typewriter	Beyond economical repair (surplus)

119	10871	Typewriter	Beyond economical repair (surplus)
120	8079	Typewriter	Beyond economical repair (surplus)
121	2131	speakers	Damaged/frayed wires
122	3559	speakers	Damaged/frayed wires
123	885585	speakers	Damaged/frayed wires
124	3352	speakers	Damaged/frayed wires
125	3233	speakers	Damaged/frayed wires
126	3232	speakers	Damaged/frayed wires
127	5584	speakers	Damaged/frayed wires
128	3558	speakers	Damaged/frayed wires
129	4917	speakers	Damaged/frayed wires
130	4918	speakers	Damaged/frayed wires
131	4915	speakers	Damaged/frayed wires
132	4529	speakers	Damaged/frayed wires