

AGENDA
FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

TUESDAY, JANUARY 17, 2006 - 6:00 P.M.

Location: Health Sciences Building - Assembly Room 2131
380 East Ira Aten Road
Imperial, CA 92251

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña	Romualdo Medina
Rudy Cardenas, Jr.	Rebecca L. Ramirez
Norma Sierra Galindo	Louis Wong
Marian Long	Student Representative
	Academic Senate Representative

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. If you wish to be heard, please stand and identify yourself to the Board President.

III. WRITTEN COMMUNICATIONS

IV. PUBLIC HEARING

- District Negotiations Proposal for 2005-2006 to IVC CCA/CTA/NEA presented on December 14, 2005
- District Negotiations Proposal for 2005-2006 to CSEA Chapter 472 presented on December 14, 2005

V. INFORMATION REPORTS

1. Employee of the Month Award to Eldon Caldwell
2. Associated Student Government Senate Update - Monica Bulong
3. Academic Senate Update - Dr. James Patterson
4. Monthly Financial Report - Dr. Joe Vogel
5. President's Update - Dr. Paul Pai
6. Accreditation Update - Dr. Kendra Jeffcoat

VI. DISCUSSION: Annual Board Retreat, Saturday, March 11

VII. CONSENT AGENDA - BUSINESS

1. Approval of Minutes dated December 14, 2005
2. Resolution No. 13442: Purchase Orders
3. Resolution No. 13443: Payroll Warrant Orders
4. Resolution No. 13444: Commercial Warrant Orders
5. Resolution No. 13445: Budget Changes
6. Resolution No. 13446: Science, Technology and Career Technical Buildings Floor Plans
7. Resolution No. 13447: Pool Renovation and Pool Hardscape Replacement Project Bid
8. Resolution No. 13448: 2004-2005 Audit
9. Resolution No. 13449: 2006-2007 Budget Guidelines
10. Resolution No. 13450: School Orders
11. Resolution No. 13451: 2006-2007 Non-Resident Tuition
12. Resolution No. 13452: Purchase of 18 Computers by Title 5 ACCESO Project

VIII. CONSENT AGENDA - EDUCATIONAL SERVICES

1. Resolution No. 13453: Regional Nursing Education Partnership Project
2. Resolution No. 13454: Withdrawal Deadline

IX. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Three Cases

- X. OPEN SESSION
Announcement of final action taken

XI. CONSENT AGENDA - HUMAN RESOURCES

1. Resolution No. 13455: Tenure
2. Resolution No. 13456: Title V Collaborative Grant Personnel
3. Resolution No. 13457: Academic Winter Intersession Per-Session Employment
4. Resolution No. 13458: Assistant Coaching Assignment
5. Resolution No. 13459: Classified Employee Resignation
6. Resolution No. 13460: Confidential Employee Resignation
7. Resolution No. 13461: Dismissal/Release of Classified Employee
8. Resolution No. 13462: Declaration Regarding Categorically Funded Classified Position

9. Resolution No. 13463: Elimination of Categorically Funded Classified Positions
10. Resolution No. 13464: Elimination of Categorically Funded Classified Employees

XII. ADJOURNMENT - the next regular meeting of the Imperial Community College District Board of Trustees is scheduled for **Tuesday, February 21, 2006 at 6:00 P.M. in the Health Sciences Building Assembly Room 2131.**

VII. CONSENT AGENDA - BUSINESS

VII.1 Approval of Minutes dated December 14, 2005

VII.2 Resolution No. 13442: **PURCHASE ORDERS**

BE IT RESOLVED that the Board approves the issuance of current year Purchase Orders for 11/29/2006 to 1/3/2006 in the amount of \$308,805.78 and Direct Payments in the amount of \$44,315.28, according to the Purchase Order Listing submitted by the Purchasing Department are approved.

VII.3 Resolution No. 13443: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that the Board approves the following Payroll Warrants:

Payroll Warrant	#	General Fund	BOND FUND	Certificates of Participation	Child Development	Lease Rev. Bond	Warrant Total
12/9/2005	11	176,788.21	37.78				176,825.99
12/16/2005	12	2,165,225.12	8,289.40		40,473.67		2,213,988.19
		2,342,013.33	8,327.18	0.00	40,473.67	0.00	2,390,814.18

VII.4 Resolution No. 13444: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that the Board approves the following Commercial Warrant Orders:

Commercial Warrant	#	General Fund	BOND FUND	Certificates of Participation	Child Development	Lease Rev. Bond	Warrant Total
12/6/05	22	491,272.56	6,897.18	3,066.57	60.47	13,112.70	514,409.48
12/13/05	23	2,648,257.30	1,040,127.64	43,430.70			3,731,815.64
		3,139,529.86	1,047,024.82	46,497.27	60.47	13,112.70	4,246,225.12

VII.5 Resolution No. 13445: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that the Board approves the following budget changes:

<u>Cost Center</u>	<u>Jounal number</u>	<u>Fund</u>	<u>Org</u>	<u>Prog</u>	<u>Description</u>	<u>Amount of Change</u>
<u>General Fund - Restricted (Federal Funds)</u>						
Upward Bound Summer Program	J4052863	12506	908	6390	Increase student travel, salary and benefit adjustments	13,427.77
<u>General Fund - Unrestricted</u>						
Fiscal Services	J4052875	11001	801	6720	Transfer from VP Salary and Benefits to Consultant	45,465.92
<u>General Fund - Restricted (Locally Funded)</u>						
Community Services	J4052890	17322	445	6820	Budget Augmentation - additional revenue received	3,595.00
<u>General Fund - Restricted (State Funded)</u>						
Prof Develop Academy	J4052896	15911	443	6010	Budget Augmentation - additional revenue received	2,500.00

VII.6 Resolution No. 13446: **SCIENCE, TECHNOLOGY AND CAREER TECHNICAL BUILDINGS FLOOR PLANS**

BE IT RESOLVED that the Board approve the floor plans of the Science Building, Technology Building and Career Technical Building as presented by Jimmy Sanders, Architect; and

BE IT FURTHER RESOLVED that the Board directs the Architect to proceed with the production of construction contract documents for submission to the Division of the State Architect.

VII.7 Resolution No. 13447: POOL RENOVATION AND POOL HARDSCAPE REPLACEMENT PROJECT BID

WHEREAS, the Pool and Pool Hardscape Renovation Project consists of two base bids and one combined bid; and

WHEREAS, the work consists generally of, but is not limited to, replacing plaster in the existing pool, and the removal and replacement of the existing concrete pool deck; and

WHEREAS, the Construction Advisory Committee of the Citizens Oversight Committee for Bond Measure L has approved the bid processes for the acceptance of Bids through Requests for Proposal (RFP) for this project categorized as Modernization of Buildings; and

WHEREAS, the Pool and Pool Hardscape Renovation Project consists of a combined bid which includes all work shown on contract documents.

Base Bid 1: includes the removal of the existing Fiberglass and Plaster and then provide new plaster.

Base Bid 2: includes the removal and replacement of the existing concrete pool deck.

WHEREAS the results from responsive bidders were:

TSI, Tenant Space Inc.combined bid: \$277,477

Oakview Construction, Inc. combined bid: \$296,000

NOW THEREFORE BE IT RESOLVED that the Board accepts and approves the bid from TSI, Tenant Space Inc. in the amount of \$277,477.00 (Bond Modernization Funds) for the Pool and Pool Hardscape Renovation Project.

VII.8 Resolution No. 13448: 2004-2005 AUDIT

BE IT RESOLVED that the Board approves the Imperial Community College District Auditor's Report for the year ending June 30, 2005, as prepared by Wilkinson and Hadley, Certified Public Accountants.

VII.9 Resolution No. 13449: 2006-2007 BUDGET GUIDELINES

BE IT RESOLVED that the Board approves the 2006-2007 Budget Development Guidelines recommended by the Planning and Budget Committee, the College Council, and the Superintendent/President as follows:

2006-07 Budget Development Guidelines

Budget development for the 2006-07 District Budget is scheduled to begin in February 2005. The first draft of the Tentative Budget will be reviewed by Planning and Budget Committee on March 22, 2006, with a Tentative Budget being presented to the Board of Trustees on June 20, 2006 and a Final Budget to be adopted by September 15, 2006.

2006-07 BUDGET GOALS

1. Restore the fiscal stability of the District.
2. Maintain a minimum 5% reserve.

2006-07 BUDGET GUIDELINES

1000 Certificated salaries - subject to negotiations
2000 Classified Salaries - subject to negotiations
3000 Fringe Benefits - subject to negotiations
4000 Supplies and Equipment - no increase over 2004-05
5000 Services - no increase over 2004-05
6000 Capital Outlay - no General Funds available for capital outlay.
The Computer Loan Program will not be offered for 2006-07.

Data Entry:

All data entry of budget information will be done by the Business Office.

Categorical Programs:

Any adjustments to Categorical Programs budgets will be addressed on an individual basis by the Program Director and the Director of Fiscal Services.

VII.10 Resolution No. 13450: SCHOOL ORDERS

BE IT RESOLVED that pursuant to Education Code Section 42632/85232, the Imperial Community College District Board of Trustees, representing Imperial County, hereby authorizes the following persons to sign any and all orders (not to exceed \$15,000) in the name of said District during the 2005-2006 school year:

Dr. Paul Pai, Superintendent/President
Dr. Joe Vogel, Interim Dean for Business Services
Dr. Kendra Jeffcoat, Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Efrain Silva, Dean of Instruction/Extended Campus
Gonzalo Huerta, Dean of Instruction/Applied Sciences
Dr. Robin Ying, Dean of Technology/Learning Services
Jan Magno, Dean of Financial Aid
Carlos Fletes, Director of Fiscal Services
Rick Webster, Director of Maintenance
Laurie Franks, Director of Purchasing

VII.11 Resolution No. 13451: 2006-2007 NON-RESIDENT TUITION

WHEREAS, statutes require each school district to set its own tuition rate on the basis of its current cost of education, or on the statewide average of the current cost of education;

BE IT RESOLVED that the tuition for out-of-state and out-of-country students be computed at \$160.00 per unit (statewide average) commencing July 1, 2006, for the fiscal year 2006-2007.

BE IT FURTHER RESOLVED that this policy be administered in accordance with Education Code Sections 68050-68134 and 76140-76160.

VII.12 Resolution No. 13452: PURCHASE OF 18 COMPUTERS BY TITLE 5 ACCESO PROJECT

BE IT RESOLVED that the Board approves the purchase of 18 computers, to be located in the Assessment Center, from CDW Government Inc., in the amount of \$19,949.99, to be paid by Title V Project ACCESO funding.

VIII. CONSENT AGENDA - EDUCATIONAL SERVICES

VIII.1 Resolution No. 13453: **REGIONAL NURSING EDUCATION PARTNERSHIP PROJECT**

WHEREAS, the Chancellor of the California Community Colleges has recommended that a three-year grant be awarded to implement the Regional Nursing Education Partnership of San Diego and Imperial Counties; and

WHEREAS, the fiscal agent for the grant is the Grossmont-Cuyamaca Community College District, and this funding is the result of a proposal submitted to CCCCCO by four partner colleges: Grossmont College, Imperial Valley College, San Diego City College and Southwestern College; and

WHEREAS, the project will expand nursing student enrollment, student support services, and provide other resources to the four partner colleges, and the project will begin on October 1, 2005.

WHEREAS, Imperial Valley College is expected to receive the following funds to educate 20 additional nurses and fulfill the other tasks in the grant, such as increasing support for students, and providing on-going, module-based testing of readiness to take the NCLEX exam:

FY 05-06	\$58,400	(FYI, the FY 05-06 amount includes \$38,400 for enrolling 10 students and \$20,000 in startup funds)
FY 06-07	\$76,800	
FY 07-08	<u>\$38,400</u>	
Total	\$173,600	

WHEREAS, Imperial Valley College is expected to receive a new adult human patient simulator and a new pediatric or child human patient simulator, and the value of these simulators, with installation, supplies, and training, is expected to exceed \$150,00; and

WHEREAS Imperial Valley College will also benefit from the regional aspects of the project, including student access to a nursing counselor, support service funds available to assist students, assistance with grant reporting from a program specialist, regional support on implementing the human patient simulators, and NCLEX review software, and in addition, healthcare partners have agreed to provide clinical placements at local hospitals at no cost to the College.

NOW BE IT RESOLVED that the Board approves entering this three-year grant to implement the Regional Nursing Education Partnership of San Diego and Imperial Counties.

VIII.2 Resolution No. 13454: **WITHDRAWAL DEADLINE**

WHEREAS, Title 5 regulations make standards or policies regarding student preparation and success an academic and professional matter, and BP 2000 makes this an area in which the governing board has elected to reach mutual agreement with the academic senate; and

WHEREAS, the IVC Academic Senate has carefully deliberated changing the withdrawal (drop) deadline with the intent to improve student learning; and

WHEREAS, the Academic Senate has consulted with ASG in the development of a survey for faculty and students regarding a change in the withdrawal deadline (with 79% of full-time faculty and 18% of the students responding favorably to a move to 62% of the term); and

WHEREAS, the Academic Senate has considered the input from the ASG in its deliberations; and

WHEREAS, the Academic Senate has voted to recommend to the governing board that the last day to withdraw (drop) from a course be moved from its current 75% of the semester to 62% of the term;

THEREFORE BE IT RESOLVED that the Board approves changing the withdrawal deadline to 62% of the term beginning with the Fall 2006 semester.

IX. **CLOSED SESSION**

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Three Cases

X. **OPEN SESSION**

Announcement of final action taken

XI. CONSENT AGENDA - HUMAN RESOURCES**XI.1 Resolution No. 13455: TENURE**

WHEREAS the faculty listed below have fulfilled the obligations set forth in the IVC Tenure Policy:

Suzanne Gretz, Instructor of History
 Lincoln Davis, Instructor of English
 Deirdre Rowley, Instructor of English

BE IT NOW RESOLVED that the Board approves granting tenure to Suzanne Gretz, Lincoln Davis, and Deirdre Rowley, and that they be credentialed as tenured faculty effective the Spring 2006 Semester.

XI.2 Resolution No. 13456: TITLE V COLLABORATIVE GRANT PERSONNEL

BE IT RESOLVED that the Board approves granting the following faculty members release time from their teaching responsibilities and that the Title V Collaborative Grant will assume the cost of their replacements effective Spring Semester 2006:

<u>NAME</u>	<u>POSITION</u>	<u>TIME</u>
Zhao, Lianna	Project Director	3.75 hours for years 1 to 5
Morrell, Thomas	IVC Activity Director	6 hours for years 1 to 3 and .75 hours for years 4 and 5
Zobell, Sherry	IVC Computer Science Program Development Coordinator	3 hours for years 1 and 2

FISCAL IMPACT STATEMENT: There is no fiscal impact to the District.

XI.3 Resolution No. 13457: **ACADEMIC WINTER INTERSESSION PER-SESSION
EMPLOYMENT**

BE IT RESOLVED that the following instructors be employed for the 2006 Winter Intersession at the hourly rate provided for in Resolution No. 13257. Employment is contingent upon verification of records, credentials, finger print clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>ASSIGNMENT</u>
Agee, John	Sociology
Ahrar, Mohammed	Biology
Avelar, Elizabeth	Psychology
Berker, Enola K.	Allied Health Professions
Canez, Carlos H.	Mathematics
Castillo, Kelly I.	Mathematics
Cozzani, Alejandro	Mathematics
Duarte, Carlos	Mathematics
Estrada, Jorge A.	Art
Finnell, Lillian L.	Psychology
Fisher, Raenelle	History
Freitas, Linda	Art
Garay, Jeronimo N.	Mathematics
Garcia, Ana I.	Physical Education
Gonzalez, Adrian F.	Computer Information Systems
Green, Rebecca	Child, Family, Consumer Science
Grivanos, Maria Luisa	Spanish
Hernandez, Oscar	Mathematics
Hernandez, Porfirio C.	Mathematics
Jones, Shane	Computer Information Systems
Khan, John M.	Art
Leon, Azucena	Computer Information Systems
Lerno, Jill	Physical Education
Macias, Claudia S.	Sociology
Mendez, Armando	Administration of Justice
Mendez, Hugo A.	Automotive Body
Montenegro, Jean	English

Moran, Santos M.	Mathematics
Norris, Terry C.	English
Olmedo, Jose B.	Art
Palacio, John M.	Physical Education
Quartermus, Lillian L.	American Sign Language
Rhoades, Robert D.	Mathematics
Shaner, Christina	English
Staten, Patrick M.	Mathematics
Sullivan, Terrie J.	Allied Health Professions
Valdez, Aida	Allied Health Professions
Varela, Ruben	Mathematics
Vasquez, Melisa M.	Computer Information Systems
Velasquez, Jose C.	Building Construction
Villacana, Norma	Political Science
Viloria, Vicki L.	Computer Information Systems
Wilhelm, Robert	Political Science

XI.4 Resolution No. 13458: **ASSISTANT COACHING ASSIGNMENT**

BE IT RESOLVED that the Board approves the appointment of the following Assistant Coach for the 2005-2006 Academic Year to be paid with non-District funds:

<u>NAME</u>	<u>SPORT</u>
Lopez, Diego	Baseball

XI.5 Resolution No. 13459: **CLASSIFIED EMPLOYEE RESIGNATION**

BE IT RESOLVED that the Board approves the resignation of the following classified employee:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT/ FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Fimbres, Patricia	Student Services Representative Part-Time 50%/ 10 months	Extended Campus/ District	11-1	2/10/06

XI.6 Resolution No. 13460: CONFIDENTIAL EMPLOYEE RESIGNATION

BE IT RESOLVED that the Board approves the resignation of the following confidential employee:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT/ FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Lang, Kathleen	Administrative Assistant	Academic Services/ District	5-2	1/17/06

XI.7 Resolution No. 13461: DISMISSAL/RELEASE OF CLASSIFIED EMPLOYEE

BE IT RESOLVED that the Board approves the dismissal/release of a classified employee in the position of Custodian effective December 19, 2005.

XI.8 Resolution No. 13462: DECLARATION REGARDING CATEGORICALLY FUNDED CLASSIFIED POSITION

BE IT RESOLVED that the position of Assessment Technician (Position Control #CR0060) in the Assessment Center, be declared "vacant and not open for recruitment" effective December 15, 2005, due to lack of categorical funds.

XI.9 Resolution No. 13463: ELIMINATION OF CATEGORICALLY FUNDED CLASSIFIED POSITIONS

BE IT RESOLVED that the following positions in the Child, Family and Consumer Sciences Department are eliminated from the Classified Service due to lack of categorical fund funding effective January 31, 2006:

Associate Preschool Teacher (Position Control #CR0100)
Infant/Toddler Caregiver (Position Control #CR0098)

XI.10 Resolution No. 13464: **ELIMINATION OF CATEGORICALLY FUNDED CLASSIFIED EMPLOYEES**

BE IT RESOLVED that the following classified employees be laid off from their positions due to lack of categorical funding effective January 31, 2006:

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>
Osuna, Aadiana	Infant/Toddler Caregiver	Child, Family and Consumer Sciences	8-5
Padilla, Teresita	Associate Preschool Teacher	Child, Family and Consumer Sciences	10-5

XII. **ADJOURNMENT** - The next regular meeting of the Board of Trustees is scheduled for Tuesday, February 21, 2006, at 6:00 P.M. in the Health Sciences Building Assembly Room 2131.